

RAYNE PARISH COUNCIL
MINUTES OF THE MEETING HELD ON FRIDAY 1st JUNE 2001

Present: Councillors: Giles
Jiggins
Mrs. Kukiewicz
Lees
MacNee
Meadows
Mrs Roberts
Smith

In the Chair: Councillor Mrs Kukiewicz

Members of the Public Present: There were 12 members of the public present.

01/27 PUBLIC FORUM.

This is an opportunity for members of the public to raise issues of mutual interest or to question councillors.

27.1 SH Fencing, Colospers

Mr & Mrs Hasler 11 Brunwin Road
Mr & Mrs Reynolds 60 Brunwin Road

Mr Hasler wished to raise a concern that the minutes of the March meeting stated the Council would be requesting BDC change the address on the planning application for the Colospers site to read Brunwin Road. Their concerns were that this would allow usage of the entrance in Brunwin Road, which is what they were objecting to.

Cllr Mrs Kukiewicz replied that the Council wanted to draw to the attention of the Planning Dept. what was actually happening i.e. that The Street was not the principle access to the site, also the fence separating the site from The Street was not shown on the plans.

Mr Hasler responded that he had not read the minutes this way and thanked Cllr Mrs Kukiewicz for clarifying the situation.

27.2 Bus Service along Brunwin Road

Mrs Bryce 8 Brunwin Road
Mr & Mrs Hasler 11 Brunwin Road
Mr & Mrs Reynolds 60 Brunwin Road

Mr Hasler stated that minutes of the April meeting reported that Cllr Meadows had spoken to Arriva and been informed that the late night bus was necessary as passengers who got off along the route used it. Another comment was that Councillors have a responsibility to all who live in the vicinity, however the residents present felt they have no representation or support from the Council relating to problems in Brunwin Road.

Mr Hasler continued that he felt it was important to note that they had stated buses between 7am-7pm would be acceptable as a compromise. However, the minutes noted, during the closed session of the meeting, that the Council felt that if the early and late buses were directed down The Street it would appease the residents – this is not correct.

Mr Hasler has spoken to Glen Shuttleworth at Arriva regarding the meeting the Council was trying to set up. He would like to formally request that representation from the residents of Brunwin Road be invited to this meeting to ensure they are able to put their case to Arriva.

Mrs Bryce added that she felt the service was the best the village has ever had. They are not trying to do away with the service altogether, they would just like to see the route changed so it does not go through a residential area.

Mr Hasler agreed they are not trying to get rid of the service. He proposed that the route be changed to just go along The Street. He added the residents would accept buses from 7am-7pm as a compromise but their main objective is to change the route so it does not travel along Brunwin Road at all.

Cllr Meadows informed the meeting that he has received numerous calls from concerned residents that they do not want the route changed.

Cllr Mrs Kukiewicz stated that Brunwin Road was an item on the agenda and would be discussed later in the meeting. She wished to draw the item to a close so as not to continue over the same ground.

27.3 Skate Ramp

Robert Holland	15 Medley Road
Caroline Meson	24 Medley Road
Andrew Dalby	41 Medley Road
Ross Steptowe	41 Shalford Road
Tom Francis	3 Hawthorns
Reeya Patel	24 The Street
Jennifer Munson	6 Station Road

Robert Holland wished to enquire about the progress of the Skate Ramp, adding they were a group of BMX riders who would like to request a small piece of land in order that they could build a dirt jump to use. They have the support of parents in the village for this type of project. He understood the railings had been put up along the Fritchway due to the dangers of using such a site. That was the type of site they would want, only somewhere less dangerous.

Cllr MacNee informed the group that work on the ramp would commence on 9th June, with the concreting being undertaken on the 16th and 23rd June. The reconstruction of the ramp can then get underway and it is hoped that the project will be complete by the end of September. He added that the Ramp Committee are hoping to have a display of ramp/bike skills on 23rd September in the Village Hall car park.

Cllr Smith asked the group what size piece of land were they looking for. Andrew Dalby replied around tennis court size.

Cllr Mrs Kukiewicz informed the group the Parish Council is pleased to see youngsters present at a meeting and the Council would like to support them.

Cllr Mrs Kukiewicz closed the Public Forum by thanking the residents for attending and assured them their concerns would be discussed during the meeting.

