

RAYNE PARISH COUNCIL
MINUTES OF THE MEETING HELD ON FRIDAY 2nd NOVEMBER 2001

Present:

Councillors: Giles
Jiggins
Mrs. Kukiewicz
MacNee
Meadows
Mrs Roberts
Smith

In the Chair: Councillor Mrs Kukiewicz

Public Present: There were 2 members of the public present.

01/93 PUBLIC FORUM.

This is an opportunity for members of the public to raise issues of mutual interest or to question councillors.

93.1 Rayne Hall Barns

Mr & Mrs Read – 12 Harold Road, Braintree

Mr & Mrs Read issued a statement to Cllrs detailing their interest in the purchase of the barns with a view to restoring them. Once restored they would be used for part residential, part business (in the form of a Bed & Breakfast). They have spoken to BDC (who have been non-committal) and the Listed Buildings Officer but want to gauge the opinion of the Parish Council as do not wish to proceed if there is no support from the village.

Cllr Mrs Kukiewicz stated she believed BDC do not grant applications to change agricultural barns over to residential use.

Mr Read replied that if the barn is redundant and the owner has pursued avenues to let the buildings, then change to residential use may be a last resort to save the barn from falling into further disrepair.

Mrs Read informed the meeting they have a site visit with an architect next week. It is not their intention to change the appearance of the barns, but to preserve what is already there. She added that Mr McGregor is happy to sell and also that developers have shown an interest in the site.

Cllr Smith stated he would like to see something happen to this site, as it is an eyesore. Members present agreed.

Mrs Kukiewicz thanked Mr & Mrs Read for attending and wished them luck with this project.

LENGTH OF MEETINGS

Cllr Mrs Kukiewicz informed the meeting of the discussion held at the Standing Order Review regarding the length of the meetings and the decision to trial a system where the business of the meeting will be complete by 10:00pm. At this time, if there is still items remaining of the agenda, members will be given the opportunity to vote on whether to complete the agenda or carry items over to the next month. All present agreed to this trial.

01/94 APOLOGIES FOR ABSENCE.

Apologies received from Cllr's Lees, Moore, Wootton and Mrs Shepherd.

01/95 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON FRIDAY 5th OCTOBER 2001.

The minutes, having been circulated prior to the meeting, were agreed as a true and accurate record.

Proposed Cllr Meadows. Seconded Cllr Jiggins.

01/96 MATTERS ARISING NOT LISTED ON THIS AGENDA.

96.1 BDC Planning Principles (Item 83.3). Cllr Giles asked if any response had been received from BDC. The Clerk informed him no reply as yet.

96.2 Verge Cutting – School Road (Item 82.2). Cllr Giles reported on the site meeting held with Mr Gardner, ECC. As this is not a protected verge, it has to be cut. Would need to contact Beverly McClean if we wish to get the verge protected, it could then be cut in the Autumn.

Cllr Giles also took Mr Gardner to Braintree Green. Mr Gardner stated that he believes up to the telegraph pole is part of the highway and should be cut by Highways. He thought this area was common land and will look into the ownership and report findings to Clerk.

96.3 Parish Office (Item 85.7). Clerk reported response received from Village Hall Committee agreeing to notice period and rental increase terms.

96.4 Listed Buildings (Item 85.6). Clerk informed the meeting response received from BDC regarding the Listed Buildings Officers. Will copy to all.

01/97 BDC MATTERS.

97.1 Planning Applications

01/01386/LBC – The Swan Public House.

Remedial works to cellar wall and renewal of timber ground floor area.

01/01763/LBC – Pound Farmhouse.

Proposed installation of windows to garage and alterations to workshop.

01/01850/FUL – Rayne Hatchery, School Road.

Erection of hatcher hall, trolley corridor and toilet facilities.

Following discussion, it was agreed No Comment be made on the above planning applications.

Cllr Jiggins asked that Cllr Meadows check what existing system there is for the foul sewerage at the hatchery.

Cllr Meadows issued a report to members present stating due to new government legislation, he can no longer be Chair or a member of the Planning Sub-Committee. New rules state he can hear views but cannot offer an opinion – this ensures he can attend the Area Committee with an open mind. Next Agenda – Appointment of Chair of Planning Sub-Committee.

97.2 Planning Results

01/00251/COU – Hazelmere Farm. Change of use of part existing turkey farm to business/storage/distribution uses. GRANTED.

01/01282/LBC – Medley House, 13 The Street.

Installation of 60cm digital satellite dish. REFUSED.

01/01402/FUL – 35 Brunwin Road. Single storey side ext. GRANTED.

97.3 District Councillor Report – Cllr Meadows

Attached to member's agenda, a written report submitted by Cllr Meadows.
Additional report issued. Members discussed recycling item.

Cllr Meadows gave details on the Witham system. He believes Braintree will adopt this system in the next financial year, although this has yet to be confirmed.

Following discussion it was agreed to place this item on the January agenda in order that a public meeting can be held with Mr Tattersley prior to the launch of any new system.

01/98 ROADS AND PUBLIC SAFETY

98.1 Street Light Failures

Clerk to report: Lamp No.15 Capel Road (broken cover exposing light),
Lamp No.1 Elm Walk and Lamp No.1 Gore Road.

98.2 Brunwin Road Traffic Matters

Letter and results of traffic survey received.

Letter read and put into circulation.

Circulation Folder discussed – Members are reminded to pass these on as quickly as possible, there should only a one-month turnaround. It was agreed Clerk to detail important information contained to ensure Cllrs read these items. PLEASE BRING ALL FOLDERS TO NEXT MEETING.

