



RAYNE PARISH COUNCIL

MINUTES OF THE MEETING HELD MONDAY 4 AUGUST 2008

Present: Cllr: Michael Bamford Martyn Phillips (Chair)
Chris Doré Keith Rawlings
Harold Giles Pat Roberts
Roger Jiggins Dean West
Ian MacNee

In Attendance: Philippa Potter (Clerk)
Cllr Michael Banthorpe.
1 member of the public.

08/67 **APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Adam Bulkeley and Cllr Diane Shepherd.

08/68 **CONSIDERATION OF THE MINUTES OF THE MEETINGS HELD ON 7 JULY 2008, 18 JUNE 2008 AND 2 JULY 2008**

- ✍ Minutes of 7 July 2008: It was Proposed Cllr West, Seconded Cllr Doré and unanimously Resolved to accept the Minutes as a true record subject to the following amendment at item 62.7, third paragraph - take out the repeated phrase 'the sign'.
- ✍ Minutes of 2 July Extraordinary Meeting - It was Proposed Cllr Bamford, Seconded Cllr Giles and unanimously Resolved to accept the minutes as a true record.
- ✍ Minutes of 18 June Extraordinary Meeting - It was Proposed Cllr Doré, Seconded Cllr Giles and unanimously Resolved to accept the minutes as a true record.

08/69 **DECLARATION OF INTERESTS**

- ✍ Cllr Jiggins declared a personal interest in item 75.2 due to previous involvement and items 76.10 and 76.11 as company director.
- ✍ Cllrs West and Bamford declared a personal interest in items 75.1 and 76.6 as members of the Village Hall Committee.
- ✍ Cllr Phillips declared a personal interest in item 76.15 as recipient of the cheque.

08/70 **PUBLIC FORUM**

District Cllr Mike Banthorpe:

- ✍ Thanked the Parish Council for clearing and cutting the footpath at Pods Brook.
- ✍ Noted that the Village Design Statement (VDS) printing cost (paid at item 76.13) has been reimbursed by a BDC grant.
- ✍ Councillors discussed the continuing speeding problems with Cllr Banthorpe, especially incidents through Duckend Green.

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A member of the public thanked the Parish Council for the work that has been done so far to alleviate the Ragwort problems. The Clerk advised that any locations that are a problem be reported to her and this will be passed on to ECC to contact the landowners.

08/71

POLICING ISSUES

- ✍ Speeding at Duckend Green will be reported to the Clerk and/or Police with registration numbers, dates and times.
- ✍ There are incidents of young people gathering at certain places in the village until the early hours of the morning. This information will be passed on to the Community Warden.
- ✍ The litter bin at the bus stop in Barrack Yard was set on fire and destroyed. The Clerk will report this incident to the Police.

08/72

ADMINISTRATION**72.1 Clerk's Report**

The Clerk's Report was received and actions undertaken or outstanding were noted.

72.2 Health and Safety Policy

Cllr Doré reported that the policy is still in hand and to be carried over to the next meeting.

08/73

BDC MATTERS**73.1 Planning Applications**

None

73.2 Rayne Parish Council Planning Committee

- ✍ The Minutes of the meeting held 21 July 2008 will be noted at the next meeting.
- ✍ Date of next meeting: 18 August 2008, if needed.

Representations Determined By Planning Committee

These decisions were noted:

- ✍ 08/01175/FUL: Whelley Cottage, School Road – Amendment of condition 2 of planning approval 07/02464/FUL – To allow use of the store room for the storage of goods not related to the stabling of horses and associated equipment; car parking to be retained. *It was Proposed Cllr Giles, Seconded Cllr Bulkeley and unanimously Resolved to OBJECT to this application on the grounds that the original planning consent was given for activities ancillary to the dwelling only and the Parish Council objections to any other usage still stand.*
- ✍ 08/01169/FUL: 1 Fairview Villas, School Road – Erection of conservatory at rear of property. *It was Proposed Cllr Jiggins, Seconded Cllr Bulkeley and unanimously Resolved to SUPPORT this application.*
- ✍ 08/01269/TPO: Weddicar House, 2 The Street – Notice of intent to carry out works to trees protected by the Conservation Area – Prune and shape two trees. *It was Proposed Cllr Jiggins, Seconded Cllr Phillips and unanimously Resolved to SUPPORT this application.*

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73.3 Planning Results

The results were noted as follows:

The following applications were GRANTED

- ✍ 08/00909/FUL: Bramleys, Barnards Orchard, The Street – Proposed extension and alterations.
- ✍ 08/00006/DAC: Manorcroft, School Road – Application for approval of details reserved by conditions 4, 5, 6, 7, 8 or 08/00389/COU.

73.4 BDC Planning Committee

The BDC Planning Committee meeting was held on Tuesday 22 July 2008 at 7.15pm, Causeway House, Braintree at which the following application was GRANTED:

- ✍ 08/00985/FUL: Lynray, Gore Lane – Erection of one and a half storey side extension.

08/74 ROADS AND PUBLIC SAFETY**74.1 Street Lighting**

No lights currently out of action, however the light outside 17 Leyside lights up very early at approximately 8pm. Clerk to notify ECC.

