



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter
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The next meeting of Rayne Parish Council, will be held on **Tuesday 5 May 2009**, in the Old School Room, Shalford Road, commencing at **7:30pm** for the purpose of transacting the following business:

AGENDA

- 09/14 ELECTION OF CHAIR**
To elect the Chair for the forthcoming year and to receive a signed Declaration of Acceptance of Office.
- 14.1 ELECTION OF VICE-CHAIR**
To elect the Vice-Chair for the forthcoming year.
- 09/15 APOLOGIES FOR ABSENCE**
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 09/16 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 6 APRIL 2009.**
- 09/17 DECLARATION OF INTERESTS**
To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.
- 09/18 COUNCILLOR VACANCY – CO-OPTION**
- 09/19 POLICING ISSUES**
To discuss any relevant issues with Police representatives.
- 09/20 PUBLIC FORUM**
Opportunity for parishioners to raise issues of mutual interest, or to question Councillors.
- 09/21 ADMINISTRATION**
- 21.1 Clerk's Report**
To receive the Clerk's Report on actions undertaken since the last meeting and to note actions still outstanding.

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- 22.2 Annual Parish Assembly Arrangements**
Finalise the arrangements for the Annual Parish Assembly.
- 22.3 Quality Parish Council Re-Accreditation Application**
- Training Statement of Intent – update from Cllr Roberts.
- 22.4 IT Issues**
Update on current position.
- 22.5 Parish Councillor Committee Membership and Responsibilities**
To review the current membership and responsibilities.
- 09/23 BDC MATTERS**
- 23.1 Planning Applications**
None
- 23.2 Planning Sub-Committee**
Date of next Planning Sub-Committee: 18 May 2009, if needed.
- 23.3 Planning Results**
The following applications have been GRANTED:
- 09/00208/LBC and 09/00207/FUL: Tudor Cottage, 27 The Street - Erection of detached garage and store.
- The following application has been REFUSED:
- 09/00081/FUL: Cottage Acre, Fairy Hall Lane – Erection of granny annexe and garage.
- 23.4 Amendment to 08/00273/FUL: Foundry Site Development**
To note the copy letter from BDC to Arcady Architects outlining some changes to the original decision under the principle of de minimum (copies enclosed with the agenda).
- 09/24 ROADS AND PUBLIC SAFETY**
- 24.1 Street Lighting**
To report any lights currently out of action.
- 09/25 RAYNE'S ENVIRONMENT**
- 25.1 Village Hall Matters**
To discuss any issues regarding the Village Hall:
- Village Fete – Sunday 28 June – discuss the Parish Council's presence at the fete.
- 09/26 FINANCE**
To agree the following payments. An overview of the current financial position is available for inspection at the meeting.
- | | | |
|------|---------|--------------------------------------|
| 26.1 | £355.38 | Clerk Salary (April) |
| 26.2 | £320.24 | Groundsman 1 – Salary (April) |
| 26.3 | £320.24 | Groundsman 2 Salary (April) |
| 26.4 | £ 18.98 | Acumen Wages Service (April) |
| 26.5 | £ 37.09 | A&J Lighting Solutions – Maintenance |
| 26.6 | £ 31.90 | Ernest Doe - Consumables |

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26.7	£ 85.38	E-On Electricity Bill
26.8	£ 45.57	Anglia Sign Casting Company – memorial plaque order
26.9	£ 98.24	FSE Foundry
26.10	£1000.00	E J Welding – repair/refit cast iron railings - churchyard
26.11	£ 62.87	Grasshopper Ltd - Battery
26.12	£1069.99	Locksafe Windows (CIP)
26.13	£ 395.29	EALC Affiliation Fee 2009/10
26.14	£ 12.50	Expenses – Groundsman 2 (equipment)
26.15	£ 48.95	Expenses – Cllr Rawlings (IT)
26.16	£ 55.00	Contracted Services - Spraying

26.17 Parish Council Insurance Renewal

To agree the renewal of the Council's insurance – new premium quoted: £1,219.53.

26.18 Purchase of 'Local Council Administration' Charles Arnold Baker

To agree the purchase of the 8th edition of the above publication.

To agree the exclusion of the public and press for the consideration of the following item for the reasons set out in Part 1, Schedule 12(A) of the Local Government Act 1972.

26.19 Groundsmen – Timesheets/Hours

To consider the current position with regard to the hours worked in 2008/09 and the arrangements for 2009/10.

09/27 MEETINGS / SEMINARS

27.1 Circulation Folder

Contents list attached to agenda.

27.2 Health Issues

Report by Cllr Ian MacNee.

27.3 Meetings and Training

09/28 DATE OF NEXT MEETING

The next Parish Council meeting will be held on: **Monday 1 June 2009.**

Please send items for the agenda to the Clerk by Thursday 21 May 2009 at the latest.

09/29 CLOSURE



**Mrs Philippa Potter
Clerk to the Council
23 April 2009**

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