- 01/28 APOLOGIES FOR ABSENCE.**
Apologies received from Cllrs Moore, Wootton and Mrs Shepherd.
- 01/29 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON FRIDAY 4th MAY 2001.**
Cllr Lees asked for one amendment on both the Annual Assembly and Parish Council meeting minutes – his surname should read Lees, not Lee. Both sets of minutes were then agreed to be a true record and subsequently signed by the Chairman.
Proposed Cllr Meadows, Seconded Cllr Lees.
- 01/30 MATTERS ARISING NOT LISTED ON THIS AGENDA.**
- 30.1 Bus Shelter**
Cllr Jiggins asked for an update on the construction of the replacement shelter. The Clerk replied a reminder letter had been sent to Mr Tinsley approximately 3 weeks ago requesting a start date or notification that he is unable to start the work. As yet, no reply has been received.
Cllr Jiggins suggested the Clerk send a final letter giving Mr Tinsley a date to respond or the Council will seek alternative arrangements. This was agreed by all present.
- 01/31 BDC MATTERS.**
- 31.1 Planning Applications**
01/00799/FUL - Flitch Cottage, 21 Warner Close
Alteration of existing garage to self contained granny annexe.
Cllr Meadows gave the background to this application. It is a retrospective application as the work is underway and continuing (the applicant having been told permission was not required).
Following further discussion it was agreed there were two different areas that needed to be addressed.
1. The Application – It was agreed to inform BDC that the Council have considered the application as if it were a new one and felt it should not be granted on the following grounds. The area was built at a greater density to originally envisaged and parking/traffic problems have arisen since the development was built. The Council also object to losing a garage due to the parking issues that exist in this area.
 2. Retrospect Application – It was agreed Clerk to write to Mr Andy Butcher at BDC enquiring how this was allowed to happen, and to ask who gave the initial advice to the applicant and whether the Building Inspector has visited the site. Also, if BDC were aware of the application, why allow the work to continue when it is quite clear that approval was required.
- 01/00763/FUL – Broadfields Cottage, Fentons Bridge, Sorrells Lane**
Erection of two storey extension.
It was agreed No Comment be made on this application.
- 31.1.1 Planning Appeal - 00/01729/COU – 17 Brunwin Road.**
Change of use of part ground floor from shop to residential.
Cllr Lees stated he felt the Council should support this application.
Cllr Smith added there were little grounds for selling the property as a shop. It was therefore agreed Clerk to write to support the change of use to residential.

31.2 Planning Results

01/00229COU – Unit 5 Ex Colospers, The Street.
Change of use of unit to storage – REFUSED.

01/00405/FUL – 24 Kidder Road. Installation of bay window – GRANTED.

01/00538/AGR – Land adj. The Old Chapel, Dunmow Road.
Formation of private way – PERMISSION/APPROVAL NOT REQUIRED.

31.3 District Councillor Report – Cllr Meadows

Attached to member's agenda, a written report submitted by Cllr Meadows.
Report noted.

01/32 ROADS AND PUBLIC SAFETY

32.1 Street Light Failures

Lamp No.12 New Road – Clerk to report.

32.1.1 Electricity Pole, Duckend Green

Cllr Jiggins reported the pole outside Easter Cottage was inspected 2 years ago and found to be rotten and should have been replaced then. Despite being followed up, the pole has yet to be replaced. Clerk to chase with Electricity Board.

32.2 A120 Stansted-B/tree – Post Construction Traffic Management Measures

Report on meeting held 21st May (see notes attached).

Cllr Mrs Kukiewicz reported that the outcome of the meeting was for the Parish Council to look at the old road and put forward ideas and options for traffic measures.

Following discussion it was agreed to form a Steering Committee. In the first instance, Cllr Jiggins to put forward a discussion paper via e-mail for comments then report back at next meeting.

32.3 Road Reports – Road Stewards

Cllr Smith stated nothing to report for his area. Cllr MacNee added that as Brunwin Road is to be resurfaced shortly, no report was needed. It was agreed Clerk to issue supply of forms to stewards.

Cllr Giles reported that when the dressing had been undertaken along Shalford Road, neither the edges nor holes had been repaired first. It was agreed Clerk to write to report that whilst the dressing quality was good, the Council were disappointed that the road had not been prepared properly.

It was also reported that the footpath between Capel Road and Barrack Yard was breaking up. Clerk to report.

32.4 Church Lane Repairs

Cllr Jiggins proposed the Council write to Mr David MacGregor thanking him for having the potholes filled in at his own expense. Seconded by Cllr Giles and agreed by all present.

Clerk to chase Highways for a response on whether they will undertake to repair the road.

