



# RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter  
20 Gore Lane, Rayne, Braintree, Essex CM77 6TU

Tel/Fax: (01376) 552489  
[clerk@rayne-essex.gov.uk](mailto:clerk@rayne-essex.gov.uk)  
[www.rayne-essex.gov.uk](http://www.rayne-essex.gov.uk)

You are hereby summoned to the next meeting of Rayne Parish Council, which will be held on **Monday, 3 December 2007**, in the Old School Room, Shalford Road, commencing at **7:30pm** for the purpose of transacting the following business.

## **PUBLIC FORUM**

Opportunity for parishioners to raise issues of mutual interest, or to question Councillors.

**07/100**

### **APOLOGIES FOR ABSENCE**

Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.

**07/101**

### **CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 5 November 2007**

**101.1 Consideration of the Minutes of the Precept Meeting held on Monday, 19 November 2007**

**07/102**

### **DECLARATION OF INTERESTS**

To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.

**07/103**

### **AFFORDABLE HOUSING**

**Moira Groborz, Rural Housing Enabler, RCCE and Helen Shackleton, Flagship Housing**

Attending to discuss the results of the Housing Needs Survey, the current position with negotiations and the way forward.

## **07/104 BDC MATTERS**

### **104.1 Planning Applications**

✍ 07/02279/FUL & 07/02280/LBC: Turners, Queenborough Lane – Proposed link and garage refurbishment for domestic dwellinghouse to create dining/living/playroom and guest room.

### **For Info: Representations Determined by Planning Sub-Committee**

✍ 07/01665/FUL: Autumn Lodge, Queenborough Lane: Erection of replacement dwelling – REVISED PLANS

## **Calor Essex Village of the Year 2006**

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## **104.2 Planning Results**

The following applications have been GRANTED:

- ✂ 07/01825/FUL: 16 Smithsfield, Loft conversion with rear dormer.
- ✂ 07/01893/FUL: 18 Elm Walk, Erection of two storey side extension.
- ✂ 07/02133/TPOCON: Rayne Hall, Tree works in Conservation Area

### **Decision Notice to be noted:**

- ✂ 07/00872/FUL: Moors Farm, Moors Lane. To note the condition applied to the planning consent that the accommodation only be used for holiday purposes.

## **07/105 ROADS AND PUBLIC SAFETY**

### **105.1 Street Lighting**

To report any lights currently out of action.

### **105.2 Policing Issues**

To report any problems in the village.

### **105.3 Community Warden Parish Report**

To note September's report from the Community Warden/BDC

### **105.4 Speeding along School Road – Correspondence from Parishioner**

To discuss issues arising from correspondence regarding speeding measures for School Road.

### **105.5 Pram Crossings**

To note correspondence from ECC regarding the Pram Crossing installation.

## **07/106 RAYNE'S ENVIRONMENT**

### **106.1 Village Hall Matters**

### **106.2 Village of the Year**

To receive feedback from the Judges and plan next year's entry.

### **106.3 Elms Estate**

Revised draft letter to residents to be finalised and the way forward discussed.

### **106.4 Bus Service**

To discuss the current bus service (Cllr Adam Bulkeley)

### **106.5 Parking on Shalford Road/Grass Verges**

To discuss a way forward with regard to parking along Shalford Road.

### **106.6 Churchyard Extension**

To discuss future plans for the extension of the burial ground.

### **106.7 Refuse Vehicle**

To agree future hire of the Refuse Vehicle – frequency and location.

### **106.8 Street Cleaning**

Discuss way forward with street cleaning/BDC Street Cleaner and channel cleaning issues.

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**106.9 Pavements in Smiths Field**

Agree to add this to the list of works at ECC Highways.

**106.10 Fencing on Open Plan Estates in the Village**

To discuss the Parish Council's approach.

**106.11 Contingency Plans for Parish Office/CIP**

To discuss making contingency plans in case of illness or when Clerk is unable to work from the CIP/Office, e.g. diverting phone calls to home number.

**106.12 Works to Trees**

✂ Taisho Sanke, 6 Station Road – works to trees affected by TPO

**07/107 FINANCE**

- 107.1 £23.59 Just Lamps – Lighting Maintenance (Nov)
- 107.2 £348.18 Mrs Potter – Clerks Salary (Nov)
- 107.3 £19.39 Acumen – Wages Services (Nov)
- 107.4 £138.40 Mr R Peake – Groundsman (Sept)
- 107.5 £30.00 EALC – Clerk Training (Roles and Responsibilities)
- 107.6 £36.82 Banner Stationery
- 107.7 £25.00 Cllr Ian MacNee – Remembrance Wreath
- 107.8 £650.00 All Saints Church – Rayne in Focus grant payment

**107.9 Purchase of new Tractor and Trailer**

Discuss funding of new equipment, following confirmation of £5,000 grant from BDC.

**107.10 Village of the Year – ICT Monies**

To agree expenditure of the ICT Monies on new ICT equipment.

**107.11 Village of the Year Bench**

Update on lower quote being obtained (Cllr Harold Giles).

**07/108 MEETINGS / SEMINARS / CONSULTATIONS**

**108.1 Circulation Folder**

Contents list attached to agenda.

**108.2 Health Issues**

Report by Cllr Ian MacNee.

**108.3 Meetings and Training**

- ✂ Feedback from Rayne/Gt Notley Cluster meeting held 22 November 2007.
- ✂ Clerk attending EALC training on Law and Procedure – 5 December 2007.
- ✂ Rayne Parish Council Meeting Dates – 2008 (May and November 2008).
- ✂ EALC Training dates: Details in circulation folder

**07/109 DATE OF NEXT MEETING**

The next Parish Council meeting will be held on: **Monday, 7 January 2008.**  
Items for the agenda to the Clerk by 17 December 2007 at the latest.

**07/110 CLOSURE**

**Mrs Philippa Potter  
Clerk to the Council  
26 November 2007**

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