



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter
20 Gore Lane, Rayne, Braintree, Essex CM77 6TU

Tel: (01376) 552489

clerk@rayne-essex.gov.uk

www.rayne-essex.gov.uk

MINUTES OF THE BUDGET AND PRECEPT MEETING HELD 22 NOVEMBER 2010

Present: Cllr Adam Bulkeley Martyn Phillips (Chair)
Ian MacNee Trevor Rippingale
Dean West Mary Gray
Keith Rawlings

In Attendance: Philippa Potter (Clerk)
Three members of the public

10/110 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Roger Jiggins and Cllr Pat Roberts.

10/111 DECLARATION OF INTERESTS

Cllr West declared a personal interest in any discussions regarding Oak Meadow as Chair of Rayne Youth Football Club, currently using the land.

10/112 PUBLIC FORUM

A member of the public came to congratulate the Council on the purchase of Oak Meadow and the groundskeeping around the village, although it was asked whether some areas could be left to grow longer to look less urban. Some of the footpaths can become slippery if cut towards the end of the season, if this could be borne in mind.

Mike Shaw attended on behalf of All Saints Church for the Rayne in Focus magazine. Mike went through the current position regarding advertising income and expenses and was thanked for all his continued hard work on the magazine.

Mike Bamford attended on behalf of the Amenity Space Working Party to ask if the Parish Council would consider putting £5,000 aside in the Oak Meadow Earmarked fund to put towards the car park costs.

10/113 CONSIDERATION OF THE PROPOSED BUDGET

The Council looked through the proposed budget spreadsheet and the Clerk ran through the various figures and projection of expenditure and income for 2011/12. Following discussion and a few amendments, the provisional budget and precept demand was agreed, subject to confirmation of this year's tax base formula by BDC. This will be applied to the agreed budget and the final precept amount will then be confirmed. The provisional budget amount for 2011/12 is: £40,945, which when projected income and Parish Support Grant are deducted leaves a provisional Precept amount of £31,737. The final figure will be confirmed at the January Parish Council meeting.

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne

Open: Monday & Thursday 9:30 am – 12:00 noon



10/114 OUTCOME OF GRANT CONSIDERATIONS
(a) It was Proposed Cllr Bulkeley, Seconded Cllr Rawlings and unanimously Resolved to award Rayne in Focus a grant of £1000 for the financial year 2011/12.

(b) It was Proposed Cllr Rawlings, Seconded Cllr Gray and Resolved to earmark £5000 for the Village Hall Car Park extension project. Cllr West did not vote due to his declaration of personal interest.

10/115 PRECEPT FOR THE YEAR 2011/12

115.1 To agree the budget for 2011/12: It was Proposed Cllr MacNee, Seconded Cllr Rippingale and unanimously agreed that the budget be set at £31,737.

115.2 To agree the precept demand for 2011/12: It was Proposed Cllr MacNee, Seconded Cllr Rippingale to provisionally agreed the precept demand at £31,737, subject to applying the updated tax base formula from BDC once received on 9 December 2010. The precept demand will be finally agreed at the January 2011 meeting.

10/116 REQUIREMENTS OF THE AUDIT REGULATIONS

116.1 Appointment of the Responsible Financial Officer (RFO): It was Proposed Cllr West, Seconded Cllr Rippingale and unanimously Resolved that Philippa Potter continue the role of Responsible Financial Officer.

116.2 Appointment of the RFO Auditor: It was Proposed Cllr Rippingale, Seconded Cllr Rawlings and unanimously Resolved that Cllr Roberts continue the role of RFO Auditor

116.3 Agreement of the Bad Debt Policy: It was Proposed Cllr West, Seconded Cllr Bulkeley and unanimously Resolved to adopt this policy for a further year.

116.4 Agreement of the Financial Standing Orders: These were agreed by the Council on 5 July 2010.

10/108 DATE OF NEXT MEETING

The next **Parish Council** meeting will be held on: **Monday 6 December 2010.**

10/109 CLOSURE

The meeting closed at 9.30pm.

Signed o
Chairman

Date o

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:
Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday & Thursday 9:30 am – 12:00 noon

