



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter
20 Gore Lane, Rayne, Braintree, Essex CM77 6TU

Tel/Fax: (01376) 552489
clerk@rayne-essex.gov.uk
www.rayne-essex.gov.uk

You are hereby summoned to the next meeting of Rayne Parish Council, which will be held on **Monday, 2 June 2008**, in the Old School Room, Shalford Road, commencing at **7:30pm** for the purpose of transacting the following business.

08/28 APOLOGIES FOR ABSENCE

Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.

08/29 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 10 MAY 2008

08/30 DECLARATION OF INTERESTS

To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.

08/31 PUBLIC FORUM

Opportunity for parishioners to raise issues of mutual interest, or to question Councillors.

08/32 POLICING ISSUES

To discuss any relevant issues with Police representatives.

08/33 ADMINISTRATION

33.1 Clerk's Report

To receive the Clerk's Report on actions undertaken since the last meeting and to note actions still outstanding.

33.2 Parish Council Policies

✍ To adopt the following policies:

- ✍ Bullying and Harassment Policy
- ✍ Freedom of Information Policy
- ✍ Complaints Policy

(the Equal Opportunities Policy is still in draft form and will be brought to a future meeting for discussion)

✍ Health and Safety Policy: To receive the draft policy from Cllrs Doré and Bulkeley and discuss the way forward.

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday & Thursday 9:30 am – 12:00 noon



08/34

BDC MATTERS

34.1 Planning Applications

- ✍ 08/00842/FUL: Moors Farm, Moors Lane - Variation of condition no. 2 for planning approval 07/00872/FUL to allow occupation of the barns as a self contained annexe by the applicant's parents.
- ✍ 08/00909/FUL: Bramleys, Barnards Orchard, The Street - Proposed extension and alterations.

34.2 Planning Committee

- ✍ Note Minutes of Meeting held 21 April 2008 (previously circulated).
- ✍ Date of next meeting: 16 June 2008

Representations Determined by Planning Committee

None

34.3 Planning Results

None

34.4 Planning Appeal

Appeal against enforcement of planning control, by: William Smith and Adam Smith. Site: Land at Hazelmere Farm, Dunmow Road, Rayne, CM77 6RZ
To be held: 24 July 2008 at 10.00am at The Town Hall Centre, Braintree

08/35

ROADS AND PUBLIC SAFETY

35.1 Street Lighting

To report any lights currently out of action.

35.2 Bin Stickers

- ✍ To discuss investing in stickers for wheelie bins showing 30mph zones.
- ✍ To discuss purchasing stickers with Rayne crest for litter bins

35.3 Parking on Zebra Crossing Zigzags and Speed Bumps

To receive any reply from the Police.

08/36

RAYNE'S ENVIRONMENT

36.1 Village Hall Matters

To discuss any issues regarding the Village Hall:

- ✍ Village Fete – Sunday 13 July. Discuss whether the Parish Council can be involved.

36.2 Rayne Hall Farm Barns

Update on current situation.

36.3 Churchyard Extension

Update on progress.

36.4 Parking and Marking of Junctions

To agree to request white line marking on junctions where inconsiderate parking is problematic.

36.5 Memorial Benches

Discuss the bench specification, arrangements and locations.

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday & Thursday 9:30 am – 12:00 noon



36.6 Foundry Site

Discuss railings and railheads for the new development.

08/37

FINANCE

To agree the following payments. An overview of the current financial position is available for inspection at the meeting.

37.1	£23.59	A&J Lighting Solutions - Lighting Maintenance (May)
37.2	£348.44	Mrs Potter – Clerks Salary
37.3	£306.80	Andrew Vodden – Assistant Groundsman Salary
37.4	£245.60	Philip Monk – Assistant Groundsman Salary
37.5	£19.39	Acumen – Wages Services (May)
37.6	£152.75	Braintree District Council – Hire of Refuse Vehicle
37.7	£500.00	J Metson – Essex Metal Craft
37.8	£217.96	E W (Mowers) Ltd – Scag Mower Repair
37.9	£65.18	Cllr Roger Jiggins – Expenses – Petrol
37.10	£67.81	Cllr Roger Jiggins – Expenses - Petrol
37.11	£90.00	Village Hall – CIP hire and holiday toilets
37.12	£184.69	Cllr Phillips – Expenses (ICT purchases)
37.13	£32.37	Village Green Flowers – Mrs R Pertwee

The following are retrospective payments – cheques already issued due to time constraints

37.14	£441.86	Parish Council Vehicle Insurance Renewal
37.15	£51.92	HM Revenue & Customs – Income Tax March 2008

37.16 Annual Accounts – Year Ending 31st March 2008

To approve the Statement of Accounts and the Annual Governance Statement.

37.17 Accounts Package

To agree to purchase a new accounts package for the Parish Council.

08/38

MEETINGS / SEMINARS / CONSULTATIONS

38.1 Circulation Folder

Contents list attached to agenda.

38.2 Health Issues

Report by Cllr Ian MacNee.

38.3 Meetings and Training

✍ Parish Visit by BDC Chairman, Lady Newton

08/39

DATE OF NEXT MEETING

The next Parish Council meeting will be held on: **Monday, 7 July**, at 7.30pm in the Old Schoolroom, Shalford Road.

Items for the agenda to the Clerk by Thursday 19 June 2008 at the latest.

08/40

CLOSURE

Mrs Philippa Potter
Clerk to the Council
31 March 2008

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday & Thursday 9:30 am – 12:00 noon

