



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter
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You are hereby summoned to the next meeting of Rayne Parish Council, which will be held on **Monday, 4 February 2008**, in the Old School Room, Shalford Road, commencing at **7:30pm** for the purpose of transacting the following business.

- 07/123 APOLOGIES FOR ABSENCE**
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 07/124 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 7 January 2008.**
- 07/125 DECLARATION OF INTERESTS**
To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.
- 07/126 PUBLIC FORUM**
Opportunity for parishioners to raise issues of mutual interest, or to question Councillors.
- 07/127 CLERK'S REPORT**
To receive the Clerk's Report on actions undertaken since the last meeting and to note actions still outstanding.
- 07/128 BDC MATTERS**
128.1 Planning Application
08/00100/FUL: Woodstock, Dunmow Road – Erection of new toilet facilities incorporating disabled access.
- Works to Trees**
Baker's Field, Philips Road: Application to carry out work on trees affected by the Tree Preservation Order 11/05 at this address.
- Planning Appeal – To be noted**
✉ 06/00893/COU: Fargo Coachlines, Allviews, School Road – Continued use of part of the site for vehicle hire for a period of two years. Appeal to be held on 19 February 2008, 10am, Town Hall Centre, Market Place, Braintree.
- For Info: Representations Determined by Planning Sub-Committee**
None

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128.2 Planning Results

The following applications have been GRANTED:

- ✍ 07/02450/FUL: 25 The Maltings – Erection of two storey side and single storey rear extensions.
- ✍ 07/02241/FUL: Flitch Cottage, 21 Warner Close – Erection of single storey rear extension and alteration to front elevation.
- ✍ 07/01665/FUL: Autumn Lodge, Queenborough Lane – Erection of replacement dwelling.
- ✍ 07/02464/FUL: Whelley Cottage, School Road – Construction of timber framed stables, tack room, store, cart lodge and kennels.

The following application has been REFUSED:

- ✍ 07/02299/TPO: Taisho Sanke, 6 Station Road – Notice of intent to carry out works to trees protected by TPO – Cut back branches of one Oak.

07/129 ROADS AND PUBLIC SAFETY

129.1 Street Lighting

- ✍ To report any lights currently out of action.
- ✍ Bollard Lighting – light sensor timings.

129.2 Policing Issues

To report any problems in the village.

129.3 Community Warden Parish Report

To note November and December reports from the Community Warden/BDC

129.4 Zebra Crossing – The Street

Discuss current state of the crossing – marking, replacement of studs, lowering of kerbs to remove step at side opposite Post Office.

129.5 Hedingham Bus Routes

Cllr Harold Giles

07/130 RAYNE'S ENVIRONMENT

130.1 Village Hall Matters

- ✍ Feedback from Parish/Council Village Hall Committee Liaison Meeting – 22 January 2008.

130.2 BDC Local Development Framework

To discuss the proposals within the Core Strategy Preferred Options and Allocations Document and decide the Parish Council's response.

130.3 Proposal for New Football Stadium and Sports Complex, Braintree

Discuss impart of this proposal and agree Parish Council response.

130.4 Rayne Hall Farm Barns

Update on current situation.

130.5 Elms Estate/Brunwin Road Meeting

Feedback from the meeting and discuss the way forward

130.6 Affordable Housing – Oak Meadow

Steering Group to be formed to take this project forward and feedback from the meeting on 22 January.

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130.7 Meetings with Architect and Knight Developments – Foundry Site

Feedback from meeting on 29 January.

130.8 Churchyard Extension

Update on progress regarding meeting with the Church and possible funding sources.

130.9 Rayne Station Building

Feedback from meeting with ECC on 9 January 2008 about future uses for the Station building.

130.10 Footpaths

- ✍ Encroachment of Leylandii hedge on footpath just south of the school.
- ✍ Any other footpath issues to be reported.

130.11 Parish Council Website

07/131 FINANCE

131.1 Clerk Salary Increases

To agree the payment of the increased Clerk rates of pay decided by the National Joint Council for Local Government Services and for that increase to be backdated to 1 April 2007 and issued as detailed in items 131.2 and 131.13 below:

131.2	£23.59	Just Lamps – Lighting Maintenance (Jan)
131.3	£349.74	Mrs Potter – Clerks Salary (Jan, inc back pay as above)
131.4	£19.39	Acumen – Wages Services (Jan)
131.5	£2274.80	E King & Son – Church Lane Repair
131.6	£178.00	Village Hall – CIP Hire (Oct – Dec07)
131.7	£1181.32	Glasdon UK Ltd (Litter and Dog Bins)
131.8	£650.00	All Saints - Rayne In Focus Precept*
131.9	£40.50	All Saints – Hire of OSR (Oct-Dec07)
131.10	£85.38	E-On – Street Lighting electricity (to Dec07)
131.11	£425.00	Barlow Tyrie Ltd – Village of the Year Bench
131.12	£6.60	All Saints – Portable Appliance Testing
131.13	£46.57	Anglia Sign Casting Company – Remembrance Plaque
131.14	£45.05	Mrs M Whiteside – Clerk Back Pay following increase

*The cheque numbered 102128 and issued under Minute number 107.8 (Jan) has been lost by the recipient. The cheque has been cancelled and payment reissued as above.

131.15 Spine Ramp - Quotation from Playdale

To agree the quotation received from Playdale to purchase and install a new spine ramp.

131.16 Purchase of Computer Equipment

Current progress of the computer equipment purchases.

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131.17 Purchase of Litter Bins and Dog Bins

Confirmation of Village Hall contribution to the installation of Dog Waste bins and Litter bins.

07/132 MEETINGS / SEMINARS / CONSULTATIONS

132.1 Circulation Folder

Contents list attached to agenda.

132.2 Health Issues

Report by Cllr Ian MacNee.

132.3 Meetings and Training

- ✍ Agree Parish Council Meeting Dates for 2008 – see attached paper
- ✍ Annual Parish Assembly – Discuss:
 - Date
 - Format
 - Speakers
 - Awards
- ✍ Councillor Training Day 2 – Cllr Keith Rawlings – Feedback
- ✍ BALC Meeting 24 January – Feedback
- ✍ BDC Meeting: Going Local – The Braintree Approach, to be held Wednesday 20 February at 7.15pm, Causeway House.
- ✍ ECC: Annual Civic Service, Chelmsford Cathedral – 17 April 2008 at 7.30pm. Please inform the Clerk if you wish to attend.

07/133 DATE OF NEXT MEETING

The next Parish Council meeting will be held on: **Monday, 3 March 2008.**
Items for the agenda to the Clerk by 18 February 2008 at the latest.

07/134 CLOSURE

**Mrs Philippa Potter
Clerk to the Council
24 January 2008**

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