74.2 Parking and Marking of Junctions

The Clerk's report of information gathered from BDC on the options for white or yellow lines and their enforcement had been circulated. After a full discussion of the issues, it was Proposed Cllr Giles, Seconded Cllr Doré and agreed 7 for, one against with one abstention to request the marking of double yellow lines on the junction corners agreed at the July meeting. It was also agreed to request the narrower lines.

08/75 RAYNE'S ENVIRONMENT**75.1 Village Hall Matters**

- ✍ Cllrs Bamford and West thanked Cllr Rawlings and Deborah Rawlings for representing the Parish Council at the Village Fete on 13 July 2008.
- ✍ The Village Hall Committee are waiting for quotes to put a second door into the Parish Office, primarily as a fire escape route. This will be reported back to the Council once received.

75.2 Rayne Hall Farm Barns

The current situation was noted. The Clerk will write to BDC Enforcement to say that the Parish Council expects work to start on 1 September, after the end of the bird breeding season as per their report and requires confirmation that this will commence.

75.3 Churchyard Extension

No current update at present. A further meeting is being arranged for the Diocesan representative to meet with the Parish Council. Cllr Phillips will chase this meeting up with Revd Meader. A grant application has gone in to ECC to help pay for the purchase of the land.

75.4 Gore Triangle – Pedestrian Crossing Update

This project is still with ECC engineers and no start date is available at present.

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75.5 Oak Meadow

Cllr Phillips reported that the Parish Council's bid for Oak Meadow had not been successful. It has not been sold on the open market but within the family trust. Cllr Phillips has contacted Flagship Housing to put the affordable housing project on hold at present until further details are known.

75.6 Memorial Benches

Cllr Doré had circulated information on benches that have been researched for this project and talked through the background and options. After full discussion, it was agreed to look at some further options and bring it back to a future meeting.

75.7 Footpaths

The waymarking posts have now arrived. Most of the footpaths to the south of the bypass have been cut and have been linked into footpaths towards Felsted. The path from the Old Rectory to Braintree now needs to be worked on. Cllr Jiggins is liaising with the ECC P3 team on this work. The Clerk will report that these paths have been cleared and cut in the next Focus issue. Cllr Phillips thanked Cllr Jiggins for his considerable work on this project.

75.8 Ragwort

The Clerk reported that following contact with Cllr Walters at ECC, Highways have undertaken some clearing of the verges along the A131 Gt Notley bypass and will be clearing the verges along School Road. ECC are also writing to landowners with prolific Ragwort growth on their land and would welcome any additional information as to other areas to target. The Parish Council Groundsmen remove Ragwort around the village as they come across it and ensure it is correctly disposed. The Clerk has written back to the member of the public who raised the issue to update her on the above action.

08/76

FINANCE

It was Proposed Cllr West, Seconded Cllr Giles and unanimously Resolved to make the following payments, with the amendment to payment under item 76.15 which should be payable to Cllr Phillips rather than MISCO, as he had paid the original invoice.

76.1	£348.44	Mrs Potter – Clerks Salary
76.2	£306.80	Andrew Vodden – Assistant Groundsman Salary
76.3	£490.80	Philip Monk – Assistant Groundsman Salary
76.4	£19.39	Acumen – Wages Services (July)
76.5	£23.59	A&J Lighting Solutions - Lighting Maintenance (July)
76.6	£119.00	Village Hall – CIP/office hire and holiday toilet opening
76.7	£85.38	E-on Electricity Bill (Apr – Jun 08)
76.8	£300.00	EALC – Intensive CiLCA Course for Clerk
76.9	£52.00	EALC – Advanced Councillor Training – Cllr Rawlings
76.10	£119.22	F A Jiggins & Son - Consumables
76.11	£160.26	F A Jiggins & Son - Consumables
76.12	£27.95	CGM Groundcare
76.13	£2,770.18	BDC: VDS graphic design and printing
76.14	£40.00	Jessica Dawson – Council photographs
76.15	£16.67	MISCO IT Solutions
76.16	£57.58	Sign Studios – Tractor and Trailer Graphics
76.17	£10.00	Expenses: Andrew Vodden – puncture repair

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76.18 Hiring Rates – The Old Schoolroom

The increase in hiring rate to £15 per session at the Old Schoolroom was noted by the Council.

76.19 Contract Renewal – A & J Lighting Solutions

The company have provided renewal contracts for either three or five years, together with an explanation of the costs. The costs are:

✍ Three years - £446.40 per annum

✍ Five years - £387.00 per annum

It was Proposed Cllr Jiggins, Seconded Cllr MacNee and unanimously Resolved to sign up to the five year contract.

08/77 MEETINGS / SEMINARS / CONSULTATIONS**77.1 Circulation Folder**

Cllr Phillips read out interesting and relevant items. The Clerk will look into information from ECC regarding a grant that can be applied to for Highways issues such as speed devices and dropped kerbs.

77.2 Health Issues

There was nothing to report at this meeting.

77.3 Meetings and Training

✍ Cllr Rawlings gave feedback from the Advanced Councillor Training Day at EALC – 15 July 08.

✍ The Groundsmen will be attending the P3 training course.

08/78 DATE OF NEXT MEETING

The next Parish Council meeting will be held on: **Monday, 1 September**, at 7.30pm in the Old Schoolroom, Shalford Road. Items for the agenda to the Clerk by Monday 18 August 2008 at the latest.

08/79 CLOSURE

There being no other business, the meeting closed at 9pm.

Signed Chairman

Date

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