



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Melanie Whiteside
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You are hereby summoned to attend the Annual Meeting of Rayne Parish Council to be held on **Monday, 14th May 2007**, in the Old School Room, Shalford Road, commencing at 7:30pm for the purpose of transacting the following business.

PUBLIC FORUM

Opportunity for parishioners to raise issues of mutual interest or to question Councillors.

07/12

ELECTION OF CHAIR

To elect a Chair for the forthcoming year and to receive a signed Declaration of Acceptance of Office.

12.1 Election of Vice-Chair

07/13

APOLOGIES FOR ABSENCE

Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.

07/14

CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 2nd APRIL 2007

07/15

DECLARATION OF INTERESTS & CODE OF CONDUCT

- ✍ To amend/update Register of Interest Forms
- ✍ To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.
- ✍ To adopt the revised Code of Conduct.

07/16

COUNCILLOR VACANCIES

To agree process of co-option of two Councillors.

07/17

ELECTION OF COMMITTEE MEMBERS

To appoint members to the Personnel Committee and Planning Sub-Committee.

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07/18 ELECTION OF MEMBERS TO VARIOUS BODIES
To appoint representatives to the various bodies for 2007/08, as per the attached list.

07/19 INSPECTION OF DOCUMENTS
To agree cover on attached insurance renewal is adequate.

07/20 BDC MATTERS

20.1 Planning Applications

07/00782/FUL – Oakdene, Dunmow Road – Raised side extension to form bedroom and en-suite shower.

07/00891/FUL – Oakdene, Dunmow Road – Construction of vehicular access.

07/00943/FUL – 5 The Maltings – Erection of extension to existing garage.

For Info: Applications Determined by Planning Sub-Committee

07/00611/COU – Pudneys Farm, Shalford Road – Retention of outdoor display area for children’s play equipment.

07/00678/FUL – 6 Warner Close – Erection of rear conservatory/sunroom.

20.2 Planning Results

The following application has been GRANTED:

07/00251/FUL – Broadfield Bungalow, Dunmow Road – Bay windows.

07/00258/FUL – Old Hall, Shalford Road – Erection of an agricultural shed for storage of food and machinery.

The following application has been WITHDRAWN:

07/00516/T56 – Land opposite 21 The Street – Erection of 10m high phase 2 telegraph pole on a root foundation street furniture and associated equipment cabinets.

07/21 ROADS AND PUBLIC SAFETY

21.1 Street Lighting

✍ To report any lights currently out of action.

✍ Lighting along Phillips Close/The Street footpath.

21.2 Policing Issues

✍ To report any problems in the village.

✍ To discuss issue of alcohol on the playing field.

✍ To receive an update on the theft of the skate ramp.

21.3 Barnards Orchard – Parking – Cllr Martyn Phillips

21.4 Gore Triangle – Update

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- 21.5 Foundry - Cllr Martyn Phillips**
To discuss action against the dangerous and unsafe condition of roofing.

07/22 RAYNE'S ENVIRONMENT

- 22.1 Village Hall Matters**
Report on Liaison Meeting held 30 April, including;
? Play Area - Provision of Toilets during Summer Holiday
? Insurance of PC equipment on playing field
- 22.2 Protected Verges - Cllr Roger Jiggins**
- 22.3 War Memorial - Cllr Martyn Phillips**
To agree funding for a condition survey.
- 22.4 BDC Street Scene Partnership 2007/08**
To agree and sign the partnership agreement.
- 22.5 Quality of Water - Cllr Harold Giles**

07/23 FINANCE

23.1	£23.59	Just Lamps - Lighting Maintenance (Apr)
23.2	£363.44	Mrs Whiteside - Clerks Salary (Apr)
23.3	£42.89	Acumen - Wages Services (Apr) / Year End
23.4	£25.00	Rayne Scout Group - Donation for Hall Hire
23.5	£23.57	Ernest Doe - Consumables
23.6	£756.86	Glasdon UK - Litter Bins/Dog Bin
23.7	£239.88	Nitrex - Annual Broadband Fee
23.8	£276.13	MSS Alarms - Annual Maintenance
23.9	£411.25	Scream.co.uk - Renewal of Domain Name (2yrs)
23.10	£223.25	BDC - Refuse Vehicle Hire
23.11	£52.00	All Saints - Hire of Old School Room
23.12	£256.04	Mr Peake - Groundsman (Jan-Mar)
23.13	£110.00	Mr Peake - Petrol
23.14	£85.38	E-On Energy -Quarterly Energy Charge
23.15	£151.58	Banner - MS Publisher
23.16	£56.09	Banner - Stationery
23.17	£46.57	Anglia Sign Casting - Memorial Plaque
22.18	£149.90	Finch Seaman - Rayne Plaque Castings
23.19	£175.00	J.Metson - Installation of new bins
23.20	£250.95	Allianz Cornhill - Policy Renewal (Scag Mower)
23.21	£1161.86	Allianz Cornhill - Parish Council Insurance Renewal
23.22	£160.95	Mrs Whiteside - Postage/Expenses
23.23	£500.00	C.Morris - Tree Surgery
23.24	£364.71	EALC - Affiliation Fee

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- 07/24 MEETINGS / SEMINARS / CONSULTATIONS**
- 24.1 Circulation Folder**
Contents list attached to agenda.
 - 24.2 Health Issues**
Report by Cllr Ian MacNee.
 - 24.3 Rayne/Gt Notley Cluster Meeting - Thursday 21st June**
Rayne to host - to discuss any agenda items.
 - 24.4 Braintree Local Development Framework**
Consultation for response by 31 May.
 - 24.4 BDC Community Warden Survey**
Consultation for response by 25 May.

07/25 DATE OF NEXT MEETING
The next Parish Council meeting will be held on **Monday, 4th June 2007**.
Items for the agenda to the Clerk by 23rd May.

07/26 CLOSURE

Mrs Melanie Whiteside
Clerk to the Council
11 May 2007

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