

**RAYNE PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON FRIDAY 5<sup>th</sup> OCTOBER 2001**

**Present:**

Councillors: Giles  
Jiggins  
Mrs. Kukiewicz  
Lees  
Meadows  
Mrs Roberts  
Wootton

**In the Chair:** Councillor Mrs Kukiewicz

**01/79 PUBLIC FORUM.**

*This is an opportunity for members of the public to raise issues of mutual interest or to question councillors.*

There were no members of the public present.

**01/80 APOLOGIES FOR ABSENCE.**

Apologies received from Cllrs MacNee, Moore, Smith and Mrs Shepherd.

Members present wished to record their best wishes to Cllr MacNee for a speedy recovery.

**01/81 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON FRIDAY 7<sup>th</sup> SEPTEMBER 2001.**

The minutes, having been circulated prior to the meeting, were agreed as a true and accurate record.

Proposed Cllr Lees. Seconded Cllr Jiggins.

**01/82 MATTERS ARISING NOT LISTED ON THIS AGENDA.**

**82.1 21 Warner Close**

Clerk read reply received from Mr Taplin, Planning Enforcement Officer stating we “will have to agree to differ on the perceived current condition of works being carried out”. Cllrs agreed not to accept the contents and to take this matter further.

It was agreed to write to ECC requesting a site meeting to discuss and to invite the Chief Planning Officer of BDC. Clerk to also write to Cllr Walters stating the Parish Council are dissatisfied with this issue, pointing out BDC are allowing the encroachment.

Clerk to forward this issue for inclusion onto next Fritchway Liaison Meeting.

**82.2 Verge Cutting – School Road**

Clerk read reply received from Mr Gardner, ECC suggesting a site meeting to discuss the cutting of this area. It was agreed Clerk to arrange – Cllrs Jiggins and Giles to attend.

**82.3 Flight Paths**

Clerk read reply received from Mr Stent, Managing Director, BAA Stansted. Following discussion, it was agreed to monitor the situation and keep reporting incidents. Cllr Jiggins added that exact dates and times of planes encroaching over Rayne were needed.

**BDC MATTERS.****83.1 Planning Applications**

Pound Farmhouse – Erection of extension, replacement of fencing.

Essex County Showground – Proposed Racecourse.

ECC – New culvert to divert River Ter at Blake End.

*The above applications were discussed at the Planning Sub-Committee Meeting held on 20<sup>th</sup> September.*

Cllr Lees proposed the meeting accept the recommendations made by the Sub-Committee. Seconded by Cllr Jiggins and agreed by all present.

01/01584/FUL 39 Capel Road – Erection of first floor extension.

It was agreed No Comment be made on this application.

01/01647/FUL 1 Station Road – Erection of caravan shelter.

It was agreed No Comment be made on this application.

**83.2 Planning Results**

None.

**83.3 District Councillor Report**

*Attached to member's agenda, a written report submitted by Cllr Meadows.*

Grass Cutting – Cllr Jiggins reported that the Clerk had previously written to BDC informing them that Braintree Green was not part of Rayne and Capel Close has never been part of any cutting schedule. Would need a site meeting if the Parish Council were to agree to take on cutting of Capel Close (need to discuss points such as general clean up and vehicular access). Protection is needed to keep vehicles off the grass and suggested a small mound along the side would be sufficient.

Cllr Giles added as the garages were erected for use by residents of Shalford Road, there should be no vehicular access.

Cllr Meadows informed the meeting he had met with Mick Galley who had originally agreed to clean up the site. He had since been informed this was a Housing Dept. matter and had met with Margaret Landstaff, who had now agreed to clear/flatten the site.

Clerk to arrange site meeting with Mrs Landstaff.

Regarding Braintree Green, it was agreed Clerk to contact Mr Galley.

Cllr Lees reported a van that has been parked in the field near School Road for over a month. Cllr Meadows to take this matter forward.

**BDC Planning Principles**

*Cllr Lees questions the granting by BDC of an application for change of use from shop to residential when a similar application in Rayne was refused, despite support from the Parish Council.*

Cllr Meadows informed the meeting of the differences surrounding these applications.

Cllr Mrs Roberts proposed the Parish Council seek clarification from BDC on this issue, pointing out the inconsistencies of the two decisions. Seconded by Cllr Lees and agreed by all present. Clerk to write to Mr Mark Jackson.

**01/84                   ROADS AND PUBLIC SAFETY**

**84.1    Street Light Failures**

Clerk to report Lamp No.1, Smithsfield.

