



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter
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You are hereby summoned to the next meeting of Rayne Parish Council, which will be held on **Monday, 7 July 2008**, in the Old School Room, Shalford Road, commencing at **7:30pm** for the purpose of transacting the following business.

08/54 APOLOGIES FOR ABSENCE

Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.

08/55 CONSIDERATION OF THE MINUTES OF THE MEETINGS HELD ON 2 JUNE 2008, 18 JUNE 2008 AND 2 JULY 2008

08/56 DECLARATION OF INTERESTS

To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.

08/57 PUBLIC FORUM

Opportunity for parishioners to raise issues of mutual interest, or to question Councillors.

08/58 POLICING ISSUES

To discuss any relevant issues with Police representatives.

08/59 ADMINISTRATION

59.1 Clerk's Report

To receive the Clerk's Report on actions undertaken since the last meeting and to note actions still outstanding.

08/60 BDC MATTERS

60.1 Planning Applications

None

60.2 Rayne Parish Council Planning Committee

- ✍ Minutes of the meeting held 11 June 2008 to be noted.
- ✍ Date of next meeting: No meeting required in July.

Representations Determined by Planning Committee

- ✍ 08/00985/FUL: Lynray, Gore Lane – Erection of one and a half storey side extension. It was unanimously decided to object to the application as an overdevelopment of the site and concerns over access. A letter of objection was submitted to BDC on 12 June 2008.

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60.3 Planning Results

The following applications were GRANTED

- ✍ 08/00822/FUL: 14 New Road - Erection of two storey rear extension
- ✍ 08/00826/FUL: The Commons, School Road – Erection of replacement dwelling and outbuildings for swimming pool and garages including demolition of existing house.
- ✍ 08/00828/FUL: Manorville Cottage, School Road - Erection of two storey side extension.
- ✍ 08/01042/TPO: 16 Hance Lane – Notice of intent to carry out works to trees protected by the Tree Preservation Order No 15/1. T64: Cut back and reduce height of one Horse Chestnut.

The following application was REFUSED

- ✍ 08/00551/FUL: 4 Gore Terrace, Gore Road – Erection of a side extension supported on posts forming an addition to the first floor and roof space over together with a single storey rear extension.

The following application was WITHDRAWN

- ✍ 08/00767/FUL: 20 Medley Road – erection of two storey rear extension.

60.4 BDC Planning Committee

Planning Committee meeting to be held on Tuesday 22 July 2008 at 7.15pm, Causeway House, Braintree at which the following application will be heard:

- ✍ 08/00985/FUL: Lynray, Gore Lane – Erection of one and a half storey side extension.

08/61 ROADS AND PUBLIC SAFETY

61.1 Street Lighting

To report any lights currently out of action.

61.2 Parking and Marking of Junctions

To agree which action to request regarding line marking on junctions where inconsiderate parking is problematic.

61.3 Speed and Volume Survey – New Road

To note the results of the above survey carried out by ECC.

61.4 Neighbourhood Action Panel

To receive a report from Cllr Rawlings and discuss whether Rayne has a need to form an NAP.

61.5 Queenborough Lane

To discuss the issue of weight limits and instances of large vehicles using the Lane.

08/62 RAYNE'S ENVIRONMENT

62.1 Village Hall Matters

To discuss any issues regarding the Village Hall:

- ✍ Village Fete – Sunday 13 July. To note arrangements for the Parish Council presence at the Fete.

62.2 Rayne Hall Farm Barns

Update on current situation.

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- 62.3 Churchyard Extension**
Report from the meeting held on 3 July with All Saints Church.
- 62.4 Memorial Benches**
Discuss the bench specification, arrangements and locations.
- 62.5 Foundry Site**
Discuss railings and railheads for the new development.
- 62.6 Gore Triangle – Pedestrian Crossing Update**
To note the latest position with regard to this project.
- 62.7 Village and Road Signs**
✍ Gateway signs
✍ Road signs
✍ Any other signage issues
- 62.8 Mowing of Rural Footpaths**
Progress report – Cllr Jiggins
- 62.9 Community Warden Reports**
Information collated by Cllr Doré.
- 62.10 Oak Meadow**
Update on current situation

08/63

FINANCE

To agree the following payments.

63.1	£348.44	Mrs Potter – Clerks Salary
63.2	£306.80	Andrew Vodden – Assistant Groundsman Salary
63.3	£245.40	Philip Monk – Assistant Groundsman Salary
63.4	£184.00	Inland Revenue – Income Tax (April, May, June)
63.5	£19.39	Acumen – Wages Services (June)
63.6	£23.59	A&J Lighting Solutions - Lighting Maintenance (June)
63.7	£60.00	Internal Audit Fee for 07/08 – Mr G Hockley
63.8	£86.37	Banner Business Supplies - Stationery
63.9	£17.63	Paicemaker Ltd – www.raynevillage.co.uk domain
63.10	£17.63	Paicemaker Ltd – www.raynevillage.org domain
63.11	£40.00	Essex County Council – Hire of Primary School Hall
63.12	£55.00	Village Hall – CIP/office hire
63.13	£108.00	All Saints – Hall Hire (Jan-May)
63.14	£24.00	BALC – Annual Subscription 08/09
63.15	£55.00	RCCE – Annual Subscription 08/09
63.16	£65.00	J Metson – Essex Metal Craft
63.17	£5.01	Expenses – Cllr Rawlings – Mouse for Laptop
63.18	£10.00	Expenses – Clerk – Purchase of photo
63.19	£141.00	E W Mowers
63.20	£58.75	E W Mowers

63.21 BT Account

To note the latest BT Bill, which is paid by direct debit:

At 3 June 2008: Amount due was £59.44

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- 63.22 Annual Accounts – Year Ending 31st March 2008**
To approve the Statement of Accounts and the Annual Governance Statement.
- 63.23 Contract Renewal – A & J Lighting Solutions**
To decide the contract renewal for either three or five years.
- 63.24 Restoration of Burial Vault Railings**
Discuss quotation for £200, for this work – Cllr Jiggins
- 63.25 Travel Expenses**
Discuss the repayment of travel expenses.
- 08/64 MEETINGS / SEMINARS / CONSULTATIONS**
- 64.1 Circulation Folder**
Contents list attached to agenda.
- 64.2 Health Issues**
Report by Cllr Ian MacNee.
- 64.3 Meetings and Training**
- ✍ Parish Visit by BDC Chairman, Lady Newton scheduled for 18 September 2008, starting at 10.30am. Details to follow.
 - ✍ Feedback from the Clerk following a meeting at the Houses of Parliament with Brookes Newmark MP on 4 July.
- 08/65 DATE OF NEXT MEETING**
The next Parish Council meeting will be held on: **Monday, 4 August**, at 7.30pm in the Old Schoolroom, Shalford Road.
Items for the agenda to the Clerk by Monday 21 July 2008 at the latest.
- 08/66 CLOSURE**



Mrs Philippa Potter
Clerk to the Council
30 June 2008

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