



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter
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You are hereby summoned to the next meeting of Rayne Parish Council, will be held on
Monday 4 January 2010
in the Old School Room, Shalford Road, commencing at **7:30pm** for the purpose of transacting
the following business:

AGENDA

- 09/128 APOLOGIES FOR ABSENCE**
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 09/129 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 7 DECEMBER 2009**
To agree and sign the minutes.
- 09/130 DECLARATION OF INTERESTS**
To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.
- 09/131 POLICING ISSUES**
To discuss any relevant issues with Police representatives.
- 09/132 PUBLIC FORUM**
Opportunity for parishioners to raise issues of mutual interest, or to question Councillors.
- 09/133 ADMINISTRATION**
- 133.1 Clerk's Report**
To receive the Clerk's Report on actions undertaken since the last meeting and to note actions still outstanding.
- 09/134 BDC MATTERS**
- 134.1 Planning Applications**
None
- 134.2 Planning Committee**
? The date of the next Planning Committee will be held on Monday 18 January 2010, if needed.
- 09/135 ROADS, TRANSPORT AND PUBLIC SAFETY**
- 135.1 Street Lighting**
To report any lights currently out of action.

Calor Essex Village of the Year 2006

Calor Village of the Year National ICT Winner 2007

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135.2 Essex Local Transport Plan

To agree the Parish Council response to this consultation which ends on 15 January 2010.

09/136

RAYNE'S ENVIRONMENT

136.1 Village Hall Matters

- ? To discuss any issues regarding the Village Hall and Playing Field.
- ? To agree agenda items for the Parish Council and Village Hall Liaison Meeting for Wednesday 27 January 2010.

136.2 P3 Footpath Marker Discs

To decide the way forward.

136.3 Garage Block – Kidder Road

To discuss the Parish Council writing to owners regarding maintenance of their garages, prior to BDC involvement.

136.4 Salt Bins

To discuss the location and usage of the village salt bins.

09/137

FINANCE

To agree the following payments. An overview of the current financial position is available for inspection at the meeting.

137.1	£ 426.37	Clerk Salary (Dec 09, plus back pay)
137.2	£ 336.83	Groundsman 1 Salary (Dec 09, plus back pay)
137.3	£ 341.03	Groundsman 2 Salary (Dec 09, plus back pay)
137.4	£ 20.13	Acumen Wages Service (Dec 09)
137.5	£ 37.09	A&J Lighting Solutions – Maintenance

The following payment was made by direct debit:

137.6	£ 64.45	BT phone bill dated 3 December 2009
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The following payment was made between meetings due to time constraints:

137.7	£ 25.00	Royal British Legion – Remembrance Wreath and donation
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137.8 Approval of the Budget and Precept Demand 2010/11

To approve the budget and precept demand before submission to BDC by 15 January 2010.

137.9 Financial Regulations

To approve and agree the revised Financial Regulations in line with the model NALC document.

137.10 Approval of External Auditor

The Audit Commission require confirmation that the Council agrees with the appointment of a new external auditor for Rayne Parish Council, as Wayne Rickard. The Clerk has his CV details.

To agree the exclusion of the public and press for the consideration of the following two items (numbered 137.10 and 09/140) for the reasons set out in Part 1, Schedule 12(A) of the Local Government Act 1972.

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137.10 Grounds Income and Payments

To look at how the cost of grounds maintenance is mitigated by income.

09/138 OAK MEADOW UPDATE

To discuss the current situation and way forward and approve the application for borrowing approval from the Public Works Loan Board.

09/139 CIRCULATION AND CORRESPONDENCE

Contents list attached to agenda.

09/140 MEETINGS AND TRAINING

Details of any other upcoming meetings or training, or feedback from those attended in the last month:

? EALC training courses – details with the Clerk

09/141 DATE OF NEXT MEETING

The next **Parish Council** meeting will be held on: **Monday 1 February 2009.**

Please send items for the agenda to the Clerk by Thursday 21 January 2009 at the latest.

09/142 CLOSURE



**Mrs Philippa Potter
Clerk to the Council
21 December 2009**

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