

# RAYNE PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON FRIDAY, 2<sup>nd</sup> AUGUST 2002

**PRESENT:** Councillor Giles  
Mrs Kukiewicz  
Lees  
MacNee  
Meadows  
Mrs Roberts  
Wootton

**In the Chair:** Councillor Mrs Kukiewicz

### 02/62 PUBLIC FORUM

This is an opportunity for members of the public to raise issues of mutual interest or to question Councillors.

#### 62.1 Grass Cutting

Mr Shead - 37 Shalford Road

Mr Shead asked why the groundsman cuts section of the grass along Shalford Road but does not cut the section outside his house.

Cllr MacNee replied that the Parish Council have taken over the contract from BDC. It was agreed Cllr Giles will check and report back.

#### 62.2 State of Village

Mrs L. Simpson - 55 Capel Road

Mrs G. Green - 53 Capel Road

Mrs Simpson was concerned at the general state of the village, in particular:

- Radland site, The Street - no construction work started.
- Indian Restaurant - looks untidy.
- The Street - pavement encroached by bushes.
- Rubbish - residents leaving refuse out (for more than a day before collection).
- Plans for foundry site.

Councillors responded:

- Have been informed construction work will commence late Autumn.
- Restaurant recently re-plastered - owned by two separate people.
- Responsibility of individual residents.
- No law to enforce that refuse is put out on a set day.
- Any developer will be invited to a future meeting to hear views of members and residents

Mrs Simpson mentioned gathering views of residents via a referendum in the village. Both ladies offered their help in this.

Cllr Mrs Kukiewicz replied the Parish Council was looking into a Parish Appraisal to cover these types of issues.

She thanked those present for attending.

### 02/63 DECLARATION OF INTERESTS

To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.  
None.

Following a letter from Mr Dempsey, Monitoring Officer, the clerk reminded members of the need to comply with the above Code, in particular those parts relating to declarations of "personal" and "personal and prejudicial" interests, when attending District Council Area Committee meetings as representatives of the Parish Council.

**02/64 APOLOGIES FOR ABSENCE**

Apologies received from Cllrs Jiggins, Mrs Shepherd and Mrs Fish.

**02/65 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON FRIDAY 5<sup>TH</sup> JULY 2002**

Following an amendment to Item 51.2 to remove the first sentence, the minutes were subsequently agreed as a true record of the meeting.

Proposed: Cllr MacNee. Seconded: Cllr Mrs Roberts.

**02/66 MATTERS ARISING NOT LISTED ON THIS AGENDA**

**66.1 Village Green Footway Design**

Letter received from ECC, suggesting that the design could be completed by the beginning of September.

**66.2 Damage to War Memorial**

Letter received from GAB Robins agreeing to settle the claim without deduction for wear and tear. Clerk has written to AJB Engineering instructing them to carry out the works.

**66.3 Highways Issues**

Letter stating drain cover in Shalford Road and pothole in Duck End Green have been passed to ECC contractor for inspection and appropriate action.

**66.4 Barnards Orchard**

Letter received from Radland Construction that works will commence on the site in late autumn.

**66.5 A120 - Future Roadworks Information**

Information received detailing latest information:

Panners Roundabout - closed from 1900hrs 4<sup>th</sup> Oct to 0500hrs 7<sup>th</sup> Oct.

Queenborough Lane - closed on 23<sup>rd</sup> Sept for five days.

Clerk to put the above information in the Parish magazine.

**66.6 Woost, 1 School Road**

Cllr Meadows had checked the above application and confirmed the first application was an Outline application which had included a lot of detail, making the second, Full, application seem a duplicate.

Cllr Meadows also informed the meeting that he had checked on the Queenborough Lane application and permission states not allowed to occupy the new residence until the existing bungalow has been demolished.

**02/67 BDC MATTERS**

**67.1 Planning Applications**

It was agreed to Support the following applications.

**02/00851/COU** - Woodstock, Pods Lane. Change of use of land as forest nursery, forestry and landscape contractor's yard and wood yard together with retail sales of plants, horticultural sundries, garden furniture and ancillary car parking. (Additional Information).

**02/01344/LBC** - The Pound Farmhouse, Mounts Road.

Installation of new rear rooflight to north wing of house.

**67.2 Planning Results**

The following applications were **GRANTED**.

**02/00680/FUL** – Longview, Dunmow Road. Construction of front bay window.

**02/00874/LBC** – Quinces Cottage, The Gore – Internal alterations.

The following application was **REFUSED**.

**02/00491/OUT** – Allviews, School Road. Demolition of existing workshops, offices and swimming pool. Erection of 5 dwellings with relocation and improvements to site access and assoc. landscape planting.

**67.3 District Councillor Report – Cllr Meadows**

Report noted.

Cllr Meadows reported he had received a further reply from Arriva who state small passenger numbers from estate. He will raise parked cars restricting access at Police meeting Tuesday.

**02/68 ROADS AND PUBLIC SAFETY**

**68.1 Street Light Failures**

Cllr MacNee had reported the following:

No.2 Brunwin Road and No's 3/4/6/10 Shalford Road.

**68.2 Flooding Problems in Rayne**

To ensure works have been undertaken (re: Mr Hardy, BDC).

Clerk to check situation with Mr Hardy. Members believe Mrs Leonard has now moved from the property, however pre-contract enquiries state she should have mentioned problem to new owners).

### **68.3 Traffic through the Village**

Letter from resident attached to agenda.

