



# RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Melanie Whiteside  
19 Elm Walk, Rayne, Braintree, Essex CM77 6ES

Tel/Fax: (01376) 552489  
E: [clerk@rayne-essex.gov.uk](mailto:clerk@rayne-essex.gov.uk)  
W: [www.rayne-essex.gov.uk](http://www.rayne-essex.gov.uk)

You are hereby summoned to attend the Annual Meeting of Rayne Parish Council to be held in the Old School Room, Shalford Road on **Monday, 8<sup>th</sup> May 2006**, commencing at 7:30pm for the purpose of transacting the following business.

## **PUBLIC FORUM**

Opportunity for members of the public to raise issues of mutual interest or to question Councillors.

### **06/11 ELECTION OF CHAIRMAN**

To elect a Chairman for the forthcoming year and to receive his signed Declaration of Acceptance of Office.

#### **11.1 Election of Vice- Chairman**

### **06/12 APOLOGIES FOR ABSENCE**

Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.

### **06/13 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 3<sup>rd</sup> APRIL 2006**

### **06/14 DECLARATION OF INTERESTS**

- ✍ To amend/update Register of Interest Forms
- ✍ To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.

### **05/15 ELECTION OF COMMITTEE MEMBERS**

	<u>Committee.</u>	<u>2005/2006 Representative</u>
15.1	Planning Sub Committee	Cllrs Giles (Chair), Phillips, Wootton & Shepherd
15.2	Personnel Committee	Cllrs Phillips, Jiggins, Kukiewicz & Roberts

### **03/16 ELECTION OF MEMBERS TO VARIOUS BODIES**

	<u>Committee.</u>	<u>2005/2006 Representative</u>
16.1	Village Hall Committee	Cllr Dawson
16.2	EALC Voting Members	Cllrs MacNee, Kukiewicz & Phillips
16.3	BALC	Cllrs Bamford, Roberts and Phillips
16.4	Traffic Management	Cllr MacNee
16.5	Fritch Way Liaison Group	Cllrs Fish, Shepherd and Jiggins

*Parish Office:*  
*Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne*  
*Open: Monday & Thursday 9:30 am – 12:00 noon*



16.6	ECC Footpaths	Cllrs Wooton, Giles, Roberts and Shepherd
16.7	Rayne Village Society	Cllr Kukiewicz
16.8	Web Site Working Party	Cllrs Phillips, Jiggins and Roberts
16.9	Road Steward Team	Cllr Roberts, Giles and MacNee
16.10	Village Tree Warden	Cllr Jiggins
16.11	Health Authority Rep	Cllr MacNee
16.12	Groundsman responsibility	Cllr Jiggins
16.13	Cluster Co-ordinator	Cllr Roberts
16.14	Parish Passenger Rep.	Cllr Kukiewicz

**05/17 INSPECTION OF DOCUMENTS**

To agree cover on attached insurance renewal is adequate.

**06/18 BDC MATTERS**

**18.1 Planning Applications**

06/00500/FUL – Villa Farm, School Road – Creation of an all weather horse exercise area.

06/00806/FUL – Millfields, School Road – Proposed rear dormer windows

06/00817/FUL – The Old Nursery, Gate House, Rayne Road – Erection of conservatory.

06/00834/FUL – Former Granary, Station Road – Demolition of existing Mill building and erection of 14 houses and attendant garages.

**18.2 Planning Results**

The following applications have been GRANTED:

06/00129/FUL – Builders Yard, School Road – Erection of single storey office building.

06/00138/FUL – Millfields, School Road – Erection of two storey extension and conservatory.

06/00110/FUL – Common Farm, Long Lane – Erection of two storey side extension.

06/00355/FUL – 6 Leyfields – First floor rear extension.

06/00514/TPOCON – Rayne Hall – Fell 8 trees.

**18.3 Inconsistency of Planning Decisions**

To discuss response received from BDC.

**18.4 Fairview New Homes – Planning Appeal**

Invitation to attend appeal hearing on 11/12 July.

**18.5 Determination of Planning Applications**

To agree process of making comments on applications where deadline falls between meetings.

**06/19 ROADS AND PUBLIC SAFETY**

**19.1 Street Lighting**

To report any lights currently out of action.

**19.2 Policing Issues**

To discuss response received from Essex Police.

**19.3 Street Scene Partnership 2006/07**  
Street Cleansing Agreement received for signature.

**19.4 Queenborough Lane - Speeding**  
To discuss response received from Essex Police.

**19.5 Home to School Transport - Use of Queenborough Lane**  
To discuss response received from ECC.

**06/20 RAYNE'S ENVIRONMENT**

**20.1 Gore Corner - Ownership of Land - Update**

**20.2 Protected Verges - Update**

**20.3 Dog Fouling**  
To agree installation of posts for additional signage.

**20.4 Storage for Rayne Youth Football Club - Cllr Martyn Phillips**  
To discuss request for a storage container on the Playing Field.

**20.5 Flitch Way Gates**  
To discuss response received from Matt Wilson, Ranger.

**06/21 FINANCE**

21.1	£23.59	Just Lamps - Lighting Maintenance (Apr)
21.2	£363.44	Mrs Whiteside - Clerks Salary (Apr)
21.3	£19.39	Acumen - Wages Services (Apr)
21.4	£72.57	E-On Energy - Quarterly Energy Charge
21.5	£354.59	EALC - Annual Subscriprion
21.6	£239.88	Nitrex Ltd - Annual Broadband Service
21.7	£1,095.43	Allianz Cornhill - Parish Council Insurance
21.8	£1,473.43	Duotec - Hand Dryers/Extractor Fan (Village Hall)
21.9	£9,348.30	ClearView Communications - CCTV (Village Hall)
21.10	£9,400.00	E.J.Taylor - Sewer Connection (I nterim Payment)
21.11	£333.66	Mr Peake - Groundsman (Nov05-Mar06)
21.12	£59.00	Mr Peake - Petrol

**06/22 MEETINGS / SEMINARS / CONSULTATIONS**

**22.1 Circulation Folder**  
Contents list attached to agenda.

**22.2 Health Issues**  
Report by Cllr Ian MacNee.

**22.3 Rural Communities Development Fund 2007**  
Guidelines and application form for 2006/7 funding.

**22.4 Cluster Meeting - 8<sup>th</sup> June 2006 at Gt Notley**

**06/23**

**DATE OF NEXT MEETING**

The next meeting will be held on **Monday, 5<sup>th</sup> June 2006.**

Items for the agenda to the Clerk by 23<sup>rd</sup> May.

**ANNUAL PARISH ASSEMBLY** – Monday, 22<sup>nd</sup> May @ 7:30pm.

**06/24**

**CLOSURE**

Mrs Melanie Whiteside  
Clerk to the Council  
28<sup>th</sup> April 2006