- 32.5 Road Improvements within Rayne**
Clerk read response from Mr Everitt reporting that no roads were scheduled for resurfacing.
- 32.6 Street Name/Road Signs - Replacements**
Cllrs are asked to check for Signs that are missing or vandalised.
Clerk to report following signs to BDC (copied to Jeremy Gow).
The Maltings, School Road, Leyside, The Street and Medley Road.
- 32.7 Reinstatement of Bollards, The Street**
Cllr MacNee informed the meeting he had reported the bollards missing to BDC back in January. Cllr Jiggins reported the bollards outside Haverings were also missing. Clerk to report/chase.
- 32.8 Footpath/Bridleway (Fairy Hall Lane to Long Lane)**
Cllr MacNee asked what was the current status of the proposed footpath.
Clerk to write to Highways to enquire about the future proposals.

01/33 RAYNE'S ENVIRONMENT

- 33.1 Work within the Grounds**
Cllr Jiggins reported the groundsman had completed the grass cutting of the village in just over 12 hours using the new ride-on mower (the work had previously taken double this time). He requested the Council add a flashing light on a pole to the rear of the mower for safety.
Proposed Cllr Mrs Kukiewicz, Seconded Cllr Giles, Agreed by all present.
Cllr Jiggins will purchase and construct.
Cllr Jiggins reported the assistant groundsman had been painting the bollards on the village green, together with litter picking and edge cutting.
Cllr Giles reported there is another large heap of grass cuttings at the junction of Pods Lane and Dunmow Road – Clerk to inform BDC.

Skips – It was agreed Clerk to order a skip and to put the item on the next agenda to organise a cycle of dates. Clerk to also offer Rayne as a trial site for the skip lorry.

- 33.2 Parish Channel Sweeping**
Clerk reported she had been informed by BDC that no contract existed.
Cllr Jiggins provided the Clerk with his copy, Clerk to write to BDC again.

- 33.3 Skateboard Ramp Update**
Copy of letters relating to issue of responsibility attached to agenda.
Work on construction of the ramp reported during Public Forum.

Cllr Jiggins proposed that the Parish Council suggest the Village Hall insure the ramp for Public Liability (at nil cost) and consider insuring the ramp for replacement (at £10/£1000) on the Village Hall policy. Also to undertake the ROSPA inspection with the playground equipment. All costs would be borne by the Parish Council – with reimbursement via the Precept grant each year. The Council, as agreed 2 years ago would pay any ramp maintenance costs. The ramp committee to instigate daily inspections of the ramp. This proposal was seconded by Cllr Meadows and agreed by all present. The Clerk to put the details in writing to the Village Hall to clarify the situation.

Dirt Ramp (for BMX Riders) – A number of possible sites were discussed, including alongside the skate ramp but it was agreed to first look into the ownership of the piece of land behind Capel Close. Clerk to investigate.

33.4 Drainage on the Village Green

Cllrs Jiggins and MacNee had taken levels in the ditch on the Village Green. They found that 3cm of water was lying in the pipe under the road thus encouraging ingress of willow tree roots. The landowner has agreed to excavate their pond to take the water levels down.

33.5 Grass Cutting

To discuss taking over cuts currently the responsibility of ECC.

Cllr Jiggins reported there was no reason why the Council did not undertake the cutting from Fargo Coaches back into the village now the new mower has arrived. He suggested leaving the cutting of the two verges over the bridge until the flowering has finished.

Clerk to respond to ECC stating the Council's wish to undertake this cut and to find out how much will be paid for doing the work.

33.6 Invitation to new Braintree MP to attend Parish Council Meeting

It was agreed Clerk to write to new MP, following election, inviting them to attend a Council meeting.

33.7 Travellers

Cllr Jiggins reported Rayne had asked for this item to be put onto the next Cluster Meeting agenda – with attendance by BDC County Representative, as well as a Police Representative.

33.8 Village Hall – Bye Laws Signage

Letter received from Village Hall Committee requesting signs be renewed.

Letter read to meeting. It was agreed Clerk to obtain quotes for new signage.

33.9 Braintree District Local Plan Review

Information put into Circulation Folder.

01/34 MEETINGS

34.1 BALC Meeting

Report on above meeting, held on 22nd May.

Cllr Jiggins reported he had raised concerns felt by Rayne over the Cluster Meetings with the speaker, Mr Woodward.

34.2 Cluster Meeting

Report on above meeting, held on 24th May.

Cllr Mrs Kukiewicz reported that only Rayne and the hosts, Saling, had attended and felt that Rayne were not in the correct Cluster group.

