



# RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter  
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You are hereby summoned to the next meeting of Rayne Parish Council, which will be held on **Monday 1 December 2008**, in the Old School Room, Shalford Road, commencing at **7:30pm** for the purpose of transacting the following business.

## AGENDA

- 08/121 APOLOGIES FOR ABSENCE**  
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 08/122 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 3 NOVEMBER 2008.**
- 08/123 CONSIDERATION OF THE MINUTE OF THE PRECEPT MEETING HELD ON 24 NOVEMBER 2008.**
- 08/124 DECLARATION OF INTERESTS**  
To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.
- 08/125 POLICING ISSUES**  
To discuss any relevant issues with Police representatives.
- 08/126 PUBLIC FORUM**  
Opportunity for parishioners to raise issues of mutual interest, or to question Councillors.
- 08/127 ADMINISTRATION**
- 127.1 Clerk's Report**  
To receive the Clerk's Report on actions undertaken since the last meeting and to note actions still outstanding.
- 127.2 Action Plan**  
Review how this is to be taken forward.
- 127.3 CIP Opening Hours**  
Proposal to alter the opening hours on Mondays to 10.30am - 1.00pm.

**Calor Essex Village of the Year 2006**  
**Calor Village of the Year National ICT Winner 2007**

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- 08/128 BDC MATTERS**
- 128.1 Planning Applications**  
 ✂ 08/02041/FUL: Autumn Lodge, Queenborough Lane - erection of single storey side extension for use as a utility room.
- 128.2 Rayne Parish Council Planning Committee**  
 ✂ Date of next meeting: if needed.
- 128.3 Planning Results**  
 The following application has been GRANTED:  
 ✂ 08/01509/FUL: 20 Medley Road – erection of two storey rear extension.
- 08/129 ROADS AND PUBLIC SAFETY**
- 129.1 Street Lighting**  
 ✂ To report any lights currently out of action.  
 ✂ To review the insurance arrangements for street lights to take into account the four bollard lights.
- 08/130 RAYNE'S ENVIRONMENT**
- 130.1 Village Hall Matters**  
 ✂ To discuss any issues regarding the Village Hall.  
 ✂ To set a date for the next Liaison Meeting.
- 130.2 Rayne Hall Farm Barns**  
 Update on current situation.
- 130.3 Parking on Grass Verges**  
 Discuss options to discourage parking on grass verges.
- 08/131 FINANCE**  
 To agree the following payments:
- |        |         |  |
|--------|---------|--|
| 131.1  | £348.44 | Clerk's Salary                                       |
| 131.2  | £320.24 | Assistant Groundsman 1 - Salary                      |
| 131.3  | £320.24 | Assistant Groundsman 2 - Salary                      |
| 131.4  | £ 19.39 | Acumen – Wages Services (Nov)                        |
| 131.5  | £ 37.89 | A&J Lighting Solutions - Lighting (Nov)              |
| 131.6  | £293.28 | A&J Lighting Solutions - install bollard light       |
| 131.7  | £ 75.14 | A&J Lighting Solutions - call out and repair bollard |
| 131.8  | £ 61.10 | A&J Lighting Solutions - call out and repair bollard |
| 131.9  | £ 69.27 | A&J Lighting Solutions Repair Work                   |
| 131.10 | £ 52.00 | EALC - Clerk Training, Council Finance               |
| 131.11 | £152.75 | Braintree District Council - Refuse Vehicle Hire     |
| 131.12 | £ 25.00 | Royal British Legion - Poppy Wreath                  |
| 131.13 | £ 71.87 | Asst Groundsman 1 - Training hours and mileage       |
| 131.14 | £ 94.00 | Society of Local Council Clerks                      |
- The following is a retrospective payment which was made on 6 October 2008:
- |        |         |                                       |
|--------|---------|---------------------------------------|
| 131.14 | £273.88 | Banner Business Supplies - Stationery |
|--------|---------|---------------------------------------|
- 131.15 P3 Claim Update**  
 Update on current position.

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**08/132 MEETINGS / SEMINARS / CONSULTATIONS**

**132.1 Circulation Folder**

Contents list attached to agenda.

**132.2 Health Issues**

Report by Cllr Ian MacNee.

**132.3 Meetings and Training**

**08/133 DATE OF NEXT MEETING**

The next Parish Council meeting will be held on: **Monday, 5 January 2009**, at 7.30pm in the Old Schoolroom, Shalford Road.

Items for the agenda to the Clerk by Thursday 18 December 2008 at the latest.

**08/134 CLOSURE**



**Mrs Philippa Potter  
Clerk to the Council  
24 November 2008**

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