



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter
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The next meeting of Rayne Parish Council, will be held on **Monday 3 August 2009**, in the Old School Room, Shalford Road, commencing at **7:30pm** for the purpose of transacting the following business:

AGENDA

- 09/56 APOLOGIES FOR ABSENCE**
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 09/57 CONSIDERATION OF THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON MONDAY 6 JULY 2009**
To agree and sign the minutes.
- 09/58 DECLARATION OF INTERESTS**
To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.
- 09/59 POLICING ISSUES**
To discuss any relevant issues with Police representatives.
- 09/60 PUBLIC FORUM**
Opportunity for parishioners to raise issues of mutual interest, or to question Councillors.
- 09/61 ADMINISTRATION**
- 61.1 Clerk's Report**
To receive the Clerk's Report on actions undertaken since the last meeting and to note actions still outstanding.
- 09/62 BDC MATTERS**
- 62.1 Planning Applications**
- 09/00854/FUL: Allviews, School Road – Change of use from office to dog grooming parlour.
 - 09/00931/FUL: 1 Fairview Villas, School Road – Change of use of land to garden area, erection of detached cart lodge, modification to games room roof to remove flat roof and replace with pitched roof.
- 62.2 Planning Committee**
The date of the next meeting will be Monday 17 August 2009, if needed.

Calor Essex Village of the Year 2006

Calor Village of the Year National ICT Winner 2007

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62.3 Planning Results

The following application was GRANTED:

- 09/00711/FUL: Common Farm, Long Lane – Erection of two storey side extension.

The following application was REFUSED:

- 09/00191/FUL: Whelley Cottage, School Road – Erection of canine boarding kennels with associated kitchen, w/c and exercise area.

09/63 ROADS AND PUBLIC SAFETY

63.1 Street Lighting

To report any lights currently out of action.

63.2 Road Steward Report

To receive Road Reports before the Highways meeting next month.

63.3 Winter Salting of Roads

To receive back the information from EALC.

09/64 RAYNE'S ENVIRONMENT

64.1 Village Hall Matters

To discuss any issues regarding the Village Hall:

64.2 Amenity Space Committee

To receive an update from the Committee and to agree how and when it will meet and the areas it will look at.

64.3 Essex Act

To receive information regarding invoking the Act for the protection of grass verges from vehicular parking.

64.4 War Memorial

Update on taking up the quote agreed and arranging for work to start.

64.5 Purchase of Flower Bulbs for Grass Verges

To agree to the purchase of bulbs for planting in grass verges.

64.6 Footpaths Map

Discuss the production of a map and seeking grants to implement this.

09/65 FINANCE

To agree the following payments. An overview of the current financial position is available for inspection at the meeting.

65.1	£ 355.38	Clerk Salary (July)
65.2	£ 354.04	Groundsman 1 Salary (July)
65.3	£ 320.24	Groundsman 2 Salary (July)
65.4	£ 20.13	Acumen Wages Service (July)
65.5	£ 37.09	A&J Lighting Solutions – Maintenance
65.6	£ 187.55	HMRC Income Tax Payment
65.7	£ 85.38	E-On Electricity Bill
65.8	£ 70.00	Internal Audit Fee
65.9	£ 14.18	EALC – New Councillor Pack
65.10	£ 24.00	BALC Subscription 09/10

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65.11	£ 17.25	Paicemaker Ltd
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65.13	£347.39	Chelmsford Grass Machinery – Tractor Service
65.14	£ 1.43	Chelmsford Grass Machinery - bulb
65.15	£ 8.78	Ernest Doe
65.16	£ 13.80	Robert Acton Product Developments – Litter hoop
65.17	£171.88	F A Jiggins & Son – Petrol: 17/5/09 and 12/6/09
65.18	£ 34.68	Philippa Potter – Clerk Expenses - Postage

65.19 Acumen Wages Service

To note the increase in fees, from £18.98 per month, to £20.13 (gross) per month.

09/66 MEETINGS / SEMINARS

66.1 Circulation Folder

Contents list attached to agenda.

66.2 Meetings and Training

Feedback from any meetings or training attended.

09/67 DATE OF NEXT MEETING

The next Parish Council meeting will be held on: **Monday 7 September 2009.**

Please send items for the agenda to the Clerk by Monday 24 August 2009 at the latest.

09/68 CLOSURE



**Mrs Philippa Potter
Clerk to the Council
23 August 2009**

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