Cllr Jiggins added that Parish Councils needed to make the Clusters work as this will be the only contact with officers of BDC. He also felt Rayne were in the wrong Cluster and had spoken to the Chairman of Great Notley Parish Council who felt that their problems were similar to those of Rayne. It was suggested that the two parishes form a Cluster group and it was agreed to put this idea forward on the Cluster review form.

Cllr Mrs Kukiewicz to draft a response and send to Councillors.

34.3 Market Towns – A New Focus

Seminar – Wed 4th July 9:30-16:30 at Newmarket - £15/delegate.
No Councillors expressed an interest in attending.

34.4 LCAS – Annual Health & Safety Seminar 2001

Thurs 28th June 9:30-14:30 at Harlow – £50/delegate.
No Councillors expressed an interest in attending.

34.5 Flitchway Meeting – Tuesday 12th June

Meet at Easton Lodge Halt at 19:00. Open to Councillors and their partners.
Cllr Jiggins will be attending this meeting.

01/35

BRUNWIN ROAD

The Clerk reported she had spoken to Mr Cook, ECC, who had informed her of the following outcomes from the meeting with the residents.

? Volume and Speed of traffic had been monitored for 24 hours – Mr Cook will copy the results to the Council.

? Noise Factor – Will be monitored, results will be copied to the Council.

? Buses – Seeking advice from the Passenger Transport Dept. regarding the re-routing of the service at the extremes of the day.

Following a request by Mr Hasler in the Public Forum to attend any meeting set up with Arriva, discussion took place on whether a meeting was required. Arriva had made clear in their letter to Mr Hasler, that had been copied to the Council, that they had no intention of altering the service. Councillors expressed sympathy with residents about buses at the extremes of the day but felt they had a responsibility to other village residents to support the present routing at other times.

It was proposed by Cllr Jiggins that, as Arriva have already stated they are not changing the service at this time, there was no reason to hold a meeting. This was Seconded by Cllr Lees and carried 5 For, 3 Against.
Clerk to inform the residents of this decision.

01/36

HEALTH ISSUES

Report by Cllr MacNee on recent meetings attended, including the Best Health for Braintree Workshop held on 14th May.

Details put into the Circulation Folder for information.

01/37

FINANCE

37.1	£148.35	Mr Peake - Groundsman
37.2	£99.00	Mr Peake - Petrol
37.3	£20.33	Eastern Contracting – Lighting Maintenance
37.4	£62.35	Glasdon – Purchase of 2 Dog Faeces Bins
37.5	£692.50	Mel Whiteside – Clerk Salary/Expenses (Apr/May/Jun)
37.6	£16.11	Mel Whiteside – Postage (Feb/Mar/Apr)

Approval will be required for the following item:

37.7	£25.00	DVLA – New registration fee for Ride -On Mower
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One additional payment, previously agreed at the May meeting.

37.8	£119.70	Cornhill Insurance – Road Insurance for Mower
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It was unanimously agreed to make all of the above payments.
Proposed Cllr Lees. Seconded Cllr Meadows.

01/38 EALC

38.1 Continued Membership

To consider inviting the Secretary to give a presentation on the benefits on remaining with the Association.

It was agreed Clerk to write to invite the Secretary to a future meeting.

38.2 AGM of the Association – 4th July

Members are requested to bring forward items for resolution.

No resolutions were put forward.

01/39 DATE OF NEXT MEETING

The next meeting of the Council will be on Friday, 6th July 2001.

Items for Agenda to the Clerk by Wednesday 21st June 2001.

01/40 OTHER MATTERS FOR DISCUSSION ONLY

40.1 Circulation Folders

A reminder to pass these on as quickly as possible – two folders outstanding.
Noted.

40.2 Telephone Box

Cllr Giles reported continued vandalism to the telephone box and suggested inviting PC Blackburn to the next meeting. Clerk to arrange.

40.3 Parish Office

Cllr Lees requested this item be placed on the next agenda.

40.4 Standing Orders Review

Cllr Lees requested this item be placed on the next agenda.

40.5 Phone Mast

Cllr Meadows reported that Hazelmere was now the preferred site for the mast.

40.6 Hazelmere Farm Planning Application

Cllr Meadows reported a revised application was being drawn up.

40.7 Advance Apologies

Cllr Meadows gave advance apologies for the July meeting.

01/41 CLOSURE

The meeting closed at 10:30 p.m.

Signed

Date