



# RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter  
20 Gore Lane, Rayne, Braintree, Essex CM77 6TU

Tel/Fax: (01376) 552489  
[clerk@rayne-essex.gov.uk](mailto:clerk@rayne-essex.gov.uk)  
[www.rayne-essex.gov.uk](http://www.rayne-essex.gov.uk)

The next meeting of Rayne Parish Council, will be held on **Monday 3 August 2009**, in the Old School Room, Shalford Road, commencing at **7:30pm** for the purpose of transacting the following business:

## AGENDA

- 09/56 APOLOGIES FOR ABSENCE**  
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 09/57 CONSIDERATION OF THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON MONDAY 6 JULY 2009**  
To agree and sign the minutes.
- 09/58 DECLARATION OF INTERESTS**  
To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.
- 09/59 POLICING ISSUES**  
To discuss any relevant issues with Police representatives.
- 09/60 PUBLIC FORUM**  
Opportunity for parishioners to raise issues of mutual interest, or to question Councillors.
- 09/61 ADMINISTRATION**
- 61.1 Clerk's Report**  
To receive the Clerk's Report on actions undertaken since the last meeting and to note actions still outstanding.
- 09/62 BDC MATTERS**
- 62.1 Planning Applications**
- 09/00854/FUL: Allviews, School Road – Change of use from office to dog grooming parlour.
  - 09/00931/FUL: 1 Fairview Villas, School Road – Change of use of land to garden area, erection of detached cart lodge, modification to games room roof to remove flat roof and replace with pitched roof.
- 62.2 Planning Committee**  
The date of the next meeting will be Monday 17 August 2009, if needed.

**Calor Essex Village of the Year 2006**

**Calor Village of the Year National ICT Winner 2007**

*Parish Office:*

*Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne*

*Open: Monday 10.30 – 1pm & Thursday 9:30 am – 12:00 noon*

### **62.3 Planning Results**

The following application was GRANTED:

- 09/00711/FUL: Common Farm, Long Lane – Erection of two storey side extension.

The following application was REFUSED:

- 09/00191/FUL: Whelley Cottage, School Road – Erection of canine boarding kennels with associated kitchen, w/c and exercise area.

## **09/63 ROADS AND PUBLIC SAFETY**

### **63.1 Street Lighting**

To report any lights currently out of action.

### **63.2 Road Steward Report**

To receive Road Reports before the Highways meeting next month.

### **63.3 Winter Salting of Roads**

To receive back the information from EALC.

## **09/64 RAYNE'S ENVIRONMENT**

### **64.1 Village Hall Matters**

To discuss any issues regarding the Village Hall:

### **64.2 Amenity Space Committee**

To receive an update from the Committee and to agree how and when it will meet and the areas it will look at.

### **64.3 Essex Act**

To receive information regarding invoking the Act for the protection of grass verges from vehicular parking.

### **64.4 War Memorial**

Update on taking up the quote agreed and arranging for work to start.

### **64.5 Purchase of Flower Bulbs for Grass Verges**

To agree to the purchase of bulbs for planting in grass verges.

### **64.6 Footpaths Map**

Discuss the production of a map and seeking grants to implement this.

## **09/65 FINANCE**

To agree the following payments. An overview of the current financial position is available for inspection at the meeting.

65.1	£ 355.38	Clerk Salary (July)
65.2	£ 354.04	Groundsman 1 Salary (July)
65.3	£ 320.24	Groundsman 2 Salary (July)
65.4	£ 20.13	Acumen Wages Service (July)
65.5	£ 37.09	A&J Lighting Solutions – Maintenance
65.6	£ 187.55	HMRC Income Tax Payment
65.7	£ 85.38	E-On Electricity Bill
65.8	£ 70.00	Internal Audit Fee
65.9	£ 14.18	EALC – New Councillor Pack
65.10	£ 24.00	BALC Subscription 09/10

### **Calor Essex Village of the Year 2006**

### **Calor Village of the Year National ICT Winner 2007**

*Parish Office:*

*Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne*

*Open: Monday 10.30 – 1pm & Thursday 9:30 am – 12:00 noon*

65.11	£ 17.25	Paicemaker Ltd
65.12	£ 17.25	Paicemaker Ltd
65.13	£347.39	Chelmsford Grass Machinery – Tractor Service
65.14	£ 1.43	Chelmsford Grass Machinery - bulb
65.15	£ 8.78	Ernest Doe
65.16	£ 13.80	Robert Acton Product Developments – Litter hoop
65.17	£171.88	F A Jiggins & Son – Petrol: 17/5/09 and 12/6/09
65.18	£ 34.68	Philippa Potter – Clerk Expenses - Postage

**65.19 Acumen Wages Service**

To note the increase in fees, from £18.98 per month, to £20.13 (gross) per month.

**09/66 MEETINGS / SEMINARS**

**66.1 Circulation Folder**

Contents list attached to agenda.

**66.2 Meetings and Training**

Feedback from any meetings or training attended.

**09/67 DATE OF NEXT MEETING**

The next Parish Council meeting will be held on: **Monday 7 September 2009.**

Please send items for the agenda to the Clerk by Monday 24 August 2009 at the latest.

**09/68 CLOSURE**



**Mrs Philippa Potter  
Clerk to the Council  
23 August 2009**

**Calor Essex Village of the Year 2006  
Calor Village of the Year National ICT Winner 2007**

*Parish Office:*

*Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne  
Open: Monday 10.30 – 1pm & Thursday 9:30 am – 12:00 noon*