

Ian Whiteside attended the meeting to give the Council feedback on the bus service. There have been some issues with buses being late or breaking down. There are a number of options for the Council to consider to report dissatisfaction with the service, such as contacting the Traffic Commissioner. Cllr Banthorpe could also look into the issue on behalf of the parish. In all, the service is not as good as it was, but is also not as bad as it has been perceived. The Council will decide how to proceed later in the agenda.

Two representatives from Rayne Youth Football Club (RYFC) attended the meeting to discuss an issue they have with one of the junior pitches which is currently located on Oak Meadow. One end of the pitch has a dip, which is causing problems with games and officials refereeing matches. The club notified the Council that they will be undertaking temporary works to level the pitch, at the club's expense. The Council thanked RYFC for keeping them updated.

The Parish Council are keen to get the usage of the land right, from the start. A feasibility study will be undertaken using a recently awarded grant and the Amenity Space Committee will be steering the project. The Council are keen to ensure that the interests of the whole village is served by Oak Meadow, which will be an aim of the Committee and to this end, they will be inviting village groups to be represented on the committee. A meeting of the Amenity Space Committee will be held within the next few weeks. Details of the first meeting will be circulated as soon as it is arranged.

10/06

ADMINISTRATION

06.1

Clerk's Report

The Clerk went through the items on the report and updated the Council on progress - highlights as follows:

- The Chair visited the Primary School Council recently. The children had come up with a few ideas that they would like to see in the village, such as older child play equipment, more swings, a BMX track etc.
- Asbestos – this issue is being dealt with by the EA.
- The Clerk will chase up details of the tree work at the allotment sites.

At this point, the members of the public left the meeting. It was then Proposed Cllr West, proposed Cllr Roberts and unanimously Resolved to invite District Cllr Banthorpe to attend the meeting for the following item, **where it was Proposed Cllr Giles, Seconded Cllr Jiggins and unanimously Resolved to exclude the public and press for the consideration of the item numbered 10.13 and brought forward on the agenda, for the reasons set out in Part 1, Schedule 12(A) of the Local Government Act 1972.**

10/13

OAK MEADOW UPDATE

- To agree the terms of the contract: Sara Hull, solicitor with Smith Law Partnership, representing the Parish Council with regard to the purchase of Oak Meadow, attended the meeting to go through the first draft of the contract for the purchase and to explain issues that need to be discussed and decided upon, to enable the contract to be taken forward. Following her explanation of the various issues, the Council debated their response and agreed with all of the concerns that the solicitor had appraised the Parish Council with.

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It was Proposed Cllr Roberts, Seconded Cllr MacNee and unanimously Resolved to instruct the solicitor to make the appropriate amendments to the contract.

The Parish Council thanked Sara Hull for attending and advising the Parish Council. The Clerk will follow up on the administration of this exercise. All copies of paperwork were handed back to the solicitor.

- The latest arrangements for legal and financial matters: After explanation and discussion, the final loan amount to be requested from the Public Works Loan Board was agreed as per the Clerk's report – Proposed Cllr MacNee Seconded Cllr Roberts and unanimously Resolved.
- Amenity Space Committee: It was agreed that an initial 'open meeting' with a larger representation was needed to set the number of committee members and representatives and agree a way forward for the committee. The ASC will steer the Oak Meadow project and ensure that representation is gained from the whole village. The Clerk will arrange the first meeting and inform all relevant parties. Cllrs Roberts, Ripplingale, Jiggins, West, Bulkeley and Phillips all registered their interests to serve on the Committee.

It was Proposed Cllr Giles, Seconded Cllr Jiggins and unanimously Resolved to reopen the meeting to the public and press and return to the agenda order.

10/07

BDC MATTERS

07.1 Planning Applications

- 10/00408/FUL: Garage Block, Land Rear of 9 and 10 Capel Close – Erection of two precast concrete garages on previous sites of two wooden garages. It was agreed to make no comment on this application.
- 10/00056/TPOCON: 5 The Street – Works to trees in a conservation area. It was agreed to make no comment on this application.

07.2 Planning Committee

The following representation made by the Parish Council on an application which fell between meetings were noted:

- 10/00278/FUL: Unit 7, Rayne Hall Farm, Shalford Road – Change of factory unit to light industrial (manufacture of UPVC windows and doors). It was agreed not to object to the application but to put forward a number of proposed restrictions if permission is granted.
- The date of the next Planning Committee will be held on Monday 19 April 2010, if needed.

07.3 Planning Results

The following results were noted:

- 10/00031/FUL: 12 Capel Close – Demolition of existing outbuilding and erection of two storey side extension. The application was granted.
- 10/00067/FUL: 59 Capel Close – Erection of single storey extension. The application was granted.

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07.4 BDC Consultation Plans

The Clerk relayed the new processes from BDC regarding printing of plans and the eventual phasing out of providing notification of planning applications, forms or plans in paper form by the end of 2010. The Council were concerned that the democratic process is being watered down, as with no provision to provide plans at meetings would be detrimental to the process. Not all Councillors have access to either email or the internet, or receive allowances/payments to offset the cost of printing or purchasing relevant equipment to enable them to be viewed or printed. The Clerk will write to BDC with these comments.

