



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter
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You are hereby summoned to the next meeting of Rayne Parish Council, which will be held on
Monday 2 March 2009

in the Old School Room, Shalford Road, commencing at **7:30pm**
for the purpose of transacting the following business.

AGENDA

- 08/162 APOLOGIES FOR ABSENCE**
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 08/163 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 2 FEBRUARY 2009**
- 08/164 DECLARATION OF INTERESTS**
To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.
- 08/165 POLICING ISSUES**
To discuss any relevant issues with Police representatives.
- 08/166 PUBLIC FORUM**
Opportunity for parishioners to raise issues of mutual interest, or to question Councillors.
- 08/167 ADMINISTRATION**
- 167.1 Clerk's Report**
To receive the Clerk's Report on actions undertaken since the last meeting and to note actions still outstanding.
- 167.2 Freedom of Information Policy – Charging Structure**
To agree a charging structure for the provision of information requested under the policy.
- 167.3 Parish Councillor Vacancy**
Agree co-option procedure for filling the current vacancy.

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

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- 08/168 BDC MATTERS**
- 168.1 Planning Applications**
- 09/00081/FUL: Cottage Acre, Fairy Hall Lane – Erection of granny annexe and garage.
 - 09/00207/FUL & 09/00208/LBC: Tudor Cottage, 27 The Street – Erection of detached garage and store.
- 168.2 Rayne Parish Council Planning Committee**
- Date of next meeting, if needed: Monday 16 March 2009.
- 168.3 Planning Results**
None

- 08/169 ROADS AND PUBLIC SAFETY**
- 169.1 Street Lighting**
To report any street lights out of action.
- 169.2 Swan Junction Works**
To discuss the current works to the pedestrian crossing and traffic lights.
- 169.3 Highway and Footway Repairs**
Clerk to contact ECC regarding the areas marked in orange but not yet repaired. Councillors to advise of any further items to be reported.
- 169.4 Public Maintainable Highway – Licences**
To receive correspondence from ECC regarding the above.

- 08/170 RAYNE'S ENVIRONMENT**
- 170.1 Village Hall Matters**
- Confirmation of receipt of copy Public Liability Insurance.
 - Skate Park – Spine Ramp: to decide whether to proceed with this issue.
 - To discuss any other Village Hall issues.
- 170.2 Winter Salting**
To receive agreement for the Parish Council to approach NALC regarding to clarify the law, rights/powers regarding this issue.
- 170.3 Flooding**
To discuss issues arising from the recent flooding in the village.
- 170.4 BDC Dog Waste Bag Supplies**
To discuss the Parish Council's position with regard to the possible part funding of dog waste bags to ensure future supply.
- 170.5 Village of the Year Competition**
To decide whether Rayne will enter the Best Kept Churchyard section of the competition.

08/171 FINANCE

To agree the following payments:

171.1	£355.18	Clerk's Salary
171.2	£320.24	Assistant Groundsman 1 – Salary
171.3	£320.24	Assistant Groundsman 2 – Salary

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171.4	£408.90	Litter Picking – Feb08-Feb09
171.5	£ 18.98	Acumen – Wages Services (Feb)
171.6	£ 37.09	A&J Lighting Solutions - Lighting (Feb)
171.7	£ 91.37	A&J Lighting Solutions Repair
171.8	£ 73.54	A&J Lighting Solutions Repair
171.9	£ 55.00	Village Hall – CIP/Office Hire (Feb)
171.10	£ 49.00	Village Hall – Holiday Toilets (Feb)
171.11	£ 30.00	Village Hall Hiring Fee (Annual Assembly)
171.12	£150.00	Village Hall Hiring Deposit (Annual Assembly)
171.13	£ 45.57	Memorial Plaque - Gage
171.14	£59.26	Ernest Doe - Consumables
171.15	£483.00	Audit Commission – External Audit Fee

171.16 Accounts 2007/08

To circulate the final accounts from 2007/08 which have been audited.

171.17 Parish Office Printer

To agree to the purchase of a new printer for the Clerk in the parish office as the existing one has now broken.

08/172 MEETINGS / SEMINARS / CONSULTATIONS

172.1 Circulation Folder

Contents list attached to agenda.

172.2 Health Issues

Report by Cllr Ian MacNee.

172.3 Meetings and Training

08/173 DATE OF NEXT MEETING

The next Parish Council meeting will be held on: **Monday, 6 April 2009** at 7.30pm in the Old Schoolroom, Shalford Road. Items for the agenda to the Clerk by Thursday 19 March at the latest.

08/174 CLOSURE



Mrs Philippa Potter
Clerk to the Council
23 February 2009

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