



# RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter  
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The next meeting of Rayne Parish Council, will be held on **Monday, 7 April 2008**, in the Old School Room, Shalford Road, commencing at **7:30pm** for the purpose of transacting the following business.

**08/01 APOLOGIES FOR ABSENCE**

Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.

**08/02 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 3 MARCH 2008.**

**08/03 DECLARATION OF INTERESTS**

To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.

**08/04 PUBLIC FORUM**

Opportunity for parishioners to raise issues of mutual interest, or to question Councillors.

**08/05 POLICING ISSUES**

To discuss any relevant issues with Police representatives.

**08/06 ADMINISTRATION**

**06.1 Clerk's Report**

To receive the Clerk's Report on actions undertaken since the last meeting and to note actions still outstanding.

**06.2 Parish Council Committees and Councillor Responsibilities**

To review Committee membership and individual Councillor responsibilities.

**06.3 CIP Matters**

- ✍ Parish Council phone: purchase of mobile phone
- ✍ Disposal of old computer equipment and tidy up of back room.

**08/07 BDC MATTERS**

**07.1 Planning Application**

08/00551/FUL: 4 Gore Terrace, Gore Road – Erection of a side extension supported on posts forming an addition to the first floor and roof space over together with a single storey rear extension.

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## **Works to Trees**

1A Hance Lane: Proposed works to trees affected by a Tree Preservation Order.

## **Planning Appeal – To be noted**

06/00893/COU: Fargo Coachlines – Continued use of part of the site for vehicle hire for a period of two years. New date for Informal Hearing – 16 April 2008 at 10am, at the Town Hall Centre, Fairfield Road, Braintree.

### **07.2 Planning Sub-Committee**

- ✍ Note: Minutes of Meeting held 27 March 2008
- ✍ Agree dates for meetings – proposed as third Monday in the month.

#### **Representations Determined by Planning Sub-Committee**

- ✍ **08/00389/COU:** Manorcroft, School Road, Rayne – Change of use of part of paddock area and provide outbuildings (garage and (gym) double garage). It was Proposed Cllr Bulkeley, Seconded Cllr Jiggins and unanimously Resolved to support this application with the condition that it remains as one dwelling.
- ✍ **08/00308/FUL:** 1 Symmonds Close, Rayne – Erection of single storey rear extension. It was Proposed Cllr Bulkeley, Seconded Cllr MacNee and unanimously Resolved to support this application.
- ✍ **08/00426/LBC:** The Swan Public House, 1 The Street, Rayne – Removal of chimney stack to left flank wall and rebuild to match existing. It was Proposed Cllr Bulkeley, Seconded Cllr Jiggins and unanimously Resolved to support this application.

### **07.3 Planning Results**

The following applications have been GRANTED:

- 08/00174/FUL: 18 Smiths Field – Demolition of existing attached double garage and construction of double garage and utility room with bedroom over.
- 08/00100/FUL: King & Co, Woodstock, Dunmow Road – Erection of new toilet facilities incorporating disabled access.

### **07.4 Uttlesford Core Strategy – Preferred Options Consultation**

Agree the Parish Council's response to this document.

## **08/08 ROADS AND PUBLIC SAFETY**

### **08.1 Street Lighting**

To report any lights currently out of action.

### **08.2 Community Warden Parish Report**

To note the February report from the Community Warden/BDC.

### **08.3 Zebra Crossing – The Street**

To note the correspondence from ECC Highways regarding works to the pedestrian crossing.

### **08.4 Parking by the School**

To discuss the parking problems around Rayne Primary School.

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08/09

**RAYNE'S ENVIRONMENT**

**09.1 Village Hall Matters**

To discuss any issues regarding the Village Hall.

**09.2 Rayne Hall Farm Barns**

Update on current situation.

**09.3 Churchyard Extension**

Update on progress.

**09.4 Footpaths**

Report from the Footpath Committee

**09.5 Road Steward Team**

Report from the Road Team

**09.6 Street Scene Partnership 2008-2009**

Agree acceptance of new contract for 2008-9, the signature thereof, production of invoice and feedback of information to BDC.

**08/10 FINANCE**

To agree the following payments. An overview of the current financial position is available for inspection at the meeting.

10.1	£77.48	BT – Phone Bill (retrospective – payment made 13/3/08)
10.2	£23.59	A&J Lighting Solutions - Lighting Maintenance (Mar)
10.3	£348.44	Mrs Potter – Clerks Salary
10.4	£306.80	Andrew Vodden – Assistant Groundsman Salary
10.5	£184.08	Philip Monk – Assistant Groundsman Salary
10.6	£19.39	Acumen – Wages Services (Mar)
10.7	£90.00	Mrs Potter Expenses (Annual Report printing)
10.8	£29.84	Mrs Potter Expenses (Stamps: 2 <sup>nd</sup> x 101, 1 <sup>st</sup> x 15)
10.9	£55.00	Village Hall – CIP Hire (March)
10.10	£57.46	Banner Stationery
10.11	£78.64	F A Jiggins & Son (consumables)
10.12	£90.10	F A Jiggins & Son (consumables)
10.13	£93.13	Anglia Sign Casting Company (Plaque: Grout)
10.14	£75.00	CGM Groundcare
10.15	£13.98	Cllr Martyn Phillips Expenses (noticeboard padlocks)
10.16	£24.99	Cllr Martyn Phillips Expenses (PC World Webcam)
10.17	£62.16	Ernest Doe (safety equipment and tools)

**10.18 Replacement of Skate Ramp Equipment**

To agree the way forward.

**10.19 Telephone Bill**

To agree to set up a direct debit to pay for the BT telephone bill, to avoid extra charges for paying by cheque and for late payment.

**10.20 Anglia Sign Casting Company – Price Increase for Remembrance Plaques**

Notification received of 5% price increase. Discuss pricing of remembrance plaques.

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**08/11 MEETINGS / SEMINARS / CONSULTATIONS**

**11.1 Circulation Folder**

Contents list attached to agenda.

**11.2 Health Issues**

Report by Cllr Ian MacNee.

**11.3 Meetings and Training**

- ✍ Update on Parish Assembly arrangements.
- ✍ Village Hall AGM – 9 April 2008 at 8pm

**11.4 Consultation/Information**

- ✍ Draft Joint Municipal Waste Management Strategy for Essex
- ✍ Town and Parish Standard – note the changes to the standards framework

**08/12 DATE OF NEXT MEETING**

The next Parish Council meeting will be held on: **Monday, 12 May**, which will be the Annual Parish Council Meeting.

Items for the agenda to the Clerk by Thursday 1 May 2008 at the latest.

The Annual Parish Assembly will be held on Monday 28 April, at 7.30pm in the Old Schoolroom.

**08/13 CLOSURE**

**Mrs Philippa Potter  
Clerk to the Council  
31 March 2008**

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