



# RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter  
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You are hereby summoned to the next meeting of Rayne Parish Council, which will be held on **Monday 6 October 2008**, in the Old School Room, Shalford Road, commencing at **7:30pm** for the purpose of transacting the following business.

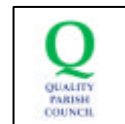
## AGENDA

- 08/94 APOLOGIES FOR ABSENCE**  
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 08/95 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 1 SEPTEMBER 2008**
- 08/96 DECLARATION OF INTERESTS**  
To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.
- 08/97 PUBLIC FORUM**  
Opportunity for parishioners to raise issues of mutual interest, or to question Councillors.
- 08/98 POLICING ISSUES**  
To discuss any relevant issues with Police representatives.
- 08/99 ADMINISTRATION**
- 99.1 Clerk's Report**  
To receive the Clerk's Report on actions undertaken since the last meeting and to note actions still outstanding.
- 99.2 Parish Council Action Plan**  
To review and update the Action Plan.
- 99.3 Health and Safety Policy**  
Update on the drawing up of this policy.
- 99.4 BDC Emergency Planning Information**  
To nominate a Councillor to be the BDC contact for the Parish Council in the event of an emergency.

**Calor Essex Village of the Year 2006**  
**Calor Village of the Year National ICT Winner 2007**

*Parish Office:*

*Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne*  
*Open: Monday & Thursday 9:30 am – 12:00 noon*



08/100

**BDC MATTERS**

**100.1 Planning Applications**

✂ 08/01747/FUL: 25 Brunwin Road – Erection of first floor extension and re-building of rear part of garage into a family room.

**100.2 Rayne Parish Council Planning Committee**

✂ Date of next meeting: 20 October 2008, if needed.

**100.3 Planning Results**

The following application was WITHDRAWN:

✂ 08/01473/FUL: 1 Fairview Villas, School Road – Change of use of pasture/grazing land to garden and erection of cart lodge for storage of garden machinery.

08/101

**ROADS AND PUBLIC SAFETY**

**101.1 Street Lighting**

To report any lights currently out of action.

**101.2 Road Names for the Foundry Site**

To put forward a number of suggestions for the road names within the Foundry Site.

**101.3 Pavements**

To discuss the need for proper repair.

08/102

**RAYNE'S ENVIRONMENT**

**102.1 Village Hall Matters**

- ✂ To discuss any issues regarding the Village Hall.
- ✂ CIP/Office Storage Room
- ✂ Agree a date for the next Liaison Meeting

**101.2 Foundry Site – Sewerage Works**

Discuss response to residents' concerns regarding the existing sewerage system being connected to the new dwellings.

**101.3 Memorial Benches**

Agree the bench specification, arrangements and locations.

**102.4 Rayne Hall Farm Barns**

Update on current situation.

**102.5 Churchyard Extension**

Update on current situation.

08/103

**FINANCE**

To agree the following payments:

103.1	£348.44	Mrs Potter – Clerks Salary
103.2	£306.80	Andrew Vodden – Assistant Groundsman Salary
103.3	£306.80	Philip Monk – Assistant Groundsman Salary
103.4	£ 19.39	Acumen – Wages Services (Sept)
103.5	£ 37.89	A&J Lighting Solutions - Lighting (Sept)
103.6	£309.92	F A Jiggins & Son
103.7	£ 57.55	Expenses – Cllr Phillips

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103.8	£337.85	CGM Groundcare
103.9	£135.13	Sign Studios
103.10	£ 32.00	EALC – Budget & Precept Course – Clerk
103.11	£135.00	C P Gilder – tractor repairs
103.12	£ 55.00	CIP/Office Hire (August)
103.13	£217.00	CIP Toilet Opening (August)
103.14	£ 55.00	CIP/Office Hire (September)
103.15	£ 4.94	Ernest Doe
103.16	£ 59.16	BT Telephone Bill (paid for by d/d)
103.17	£ 3.52	Expenses – Andrew Vodden
103.18	£225.15	Clerk Training Reimbursement (hours)
103.19	£ 56.35	Clerk Training Reimbursement (travel)

**08/104 Items for Consideration at Precept**

Items to be put forward for inclusion for the Precept (meeting to be held 24 November 2008).

**08/105 MEETINGS / SEMINARS / CONSULTATIONS**

**105.1 Circulation Folder**

Contents list attached to agenda.

**105.2 Health Issues**

Report by Cllr Ian MacNee.

**105.3 Meetings and Training**

- ✍ Councillor Training – details of EALC Courses for 2008
- ✍ EALC – Budget & Precept course attended by the Clerk on 30 September 2008.

**08/106 DATE OF NEXT MEETING**

The next Parish Council meeting will be held on: **Monday, 3 November 2008**, at 7.30pm in the Old Schoolroom, Shalford Road.

Items for the agenda to the Clerk by Monday 20 October 2008 at the latest.

**08/107 CLOSURE**



**Mrs Philippa Potter  
Clerk to the Council  
22 September 2008**

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