

RAYNE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON FRIDAY, 4th APRIL 2003

PRESENT: Councillor Mrs Fish
Giles
Jiggins
Mrs Kukiewicz
Lees
MacNee
Meadows
Mrs Roberts
Mrs Shepherd
Wootton

In the Chair: Councillor Mrs Kukiewicz

Public: County Councillor Walters was also present.

03/01 PUBLIC FORUM

This is an opportunity for members of the public to raise issues of mutual interest or to question Councillors.

Cllr Walters reported on the following issues.

01.1 Bus Service 133

The service will be taken over by Stansted Travel and continue uninterrupted.

01.2 New Road

The resurfacing has been completed by ECC. Regarding the flooding to the cottages, they have agreed to check the lines of drainage, which may have altered following the resurfacing, and will rectify any future flooding in this area. Cllr Walters reported he will also continue to pursue the drainage at the corner of School Road. Cllr Mrs Kukiewicz thanked Cllr Walters for intervening on the Parish Council's behalf.

01.3 Hadrian Robinson - Fritchway Ranger

Cllr Walters reported the recent sudden death of Hadrian, who had been the Fritchway Ranger for over a year. Members agreed that, in this short space of time, Hadrian had achieved a lot and would be sadly missed by those who knew him.

01.4 School Transport

Cllr Walters reported if the change in policy goes ahead, there would be a need to ensure the route from Willows Green is declared unsafe to walk.

01.5 Encroachments along the Fritchway

It was agreed Cllr Walters will visit the sites in question with a Parish Council representative to take this issue forward.

Cllr Jiggins thanked Cllr Walters for pursuing these issues at the Fritchway meetings.

03/02 DECLARATION OF INTERESTS

To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting. The Clerk declared an interest in planning application 03/0534/FUL and agreed to leave the meeting whilst this was discussed.

03/03 APOLOGIES FOR ABSENCE
Apologies received from Cllr Phillips.

03/04 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON FRIDAY 7th MARCH 2003
The minutes, having been previously circulated, were agreed as a true and accurate record.
Proposed: Cllr MacNee. Seconded: Cllr Meadows.

03/05 MATTERS ARISING NOT LISTED ON THIS AGENDA

05.1 Damaged Tree on Fritchway

Cllr Mrs Fish reported a tree on the Fritchway with a split trunk which was in danger of falling. This was on the corner of New Road/Warner Close. Clerk to inform the Rangers.

03/06 BDC MATTERS

06.1 Planning Applications

(Councillors wishing to view plans should arrive at 7:15 p.m.)

03/00534/FUL – 5 Brunwin Road – Erection of side conservatory.

03/00579/FUL – Dalston, School Road – Erection of front porch and single storey lounge extension.

03/00534/FUL – 19 Elm Walk – Erection of single storey rear extension.

It was agreed to SUPPORT these applications. The Chairman to sign the letter for application 03/00534/FUL.

06.2 Planning Results

The following applications have been GRANTED.

03/00099/FUL – 8 New Road – Erection of two storey rear extension.

02/02216/COU – Mounts Farm, Shalford Road – Conversion of barn to form family annex.

Cllrs Giles & Meadows reported the following applications were due to be considered at the BDC Area Committee meeting next week, where both were recommended for refusal.

02/02366/OUT – Builders Yard, School Road – Proposed mixed use development. Cllr Meadows will inform the meeting the PC had supported this application (following a vote).

03/00169/FUL – Pandora, 10 Gore Lane – Erection of extension.

06.3 District Councillor Report – Cllr Meadows

Supplementary report issued.

03/07 ROADS AND PUBLIC SAFETY

07.1 Street Lighting

To report any lights currently out of action.

Cllr MacNee reported lights No.6 Shalford Road and No.8 The Street have been repaired and there were no other known defects.

07.2 Policing Issues

To report any incidents or concerns since the last meeting.

Cllr Wootton reported four incidents of hare coursing, he had given the car registration numbers to the police who only log the details. Members agreed this was unacceptable and agreed to report this as a Parish Council – Clerk to write to Superintendent Sue Harrison.

Clerk reported PC Harrington would no longer be the officer for the parish, this was to be shared amongst three officers, following a reorganisation of the Shalford Team.

07.3 Flooding - Jones Garage

ECC advise pipes have been jetted.

It was agreed to follow this up once there had been heavy rain, to see if the jetting has alleviated the problem.

07.4 Flooding - Queenborough Lane

Update on current situation.