**84.2    Developing a Sustainable Distribution Strategy for Freight in Essex**

*ECC invitation to attend a Consultation Seminar – Tuesday, 9<sup>th</sup> October at Shire Hall, Chelmsford (9am-4:30pm).*

Cllr Lees will represent the Parish Council at the seminar.

**84.3    A120 Stansted-B/tree – Post Construction Traffic Measures**

*Extract of a letter received from a resident attached to agenda.*

Following discussion on the content of the letter, the decision was taken not to add any further comments to letter already sent to Mr Forkin. However, Clerk to point out that existing speed humps are in a bad state of repair and that increased traffic using The Street will deteriorate them further. It was also agreed Clerk to write to ECC to clarify the timings of the traffic lights.

**84.4    Rectory Lane**

Letter received from Mr Grout, The Pines regarding the condition of Rectory Lane, asking for the lane to be repaired.

Cllr Jiggins reported this was not an adopted road and would therefore not be Highways responsibility. The road was private, then Anglian Water took over the repair of the road as far as the sewage works. Clerk to check information with Mr McGregor.

**01/85                   RAYNE’S ENVIRONMENT**

**85.1    Work within the Grounds**

Cllr Jiggins reported that the Groundsmen continue to grass cut and litter pick around the village. He also reported another Box Tomb had been repaired at the Churchyard following a course run by ECC.

Cllr Giles reported incidents on Shalford Road where pedestrians have to walk in the road due to overgrown hedges/trees. As the cutting of these is the responsibility of the house owners, he will contact them direct.

Cllr Meadows reported that Eastern Electricity broke the footpath along Barrack Yard after driving a lorry down there to repair a streetlight. Clerk to report.

**85.2    Skateboard Ramp Update**

*(See letter from Village Hall Committee).*

Cllr Mrs Kukiewicz issued figures prepared by Cllr MacNee. Members now need to decide the future of the project in view of the costs involved (would have to precept for next year if decide to complete).

Cllr Jiggins stated if the project was to go ahead, would need to look for tenders from groundwork companies as general builders were not interested.

Cllr Wootton proposed that, although a terrible shame, the Parish Council abandon the project. Seconded by Cllr Lees.

Following further discussion, and two abstentions, the Parish Council reluctantly voted to abandon the project.

Cllr Jiggins gave Parish Council two months notice to clear items associated with the ramp from his yard. Cllr Wootton suggested advertising these articles to try to recoup some of the costs to give back to the youngsters in some way.

Cllr Mrs Kukiewicz to write an article for inclusion in the next Parish Magazine. This to include the Parish Council's thanks to Cllr MacNee, who has worked tirelessly for this project but been let down badly by others.

It was agreed the Parish Council will go out to tender for the reinstatement of the area.

### **85.3 Drainage Across the Village Green**

Cllr Jiggins reported he had visited the site with Mr Gage, who had informed him the flooding was due to the building of a dam on a neighbouring property. He suggested a site visit with May Gurney to discuss flooding problems and for advice – may need a representative from the Environmental Agency regarding the drainage of the area. Clerk to arrange.

Queenborough Lane Flooding – Cllr Meadows reported BDC & ECC had visited the site today and discovered a tree root growing into a pipe causing a blockage. They have asked the resident of the nearby property to rectify the situation as it was found to be their responsibility.

### **85.4 Domestic Refuse Collection & Street Cleaning**

*Draft Work Instructions received for comments by 26<sup>th</sup> October.*

Cllr's Jiggins, Lees and Mrs Kukiewicz to peruse the document and put forward any necessary comments.

Cllr Giles reported that there are some parts of the village not covered by the recycling program. Cllr Meadows to report.

Cllr Wootton asked that Cllr Meadows keep the Parish Council informed of the decision for the Witham refuse project coming to Rayne.

### **85.5 Consideration of how the Parish Council handle Planning Applications**

Cllr Jiggins stated this item was triggered by the proceedings at the previous Parish Council meeting. Need to lay down guidelines as to when the planning sub-committee should be called. Length of the agenda should be taken into consideration. If it is not possible for an application to be put onto the main agenda, the Clerk should request an extension to the following meeting. The PC should also inform residents that their application is to be on the agenda and invite them to put forward their views. If the Clerk is unable to get an extension, the sub-committee should be given the power to decide comments and meet after the PC meeting. The sub-committee meetings should be advertised and have a public forum. The Chair should also be given the power to adjourn part of a PC meeting to another date – need to also address the length of the meetings.

