



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter
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The next meeting of Rayne Parish Council, will be held on
Monday 2 November 2009
in the Old School Room, Shalford Road, commencing at **7:30pm** for the purpose of transacting
the following business:

AGENDA

- 09/96 APOLOGIES FOR ABSENCE**
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 09/97 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 5 OCTOBER 2009**
To agree and sign the minutes.
- 09/98 DECLARATION OF INTERESTS**
To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.
- 09/99 POLICING ISSUES**
To discuss any relevant issues with Police representatives.
- 09/100 PUBLIC FORUM**
Opportunity for parishioners to raise issues of mutual interest, or to question Councillors.
- 09/101 ADMINISTRATION**
- 101.1 Clerk's Report**
To receive the Clerk's Report on actions undertaken since the last meeting and to note actions still outstanding.
- 101.2 Action Plan**
To agree to the update of the current Action Plan.
- 101.3 Meeting Dates – 2010**
To agree the meeting dates of the Parish Council for 2010.
- 09/102 BDC MATTERS**
- 102.1 Planning Applications**
- 09/01264/FUL: Cottage Acre, Fairy Hall Lane – erection of detached garage.
 - 09/01299/FUL: 29 Shalford Road – Replacement of existing garage with new garage with space in roof to be used as storage/office area.

Calor Essex Village of the Year 2006
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102.2 Planning Committee

- To note the minutes of the Planning Committee held on Monday 19 October.
- To note the following applications, which were determined by the Planning Committee on 19 October 2009:
 - 09/01210/FUL: 7 Vaughan Close – Proposed roof alterations to front elevation.
 - 09/01243/FUL and 09/01244/LBC: Thatched Cottage, 60 Shalford Road – Proposed single storey rear extension.
- The date of the next meeting will be Monday 21 December 2009, if needed.

102.3 Planning Results

The following application has been REFUSED:

- 09/01075/FUL: 16 Kidder Road – Erection of two storey front extension and two storey side extension.

09/103 ROADS AND PUBLIC SAFETY

103.1 Street Lighting

- To report any lights currently out of action.
- Update on light in Gore Lane.

09/104 RAYNE'S ENVIRONMENT

104.1 Village Hall Matters

To discuss any issues regarding the Village Hall and Playing Field.

104.2 Nature Reserve Marker Posts

Procurement of marker posts from ECC.

104.3 Boxted Wood – Update

Update on current situation with the proposals for Boxted Wood.

104.4 MDD: Site Allocations Issues and Options Consultation (Minerals)

Agree any further response to this consultation – deadline date 12 November.
View consultation at www.essex.gov.uk/MDD-consultation

104.5 EERA – East of England Plan Consultation

To discuss any Parish Council response to the above consultation which closes on 24 November 2009 – web link: www.eera.gov.uk (follow East of England Plan).

09/105 FINANCE

To agree the following payments. An overview of the current financial position is available for inspection at the meeting.

105.1	£ 355.18	Clerk Salary (Oct)
105.2	£ 354.04	Groundsman 1 Salary (Oct)
105.3	£ 320.24	Groundsman 2 Salary (Oct)
105.4	£ 20.13	Acumen Wages Service (Oct)
105.5	£ 37.09	A&J Lighting Solutions – Maintenance
105.6	£327.75	Audit Commission – External Audit Fee
105.7	£ 60.00	Old Schoolroom Hire (May-Aug 09)
105.8	£ 91.15	Anglia Sign Casting Memorial Plaques x 2 (Phillips)
105.9	£315.00	Rayne Village Hall (holiday toilets, summer 09)

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105.10 £ 65.00 Rayne Village Hall – CIP ad-hoc hirings
105.11 £ 85.38 E-on – street light electricity
105.12 £ 90.85 RBS Software – accounts package annual maintenance

09/106 Precept Meeting – 23 November 2009
To propose items for the agenda and consideration at the above meeting

09/107 Parish Council Bank Accounts
Update on the review into the Council's bank accounts.

To agree the exclusion of the public and press for the consideration of the following two items for the reasons set out in Part 1, Schedule 12(A) of the Local Government Act 1972.

09/108 Groundsmen Annual Salary Award – Agricultural Wages Order 2009
To agree the increase to the salary points for the Groundsmen in line with the above order, to take effect from 1 October 2009.

09/109 Clerk Annual Salary Award and Increment
To agree the increase to the salary points for the Clerk in accordance with the NALC National Salary Award 2009-10 and the incremental increase awarded by the Personnel Committee in line with obtaining the CiLCA qualification.

09/110 Oak Meadow – Update
Update on current situation.

09/111 MEETINGS / SEMINARS
111.1 Circulation Folder
Contents list attached to agenda.

111.2 Meetings and Training

- Planning Training – Mon 16 November, 7pm, BDC – Clerk attending
- Cluster Meeting – Weds 18 November, 7.30pm, Old Schoolroom.
- Feedback from any other meetings/training.

09/112 DATE OF NEXT MEETING

- The next **Parish Council** meeting will be held on: **Monday 7 December 2009.**

Please send items for the agenda to the Clerk by Thursday 19 November 2009 at the latest.

- The **Precept** meeting will be held on **Monday 23 November 2009** at 7.30pm, in the Old Schoolroom.

09/113 CLOSURE



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**Mrs Philippa Potter
Clerk to the Council
22 October 2009**

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