It was reported that speed checks had been undertaken in New Road yesterday, and today. Most of those caught speeding actually lived in the road.

Clerk to reply to resident stating anticipate higher levels of traffic through the village whilst new A120 being built and to quote police response on speed checks through The Street.

### **68.4 Rectory Lane - Potholes**

Cllr Giles reported on the state of Rectory Lane.

Cllr Wootton informed him that Highways are under no legal obligation to maintain the lane.

Clerk to check past minutes to see if this has been reported before.

02/69

## **RAYNE'S ENVIRONMENT**

### **69.1 Community Information Point - Update**

Clerk reported Information Point is now open, but enquiries are very slow. Will be putting a more detailed advert in the September "In Focus" magazine.

Staff cover is required for Mon 19<sup>th</sup>/Thurs 22<sup>nd</sup> August and Mon 16<sup>th</sup>/Thurs 19<sup>th</sup> Sept. Members to let Clerk know if available.

The idea of District Councillor surgeries was discussed and Cllr Meadows will let Clerk have advance dates for publication.

Cllr Lees will investigate the cost of a web address.

### **69.2 'Contact' Youth Service Mobile Unit**

For Info: Unit booked for Mondays 9<sup>th</sup> & 23<sup>rd</sup> September, 7-9pm, Village Hall car park. (Unit aimed at 13-19yr olds).

Noted.

### **69.3 Skate Ramp**

Letter received from Village Hall Committee regarding date for ground works.

Following discussion on progressing with ground works it was agreed to ask the three original contractors for a re-quote (stating we no longer have free issue of concrete - contractor would have to supply).

Clerk to ask Jean Twin, BDC, what specification should depth be.

Clerk to also write to Balfour Beatty asking if they would like to get involved with the project, by sponsorship/supplying materials.

### **69.4 Parish Appraisal**

To discuss undertaking an Appraisal in the village.

Clerk to ask RCCE for an outline plan of what an appraisal entails, and what happens once initial interest has been expressed by the council.

### **69.5 All Saints Church - Water-Based Facilities Project**

Update letter received, attached to agenda.

For information only.

02/70

## **FINANCE**

70.1	£20.33	Eastern Contracting - Lighting Maintenance
70.2	£39.25	TXU Energi - Quarterly Energy Charge
70.3	£16.57	Concisely -Clock (Info Point)
70.4	£744.95	B.O.S. - Photocopier (Info Point)
70.5	£132.00	Canon UK - Photocopier Extended Warranty
70.6	£183.62	Mr Peake - Groundsman (June)
70.7	£50.00	Mr Peake - Petrol

**70.8 £149.23 Sign Studios - Village Hall Bylaws**

**Two additional invoices:**

- 70.9 £18.00 BALC - Subscription  
70.10 £28.23 Cornhill Insurance - Additional Premium

It was unanimously agreed to make these payments.  
Proposed: Cllr Giles. Seconded: Cllr Lees.

**02/71 MEETINGS / SEMINARS / CONSULTATIONS**

**71.1 Essex School Organisation Plan 2002-2007.**

Draft received, comments requested by 13 September.  
Cllr Mrs Kukiewicz to peruse.

**71.2 Parish Council/Village Hall Committee Liaison**

To arrange date and agree agenda items.  
Cllr Mrs Kukiewicz to e-mail Clerk with possible dates.  
Agenda to include a walk around the hall.  
Members asked for the following items to be put on the agenda:

- Increase in kitchen hirers since refurbishment.
- Why charge more to utilise new kitchen.

**71.3 Police Consultative Meeting**

Meeting to be held on Tuesday 6<sup>th</sup> August, Cllr Jiggins will be attending.

**71.4 BALC Open Meetings**

BALC are asking for suggestions on future open meetings. Members are asked to forward any ideas to the Clerk.

**71.5 Review of Geographical Areas Covered by each Area Committee**

Consultation paper received from BDC for comment by 30 Sept. Document can be viewed at the Information Point.

**71.6 Essex Boundary Commission Review**

A one-year process commencing with Stage 1 - Representations. A presentation will be held on Wed 21<sup>st</sup> August, 2:30pm at County Hall.

02/72

**HEALTH ISSUES**

Report by Cllr MacNee on recent meetings attended.

No recent meetings attended.

Cllr MacNee informed the meeting that Broomfield hospital had lost a star - effectively a £1million loss to next year's funding).

02/73

**DATE OF NEXT MEETING**

The next meeting will be on **Friday, 6<sup>th</sup> September 2002.**

Items for the agenda to the Clerk by Wednesday, 28<sup>th</sup> August.

02/74

**OTHER MATTERS FOR DISCUSSION ONLY**

**74.1 Parish Councillor Vacancy**

Notice of Vacancy has been placed on the noticeboards. Residents have until 14<sup>th</sup> August to request an election, after which time Parish Council can co-opt.

**74.2 Disposal of Fridges**

Meeting informed that Cllr Roger Walters had stated on the radio this morning that ECC have engaged a contractor to deal with the disposal of fridges.

**74.3 School Walking Bus**

Cllr Mrs Kukiewicz informed the meeting that Elaine Beckett, BDC, had visited the school to the Walking Bus initiative. They are looking for ways to reduce cars going to the school.

02/75

**CLOSURE**

The meeting closed at 9:55 p.m.

Signed: \_\_\_\_\_

**CHAIR OF THE COUNCIL**

Date: \_\_\_\_\_