Cllr Mrs Kukiewicz stated this should form part of the Standing Orders Review.

It was agreed to take the above guidelines forward now and incorporate into the Standing Orders.

**85.6 Planning Treatment of Listed Buildings and Conservation Area within Rayne**

Cllr Jiggins suggested the PC write to BDC asking who employs the Listed Buildings Officer (LBO) and whether BDC have a contract with ECC to employ the LBO and follow their advice.

Cllr Wootton reported that there is an inconsistency across the country and no training offered. Planning Departments are normally encouraged to take the advice of the LBO's.

It was agreed Clerk to write to Mr Croft, BDC, stating the PC were asking the question in the context of developing a Parish Plan.

**85.7 The Parish Office**

*To discuss proposal for a Community Information Centre.*

It was agreed to progress this idea. Clerk to try to arrange meeting with interested parties before next PC meeting.

The Clerk informed the meeting she is now working out of the new Parish Office at the Village Hall. Will issue telephone number and usual hours of work to members via e-mail.

Cllr Jiggins stated the PC needed to have written clarification from the Village Hall Committee regarding notice period (minimum 2 years) and rent (reviews in line with inflation). Clerk to write to Secretary.

**85.8 Postcode Changes – Information Only**

*Notification received that Postcodes for address in Rayne with a CM7 sector 5 postcode will be changed to CM77 sector 6 from January 2002.*

Noted.

**01/86 MEETINGS, SEMINARS, ETC**

**86.1 Vital Villages Seminar – Friday 26<sup>th</sup> October, 9:30am-1:00pm**

*Seminar to provide information about funding from the Countryside Agency's Vital Villages Programme.*

Cllr Lees will represent the Parish Council at this seminar.

**86.2 BDC – Braintree Area Forum**

*First meeting to be held Tuesday, 16<sup>th</sup> October, 7:15pm, Causeway House.*

Cllr Jiggins will represent the Parish Council at this meeting.

**86.3 Review of Standing Orders**

*To arrange date for first Sub-Committee meeting.*

Clerk to arrange first meeting date.

**86.4 Rayne Twinning Association – Quiz Night, Saturday 24<sup>th</sup> Nov 7:45pm**

*Members are invited to enter a team.*

The Parish Council were not able to enter a team.

**86.5 The Future of the NALC – Thursday, 1<sup>st</sup> November, B/tree Town Hall**

This meeting clashes with the next Parish Council meeting, which had originally been changed due to the Fireworks Night held at the Swan. It was felt that this meeting was too important to miss and Cllr's Jiggins and Meadows would represent Rayne. Meanwhile, Cllr Meadows to double check the fireworks event is still taking place with a view to the possibility of changing the PC meeting back to the Friday.

- 01/87 HEALTH ISSUES**  
*Report by Cllr MacNee on recent meetings attended.*  
 No report in Cllr MacNee's absence.
- 01/88 PRECEPT MEETING**
- 88.1 Agenda Items**  
*To consider the format and items for the agenda.*  
 It was agreed to include the path across the village green. Any other items for inclusion to the Clerk.
- 01/89 FINANCE**
- 89.1 £20.33 Eastern Contracting – Lighting Maintenance**  
**89.2 £221.88 Mr Peake – Groundsman (Aug)**
- 89.3 Repair of Mower**  
 Approval required for the cost of £357.36 + VAT to repair the old mower.
- One Additional Item for Payment**  
**89.4 £22.50 All Saints, Rayne – Schoolroom Hire**
- It was unanimously agreed to make these payments.  
 Proposed Cllr Lees. Seconded Cllr Jiggins.
- 01/90 DATE OF NEXT MEETING**  
 The next meeting of the Council will be on **THURSDAY**, 1<sup>st</sup> November 2001. Items for Agenda to the Clerk by Wednesday, 24<sup>th</sup> October 2001.
- 01/91 OTHER MATTERS FOR DISCUSSION ONLY**
- 91.1 EALC Consultation Paper**  
 Cllr Mrs Kukiewicz to peruse and make any necessary comments.
- 91.2 Cluster Group**  
 Clerk informed the meeting she had received notification that Rayne would now be clustered with Great Notley. The BDC representatives at these meetings will be Mr Peter Croft and Mr Alan Reeve. Clerk to liaise with Great Notley to arrange first meeting in November.
- 01/92 CLOSURE**  
 The meeting closed at 10:15 p.m.

Signed .....

Date .....