98.3 Drainage Across the Village Green

Report from site meeting held 1st November with Mr Mick Everitt, ECC.
Cllr Jiggins issued a report on the items discussed at the site meeting.

98.4 Queenborough Lane

Cllr Smith reported that he had been approached by a number of residents concerned at the number of large lorries using Queenborough Lane. He feels there is a strong need for a sign each end of the lane reading “Unsuitable for Heavy Vehicles”.

Cllr Jiggins agreed, suggesting the restriction of these vehicles.

Clerk to write to Bob Button to get his support for this.

01/99 RAYNE'S ENVIRONMENT

99.1 Work within the Grounds

Cllr Mrs Kukiewicz informed the meeting that as part of the Standing Order Review it was questioned whether there was a need for this item to be included on every agenda.

Following discussion it was agreed to keep the main heading of “Rayne's Environment” for any comments.

It was also agreed by all present that Cllr Jiggins have a precepted budget amount for work within the grounds and he can spend up to this amount without getting prior agreement (as this has delayed work in the past).

99.2 Skate Ramp Update

Opening of tenders for reinstatement works.

Of the three tenders issued, two quotations had been received (£1400 and £1800 plus VAT).

Cllr Jiggins stated unable to seed grass in the Autumn as it will not grow. Following discussion it was agreed to postpone the reinstatement of the hole until the spring and, in the meantime, pursue grants available to possibly undertaken another project on this site. In addition, precepting a small amount of money to be able to concrete the area.

Cllr Roberts asked who would be liable should an accident occur on the site. Cllr Jiggins replied that the Parish Council's public liability covers the hole and that you would not be liable if you can show you have put up satisfactory fencing (the current red fencing is sufficient as it is visible). Clerk to check insurance is valid.

99.3 Ralph Polley's Charity

To appoint two Trustees.

Cllrs Jiggins and Mrs Kukiewicz appointed.

Proposed Cllr Meadows. Seconded Cllr Giles.

01/100 FINANCE

100.1	£20.33	Eastern Contracting – Lighting Maintenance
100.2	£39.25	TXU Energi – Quarterly Energy Charge
100.3	£6.00	Mrs Pertwee – War Memorial Flowers
100.4	£41.89	Concisely - Stationery

It was unanimously agreed to make these payments.
Proposed Cllr Giles. Seconded Cllr Smith.

100.5 Village Hall Bylaw Signage - Quotation

Quote received from Sign Studios to supply sign covered in clear graffiti proof vinyl - £127.00 + VAT.

Cllr MacNee proposed the council accept this quote. Seconded by Cllr Mrs Roberts and agreed by all present.

Clerk to specify number of fixing points (4 top/botton, 3 sides).

CLERK LEFT THE MEETING.

100.6 Review of Clerk's Salary

Cllr Mrs Kukiewicz issued a report detailing the current position and the background to the issue. Subject to the Clerk's agreement, it was decided to accept the proposal put forward in the report.

Cllr Mrs Kukiewicz to speak to the Clerk after the meeting.

CLERK RETURNED.

01/101 MEETINGS, SEMINARS, ETC

101.1 Cluster Meeting – Thursday 22 November, 7:30pm

Items for the agenda. (Rayne to Host).

Cllr Jiggins reported that as there were now only two councils in our cluster group, the meetings should be open to all councillors.

Following discussion it was agreed the first meeting of the new Cluster group should concentrate on the Aims for the Future of the group.

Cllr Smith suggested the following items:

1. What are the main differences between the two parish councils?
2. What are the 3 main items that PC want to get from BDC.

3. What is the common ground to pursue?
Cllr Mrs Kukiewicz to issue report/agenda for agreement.

101.2 Local Information Point at the Parish Office

Report on meeting held 23rd October.

Clerk gave brief report of meeting. Council now need to make a wish list of what is required which will enable a clearer picture of how much should be budgeted for at precept.

Discussion took place on the items required and it was agreed Clerk to organise.

101.3 BDC – Braintree Area Forum

Report on meeting held 16th October.

This item covered in additional report issued by Cllr Meadows.

101.4 Developing a Sustainable Distribution Strategy for Freight in Essex

Report on Seminar held 9th October.

Notes from seminar received, put into circulation.

101.5 Parish Council Meeting Dates - 2002

4 th January	1 st February	1 st March	5 th April	3 rd May
7 th June	5 th July	2 nd August	6 th September	4 th October
1 st November	15 th November (Precept)		6 th December	

Dates noted.

01/102 HEALTH ISSUES

102.1 Consultation Document “Your Views are Important”

Attached to agenda.

Cllr MacNee to collate feedback forms and return.

01/103 DATE OF NEXT MEETING

The next meeting will be the PRECEPT Meeting on Friday, 16th November.

The next Council Meeting will be on Friday, 7th December 2001.

Items for Agenda to the Clerk by Wednesday, 28th November 2001.

01/104 OTHER MATTERS FOR DISCUSSION ONLY

104.1 The New Ethical Framework.

Copy of the new framework by BDC issued to members with their agenda. Any comments to the Clerk by 30th November.

104.2 Consultation Document – Affordable Housing

Cllr Mrs Kukiewicz to peruse and comment if necessary.

104.3 EALC Meeting held 1st November

Cllrs Jiggins and Meadows attended this meeting. Cllr Jiggins will issue report via e-mail.

01/105 CLOSURE

The meeting closed at 10:00 p.m.

Signed

Date