10/08

ROADS, TRANSPORT AND PUBLIC SAFETY**08.1 Street Lighting**

- Hance Lane Bollards - two of these are not working and will be reported by Cllr MacNee.
- The large pothole in Duckend Green was reported again. The Clerk will chase the progress on repair with ECC.
- Potholes along Pods Lane were also reported and details will be sent to ECC.
- Pavement repairs – the recent works omitted Phillips Road. The Clerk will ask if this is going to be included in the work.
- Hedingham buses – these use Shalford Road to get to the village every day. The Clerk will write to Trading Standards with regard to the weight restriction as concerns have been raised again regarding possible damage to the road through Duckend Green.

08.2 Public Transport - Bus Service

Following Ian Whiteside's report to Council in the Public Forum, it was agreed to ask District Cllr Banthorpe if he is able to intervene and ask questions on this issue. Ian Whiteside will correspond with Cllr Banthorpe on this to take it forward.

10/09

RAYNE'S ENVIRONMENT**09.1 Village Hall Matters**

- It was reported that parishioners have complained about the amount of litter around the field and outside the CIP, following adult football matches. The Clerk will report this to the Village Hall Committee in writing and offer the Parish Council's assistance should they need it. * *Cllr Giles left the meeting here, at 9.10pm.*
- Cllr West advised that he is cutting the grass outside the CIP at present.
- With regard to the Village Fete in June, the Parish Council decided to ask the ASC if they have any ideas to look at with regard to Oak Meadow at this forum. The Clerk will confirm the Parish Council's attendance.

10/10

FINANCE

It was Proposed, Seconded and unanimously Resolved to make the following payments:

10.1	£ 365.88	Clerk Salary (Mar10)
10.2	£ 325.57	Groundsman 1 Salary (Mar10)
10.3	£ 327.17	Groundsman 2 Salary (Mar10)
10.4	£ 20.56	Acumen Wages Service (Mar10)
10.5	£ 37.89	A&J Lighting Solutions – Maintenance
10.6	£ 49.00	Village Hall - Half Term toilets
10.7	£ 45.57	Anglia Sign Casting Company - Memorial Plaque (Elverston)
10.8	£ 104.29	Ernest Doe & Sons - Consumables
10.9	£ 58.16	E W (Mowers) Ltd - Brushcutter Winter Service

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10.10	£ 475.00	C L Morris Tree Surgeon - Tree Works and emergency call out
10.11	£ 643.90	Streetmaster - Memorial Bench
10.12	£ 528.75	Kemsley Property Consultants - Land Valuation
10.13	£ 400.77	EALC Affiliation Fee - 2010/11
<i>Total: £3382.47</i>		

The following payment was made by direct debit on 17 March 2010 and was noted:

10.14	£ 63.09	BT Telephone Bill
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Receipt of the following monies was noted:

10.15	£800.00	Rayne Village Society - Memorial Bench
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It was also Proposed Cllr Roberts, Seconded Cllr West and unanimously Resolved to make the following payments as they are time sensitive:

<i>£450.00</i>	<i>Holmes and Hills - S106 Deed Variation Fee</i>
<i>£582.37</i>	<i>E W Mowers - Scag Mower service</i>
<i>£58.16</i>	<i>E W Mowers - Hedgecutter service</i>

These will be reported on the next agenda once paid.

10/11 BDC Local Committee Grant

A grant for £8,000 has been offered by BDC towards a new mower for the Parish Council. Cllr Jiggins has received quotes for mowers and has arranged for demonstrations and loans of various vehicles to try out with the Groundsmen. It was Proposed Cllr Roberts, Seconded Cllr West, and unanimously Resolved that a budget of £12,000 maximum be delegated to Cllr Jiggins to purchase a mower that best suits the Groundsmen and the specific needs of the Parish Council's work. The Parish Council have also agreed not to dispose of the two existing mowers at this time.

10/12 Rayne War Memorial - Additional Names

The Clerk reported that the quote received from Fairhaven & Woods to add the two names to the Second World War Tablet will be approximately £175. It was Proposed Cllr Roberts, Seconded Cllr MacNee and unanimously Resolved to commission the work. The Clerk will also ask the company to look at the joints in the stone which have opened up again following the winter.

10/13 OAK MEADOW UPDATE

This item was taken earlier in the meeting (above).

10/14 CIRCULATION AND CORRESPONDENCE

Cllr Phillips went through relevant items.

10/15 MEETINGS AND TRAINING

Details of any other upcoming meetings or training, or feedback from those attended in the last month.

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10/16

DATE OF NEXT MEETING

The next **Parish Council** meeting will be held on: **Tuesday 4 May 2010**. This will be the Annual Parish Council Meeting.

The Annual Parish Assembly will be held on: Monday 24 May 2010.

Please send items for the agenda to the Clerk by **Thursday 22 April 2010 at the latest**.

10/17

CLOSURE

The meeting closed at 9.50pm.

Signed
Chairman

Date

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