It was agreed PC representatives would walk the length of the ditch and would then liaise with the Clerk if it was felt a letter needed to be written to BDC.

Cllr Meadows reported he has spoken to Mr Stares, BDC, who is pleased that the residents have undertaken the work they have been asked to do.

07.5 Flooding - New Road

Report on site meeting held with ECC and County Councillor.

Reported during Public Forum.

Location of the Soak-away: Ltr indicating location received from ECC. Clerk to copy to Cllrs Jiggins and Meadows and it was agreed a hole would be dug to ascertain the water level.

07.6 Flooding - Old Hall Farm

Update on action taken by ECC.

Ltr received from ECC stating they have requested their partnering contractor to take appropriate action.

It was subsequently agreed to keep the above Flooding issues on the agenda until the Parish Council are satisfied they have all been resolved.

07.7 Footpaths - Parish Paths Partnership

Report on meeting held 2nd April with Lisa Cross, P3 Representative.

Cllrs Wootton, Jiggins and Giles had attended the meeting. Cllr Wootton reported on the two issues discussed.

A Diversion Package: A diversion package around the parish, especially over the fields, although this is not covered by the P3 agreement. There would be a cost of £1,000 per diversion package and there can be a wait of between 1-5 years before action is taken. This would stand a greater chance is supported by the Parish Council and could be refused if there were any objections. There would be a need to consult with the regional and local Ramblers Associations.

Maintenance of Paths: ECC will pay 10p/linear metre per cut (recommending 3 cuts per year). They only pay for legal routes, permissive routes are not included (majority of parish routes are permissive).

As there is a new P3 Agreement to sign, the Parish Council are not committed as yet to either of the above.

Following discussion, it was agreed to look into a Diversion Plan.

Cllrs Jiggins and Wootton agreed to meet with local landowners to discuss this and present back to the Parish Council for approval.

07.8 Grip Cutting

Response from Mr Wiltshire, ECC attached to agenda.

Ltr noted. Clerk to write to Mr Wiltshire thanking him for the excellent work undertaken.

07.9 Road Surface by the Traffic Lights

Cllr Giles reported there was a large pothole in the centre of the road by The Swan, which has uncovered the rubber loops under the road.

Clerk to report.

03/08 RAYNE'S ENVIRONMENT

08.1 Skate Ramp

Cllr MacNee reported large safety notices will be displayed and put in a request for the Parish Council to fund an additional litter bin on the site. This was unanimously agreed.

Clerk read letter received from Cornhill Insurance relating to the fencing of the site and safety inspection prior to use.

Fencing: Cllr MacNee stated the football pitch 1½m further away from the site than the recommended safety area. Clerk to inform Cornhill, including photos of the site stating the Parish Council believe fencing would cause further hazards.

Safety Inspection: Clerk to contact Jean Twinn, BDC asking if they offer this service. If not, to request the Village Hall try to bring forward their annual inspection to the beginning of May.

08.2 Public Lighting - Maintenance Agreement

Contract received for agreement/signature.

Cllr Jiggins proposed the Parish Council sign for a 3-year contract.

Seconded by Cllr Giles and unanimously agreed.

08.3 Street Cleansing Partnership

Contract received for agreement/signature.

It was unanimously agreed to sign this contract.

08.4 Encroachment on the Flitch Way

To discuss encroachments at Fentons Bridge, Gore Road Bridge and along Warner Close.

Item covered during the Public Forum. Cllr Jiggins to agree date with Cllr Walters for a site meeting. All Councillors would be offered the opportunity to attend this meeting.

08.5 Ashes Memorial Wall

An update on progress and to seek tenders for the labour in building the wall.

Cllr Jiggins reported he has received a quotation for the bricks of £820 plus £40 Haulage (exc. VAT). He requested time to check the design to check it conforms with the Faculty and for permission to go out to tender.

Proposed: Cllr MacNee. Seconded: Cllr Mrs Shepherd. Agreed by all.

08.6 Parish Web Site

Cllr Lees reported the domain name "rayne-essex.gov.uk" has now been registered and is being hosted by Scream.Co.Uk. It was agreed for Cllr Lees to undertake the holding page to include the village shield.

Cllr Mrs Kukiewicz recorded the Parish Council's thanks to Cllr Lees for taking this issue forward.

08.7 Community Information Point - Notice

To discuss the suggestion of a sign at the front of the village hall directing residents to the Information Point.

Following discussion, Clerk to contact ECC asking if they will supply a further A-Frame and for any advice they have on advertising the CIP.

