



# RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter  
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The next meeting of Rayne Parish Council, will be held on  
**Monday 6 September 2010**  
in the Old School Room, Shalford Road, commencing at **7:30pm** for the purpose of transacting  
the following business:

## AGENDA

- 10/66 APOLOGIES FOR ABSENCE**  
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 10/67 CONSIDERATION OF THE MINUTES OF THE MEETING HELD MONDAY 5 JULY 2010**  
To agree and sign the minutes.
- 10/68 DECLARATION OF INTERESTS**  
To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.
- 10/69 POLICING ISSUES**  
To discuss any relevant issues with Police representatives.
- 10/70 PUBLIC FORUM**  
Opportunity for parishioners to raise issues of mutual interest, or to question Councillors.
- 10/71 ADMINISTRATION**
- 71.1 Clerk's Report**  
To receive the Clerk's Report on actions undertaken since the last meeting and to note actions still outstanding.
- 71.2 Parish Plan – Refresh**  
To discuss whether the Council wishes to look at a refresh of the 2005 Parish Plan, with support from the RCCE.
- 10/72 BDC MATTERS**
- 72.1 Planning Applications**
- 10/01074/FUL – Century Barn, Shalford Road: Construction of a two berth cartlodge building and garden shed. Consultation expiry: 10/09/10.

**Calor Essex Village of the Year 2006**  
**Calor Village of the Year National ICT Winner 2007**

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## 72.2 **Planning Committee**

To receive the agreed representation of the Planning Committee for the following application:

- 10/01094/FUL – The Commons, School Road: Construction of entrance gates.

## 72.3 **Planning Results**

The following application was GRANTED:

- 10/00539/FUL - Wakers House, School Road: Extension to the north end of the existing building to provide first floor office accommodation.
- 10/00050/NMA - Tudor Cottage, The Street: Non-material amendment to 09/00207/FUL and 09/00208/LBC.

## 10/73 **ROADS, TRANSPORT AND PUBLIC SAFETY**

### 73.1 **Street Lighting**

To report any lights currently out of action.

### 73.2 **Community Speedwatch**

To agree to gather the required number of volunteers so that the Parish Council can register for training under the above scheme.

## 10/74 **RAYNE'S ENVIRONMENT**

### 74.1 **Oak Meadow: Amenity Space Working Party**

Feedback from meeting held 25 August 2010:

- Wildlife Survey
- Partial Opening of the Field and access to the Flich Way
- Risk Assessment – Insurance Requirements
- General issues

### 74.2 **Village Hall Matters**

To discuss any issues regarding the village hall and playing field.

### 74.3 **Footpath Map**

To receive an update on the current progress of this project, agree payment to the person who has undertaken work on behalf of the Parish Council and the engagement of a further consultant to complete the work, subject to the agreed budget.

### 74.4 **Memorial Benches**

To discuss the way forward for this facility.

### 74.5 **Village Broadband Provision**

To discuss the need to contact BT regarding the current upgrade of equipment in the village and the poor service currently being received.

### 74.6 **BDC/ECC Partnership Working**

To discuss possible future decrease in financial support from the local authorities and the impact on Parish Council finances and services provision.

## 10/75 **FINANCE**

To agree the following payments:

- |      |          |   |
|------|----------|---|
| 75.1 | £ 365.88 | Clerk Salary (Aug10)                              |
| 75.2 | £ 441.91 | Groundsman 1 Salary (Aug10, plus agreed overtime) |

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|       |          |  |
|-------|----------|--|
| 75.3  | £ 513.08 | Groundsman 2 Salary (Aug10, plus agreed overtime)        |
| 75.4  | £ 20.56  | Acumen Wages Service (Aug10)                             |
| 75.5  | £ 37.89  | A&J Lighting – maintenance (Aug 10)                      |
| 75.6  | £ 77.49  | A&J Lighting (Repair to bollard light, Phillips Road)    |
| 75.7  | £ 59.80  | A&J Lighting (old invoice that had not been billed/paid) |
| 75.8  | £ 73.54  | A&J Lighting (old invoice that had not been billed/paid) |
| 75.9  | £ 55.00  | Weed spraying  |
| 75.10 | £ 70.66  | Ernest Doe – Consumables*                                |
| 75.11 | £ 48.95  | Anglia Sign Casting Company – Memorial Plaque            |
| 75.12 | £ 85.38  | E-On – Lighting electricity                              |
| 75.13 | £ 24.00  | BALC subscription  |
| 75.14 | £ 93.00  | Old Schoolroom Hire – All Saints Church                  |
| 75.15 | £ 34.98  | Expenses – Cllr Phillips (office printer ink cartridges) |
| 75.16 | £ 370.12 | Glasdon – Litter Bin                                     |

Total: £2372.24

\*Consumables includes:

**75.17 The following monies have been received since the last meeting:**

|           |  |
|-----------|--|
| £ 8000.00 | BDC Grant for Mowing Equipment                   |
| £ 70.00   | Memorial Plaque income                           |
| £ 153.87  | Income Tax refund from HMRC                      |
| £ 174.51  | Greenfields Ground Maintenance Agreement payment |

**75.18 The following monies were paid out since the last meeting:**

|         |         |                                       |
|---------|---------|---------------------------------------|
| 75.18.1 | £ 37.89 | A&J Lighting maintenance              |
| 75.18.2 | £ 23.50 | J Metson – installation of litter bin |
| 75.18.3 | £ 35.50 | Clerk Expenses                        |

**75.19 Clerk Overtime**

To agree payment of overtime accumulated during the purchase of Oak Meadow.

**75.20 Appointment of Cheque Signatories**

To agree the appointment and removal of cheque signatories.

**10/76 CIRCULATION AND CORRESPONDENCE**

Contents list attached to agenda.

**10/77 MEETINGS AND TRAINING**

Details of any other upcoming meetings or training, or feedback from those attended in the last month.

**10/78 DATE OF NEXT MEETING**

The next **Parish Council** meeting will be held on: **Monday 4 October 2010**. Please send items for the agenda to the Clerk by Monday 20 September 2010, at the latest.

**10/79 CLOSURE**



**Mrs Philippa Potter**  
Clerk to the Council  
19 August 2010

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