



# RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter  
20 Gore Lane, Rayne, Braintree, Essex CM77 6TU

Tel/Fax: (01376) 552489  
[clerk@rayne-essex.gov.uk](mailto:clerk@rayne-essex.gov.uk)  
[www.rayne-essex.gov.uk](http://www.rayne-essex.gov.uk)

The next meeting of Rayne Parish Council, will be held on **Monday 6 July 2009**, in the Old School Room, Shalford Road, commencing at **7:30pm** for the purpose of transacting the following business:

## AGENDA

- 09/43 APOLOGIES FOR ABSENCE**  
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 09/44 Consideration of the Minutes of the Annual Parish Council Meeting held on Monday 1 June 2009**  
To agree and sign the minutes.
- 09/45 DECLARATION OF INTERESTS**  
To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.
- 09/46 POLICING ISSUES**  
To discuss any relevant issues with Police representatives.
- 09/47 PUBLIC FORUM**  
Opportunity for parishioners to raise issues of mutual interest, or to question Councillors.
- 09/48 ADMINISTRATION**
- 48.1 Clerk's Report**  
To receive the Clerk's Report on actions undertaken since the last meeting and to note actions still outstanding.
- 48.2 Quality Parish Council Re-accreditation Application**  
Update on current status of application.
- 09/49 BDC MATTERS**
- 49.1 Planning Applications**
- 09/00731/FUL: Rayne Hall Farm Barns – Conversion of Century Barn and Tudor Barn to create two separate dwellings and extension of outbuilding.
  - 09/00752/FUL – 09/00752/FUL: 59 Capel Road – Proposed ramp to provide wheelchair access.

**Calor Essex Village of the Year 2006**  
**Calor Village of the Year National ICT Winner 2007**

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**49.2 Planning Committee**

The date of the next meeting will be Monday 20 July 2009, if needed.

**49.3 Planning Results**

The following application was WITHDRAWN:

- 09/00484/FUL: 2 Medley Road – Demolition of existing pond structure and replacement with summerhouse including repositioning of boundary fence to encompass part of front garden into rear garden.

**49.4 Works to Trees in a Conservation Area**

- Bramleys, Barnards Orchard – To tidy and trim Leylandii hedge.

**49.5 Housing Issues and Options Consultation – BDC**

To discuss the Parish Council's representation for the above.

**49.6 BDC Local Plan – Draft SPD – External Artificial Lighting**

To discuss the Parish Council's representation for the above.

**09/50 ROADS AND PUBLIC SAFETY**

**50.1 Street Lighting**

To report any lights currently out of action.

**50.2 Footways and Highways Repair**

**50.2.1** To discuss the general poor repair of footways and highways and agree an action point to take the issue forward.

**50.2.2** Pods Lane – to discuss outstanding works to the Lane.

**50.3 Swan Junction**

To discuss the outcome of the works and any action to take forward.

**50.4 Parish Passenger Representatives**

To receive details of representatives taking on this role and reports therefrom.

**09/51 RAYNE'S ENVIRONMENT**

**51.1 Village Hall Matters**

To discuss any issues regarding the Village Hall:

- Village Fete – Sunday 28 June – discuss the Parish Council's presence at the fete.

**51.2 Amenity Space Update**

To receive any update on possible amenity space in the village.

**51.3 Essex Act**

To receive information regarding invoking the Act for the protection of grass verges from vehicular parking.

**51.4 War Memorial**

Discuss acceptance of the grant offered, taking into account current earmarked finances for this project and any other relevant factors.

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- 51.5 Foundry Site – S106 Agreement**  
To discuss the issue of the financial undertakings under the above agreement.
- 51.6 Replanting of Trees and Shrubs – Foundry Site**  
To discuss how to pursue this issue.
- 51.7 Purchase of Flower Bulbs for Grass Verges**  
To agree to the purchase of bulbs for planting in grass verges.
- 51.8 Community and Housing Investment Partnership Fund**  
Discuss ideas for accessing funding from the above source.
- 51.9 Footpaths Map**  
Discuss the production of a map and seeking grants to implement this.

09/52

**FINANCE**

To agree the following payments. An overview of the current financial position is available for inspection at the meeting.

52.1	£ 355.18	Clerk Salary (June)
52.2	£1275.45	Groundsman 1 Salary (June plus overtime payment and mileage claim)
52.3	£ 703.96	Groundsman 2 Salary (June plus overtime payment)
52.4	£ 18.98	Acumen Wages Service (June)
52.5	£ 37.09	A&J Lighting Solutions – Maintenance
52.6	£ 55.00	RCCE Membership Fee 2009/10
52.7	£ 651.77	Glasdon Ltd – Litter bin and Dog Waste Bin
52.8	£ 25.30	Robert Acton Products – Robust Litter Picker
52.9	£ 20.99	F A Jiggins & Sons – Tyre Repair
52.10	£ 563.87	Scag Tiger Cub – Repairs
52.11	£ 36.32	Ernest Doe & Sons Ltd – Consumables
52.12	£ 69.00	J Metson – installation of litter bin, dog bin and footpath signs
52.13	£ 45.57	Anglia Sign Casting Company – Memorial Plaque
52.14	£ 54.00	EALC – Councillor Training – Cllr Rippingale
52.15	£ 33.97	Clerk Expenses – Printer Cartridges (office printer)

52.16 £ 58.08 *BT Phone Bill – paid by direct debit*

*The following is a retrospective due to payment deadline:*

52.17 £ 58.75 *NALC – Quality Parish Council Application*

- 52.18 Parish Council Accounts – Year Ending 31 March 2009**  
To receive and approve the accounts for the above year end.

09/53 **MEETINGS / SEMINARS**

**53.1 Circulation Folder**

Contents list attached to agenda.

**53.2 Health Issues**

Report by Cllr Ian MacNee.

**53.3 Meetings and Training**

- Feedback from Cluster Meeting – Wednesday 24 June
- RCCE AGM – Thursday 9 July 2009, at 7.30pm, Channels Golf Club

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09/54

**DATE OF NEXT MEETING**

The next Parish Council meeting will be held on: **Monday 3 August 2009.**

Please send items for the agenda to the Clerk by Thursday 23 July 2009 at the latest.

09/55

**CLOSURE**



**Mrs Philippa Potter**  
**Clerk to the Council**  
**29 June 2009**

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