08.8 Capel Close

Cllr MacNee reported earth had been dumped in the open area. He agreed to obtain further details in order that the PC may rectify.

08.9 Best Kept Village Competition

Cllr Jiggins reported the village had received the highest number of points ever in last year's competition. In order to maintain this, the following was agreed:

- Clerk to write to the School regarding the litter in the vicinity.
- Clerk to write to the Village Hall regarding the litter on the field.
- Clerk to remove old notices promptly from the notice boards.

08.10 Indian Restaurant

Following the above item, members reported the outside of the restaurant detracts from the otherwise tidy area.

Cllr MacNee agreed to talk to the owners.

03/09 FINANCE

09.1	£7,285.00	D&G West Ltd - Skate Ramp (Tarmac Works)
09.2	£5,298.08	Playdale - Skate Ramp (Equipment & Installation)
09.3	£567.36	Wicksteed Leisure - Repair of Playground Swings
09.4	£197.36	Grasshopper - Mower Service & Parts
09.5	£259.92	Mr Peake - Groundsman (Nov-Feb)
09.6	£73.29	B.T. - Line Rental & Charges
09.7	£75.00	Rayne Village Society - Payment of Precept Award
09.8	£24.00	All Saints - Hire of OSR (Jan-Mar)

One additional invoice received:

09.9	£205.63	Scream.Co.UK - Domain name registration and hosting.
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It was unanimously agreed to make these payments.

Proposed: Cllr Giles. Seconded: Cllr MacNee.

03/10 MEETINGS / SEMINARS / CONSULTATIONS

10.1 Standing Orders of the Council

To agree amendments for final publication.

Cllr Jiggins proposed accepting the Standing Orders with the amendments. Seconded: Cllr Meadows.

Cllr Mrs Shepherd proposed changing the day of the meeting from a Friday night. Seconded: Cllr Wootton.

Following discussion, it was unanimously carried to accept the second proposal with a change to the 1st Monday in the month.

Clerk to check the availability of the hall to ensure availability.

10.2 Foundry Site Development

Report on meeting at BDC to discuss the Development Brief.

Cllr Mrs Kukiewicz gave a brief overview of the meeting detailing:

- Summary leaflet to be issued with the May parish magazine.
- Public Exhibition: Mon-Wed 12/13/14 May (Fairview to host on the Tuesday evening).

It was agreed to discuss projects for a 106 Agreement at the next meeting.

10.3 Review of Drug Use in the Braintree District Council Area

Presentation: Causeway House, Tuesday 6th May at 7:30pm.

Cllr Jiggins to attend on behalf of the Parish Council.

10.4 The Future Development of Air Transport in the UK

Second Edition consultation received for comment.

Document available at the Parish Office.

10.5 BALC Open Meeting (5th March)

Report by Councillors in attendance.

No members had attended the meeting.

10.6 Flitch Way Liaison Group Meeting (10th March)

Report by Councillors in attendance.

Cllr Jiggins reported this was a worthwhile meeting with the issue of encroachment being followed up.

10.7 Parish Cluster Meeting

Letter received from BDC stating the next round of meetings is due to take place in April/May, however they will not be supporting these due to the timing of the elections.

It was therefore agreed not to hold a meeting until Oct/Nov, Clerk to inform the other Parish Councils in the Cluster.

10.8 Renewable Energy and the Planning System

Information received on seminars planned to report back on the above consultation. Dates available from the Parish Office.

03/11

HEALTH ISSUES

Cllr MacNee reported no recent meetings attended.

03/12

DATE OF NEXT MEETING

District & Parish Elections: Thursday, 1st May 2003.

The next meeting will be held on **Friday, 9th OR Mon 12th May.**

Items for the agenda to the Clerk by Wednesday, 30th April.

03/13

OTHER MATTERS FOR DISCUSSION ONLY

13.1 Parish Elections

Clerk informed the meeting there would be no contested election as only 11 nominations had been received.

Cllr Mrs Kukiewicz reported Cllr Lees would not be re-standing and wished to thank him for his involvement during his time as Councillor.

13.2 Village Hall Playground

Cllr Mrs Kukiewicz reported the Village Hall had received a further quotation for the repair of the play square. It was agreed to fund this repair from last year's budget, as agreed at the precept meeting.

03/14

CLOSURE

The meeting closed at 10:15 p.m.

Signed: _____

CHAIR OF THE COUNCIL

Date: _____