

RAYNE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY, 1st DECEMBER 2003

PRESENT: Councillor Harold Giles
Roger Jiggins
Kate Kukiewicz
Ian MacNee
Martyn Phillips Chairman
Pat Roberts

Also in Attendance: Mrs Melanie Whiteside - Clerk

03/127 PUBLIC FORUM

This is an opportunity for members of the public to raise issues of mutual interest or to question Councillors.

There were no members of the public present.

03/128 DECLARATION OF INTERESTS

To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.

Cllr Harold Giles declared a Personal interest in Item 133.4 - Home to School Transport as this affected his daughter.

Cllrs Roger Jiggins, Martyn Phillips and Pat Roberts declared a Personal interest in Item 134.2 - Parish Council and Village Web Site as members of the Steering Committee.

03/129 APOLOGIES FOR ABSENCE

Apologies received from Cllrs Joanne Fish, Jessica Dawson, Tony Meadows, Diane Shepherd and John Wootton.

03/130 CONSIDERATION OF THE MINUTES OF THE PRECEPT MEETING HELD ON MONDAY 17th NOVEMBER 2003

The minutes, having been previously circulated, were agreed as a true and accurate record of the meeting and subsequently signed by the Chairman.

Proposed: Cllr Ian MacNee. Seconded: Cllr Roger Jiggins.

03/131 MATTERS ARISING NOT LISTED ON THIS AGENDA

131.1 Reporting of Councillor Names in Minutes

A discussion took place on how the names of Councillors were reported in the minutes of the meetings and it was agreed that all Councillors would be addressed the same: Cllr "First name" "Surname".

132.1 Planning Applications

It was agreed to Support the following applications:

03/02210/FUL – 5 Smithsfield – Erection of two-storey side extension.

03/02146/FUL – The Forge, The Street – Proposed loft conversion with dormers to front.

03/02239/FUL – 1 Hance Lane – Erection of single storey conservatory extension.

It was agreed to Comment on the following application:

01/01391/OUT & 01/01392/OUT – Rayne Foundry, The Street – Residential development.

132.2 Planning Results

The following applications have been **GRANTED**:

03/01788/FUL – 32 Shalford Road – Erection of rear conservatory.

03/01023/FUL & 03/01024/LBC – Amberley, 5 The Gore – Erection of pitched roof over garage, front porch hood and internal alterations.

Barnards Garage Development

The Clerk reported that BDC have reported they have placed a file for prosecution with their solicitors following the recent fire.

Members also reported problems with the site entrance not being kept clean - residents to be asked to report to the Clerk if mud and debris from the site is being deposited on the road so that BDC can be informed.

Plot of Land for Sale

Cllr Harold Giles reported there is a plot of land within the village being advertised for sale with full planning permission yet he has been unable to locate this within the parish files. Cllr Martyn Phillips to action.

Three Elms

Repose from BDC read to meeting relating to the occupation of a garage. It was agreed Clerk to respond that the Parish Council have no way of checking if the garage has cooking facilities etc.

Netherhouse Development

Cllr Martyn Phillips reported that Mr Peter Crofts, BDC, has stated there must be "at least 10 dwellings on the site or it will be called in by the ODPM". It was agreed to write to Mr Crofts that the Parish Council are against such a high-density development.

133.1 Street Lighting

To report any lights currently out of action.

Cllr Ian MacNee has reported lamp No.17 New Road and another in Duckend Green.

133.2 Policing Issues

To discuss any problems within the village.

No response received as yet to letter requesting a meeting with Sgt Midwinter. Clerk to write inviting PC Keaney to attend the next meeting.

133.3 Parking on the Village Green

A very supportive response from the PCC stating the two reported incidents of parking on the village green were isolated cases but they will continue to request church users do not park on the green.

Pre-School Parking

A number of complaints have been received regarding parents parking along Shalford Road, both sides and on the pavement, forcing walkers into the road. Clerk to write to the Pre-School on this issue.

Parking at the Post Office

It was reported that there has been parking on the zigzags outside the Post Office. Parishioners are to be requested to note licence plate numbers and pass details to the Clerk for reporting to the Police.

133.4 Home to School Transport

Draft letter to Cllr Whitehead objecting to the withdrawal of home to school transport from Willows Green, tabled by Cllr Martyn Phillips. Amendments were suggested, Cllr Martyn Following will redraft for the Clerk to forward to Cllr Whitehead.

133.5 Speeding Issues throughout the Village

The Street

Correspondence between Cllr Tony Meadows and ECC tabled for discussion regarding the speed of traffic leaving the village towards Jones of Rayne.

New Road

Issue of speeding was raised at the Cluster Meeting where Mr Peter Crofts suggested contacting Great Bardfield Parish Council about their traffic calming measures. It was also noted a 20mph limit in the village estates may be looked on favourably.

It was agreed to request a site meeting with ECC Highways to discuss speeding in the village to include 20MPH speed limits in Smiths Field and Capel Road, Medley Road and traffic calming measures on New Road, Shalford Road and the western entrance of the village.

133.6 Flooding

Cllr Harold Giles reported flooding on the Shalford Road corner and it appeared the roots from adjacent trees were again present in the drains.

Clerk to ask ECC to remove the offending tree roots and to re-rod the pipe under the road.

03/134 RAYNE'S ENVIRONMENT

134.1 Village Hall

Inspection Survey - Update

Survey not yet received - Cllr Roger Jiggins to action.

134.2 Parish Council and Village Web Sites

To discuss liability insurance cover.

Clerk to check Parish Council's insurance in respect of cover relating to claims made resulting from information published on either web site. This item will be considered further at the next meeting. Cllr Pat Roberts to also investigate types and levels of insurance cover through ECC.

03/135 FINANCE

135.1	£20.33	Asset Management – Lighting Maintenance
135.2	£293.75	Lubbock Fine – Audit Fee (Accounts: Year Ending 31/03/03)
135.3	£90.06	Mr Peake – Groundsman (Oct)
135.4	£760.65	Mrs Whiteside – Clerks Salary (Oct-Dec)
135.5	£20.44	Mrs Whiteside – Postage (Aug-Oct)

It was unanimously agreed to make these payments.
Proposed: Cllr Harold Giles. Seconded: Cllr Kate Kukiewicz.

03/136 MEETINGS / SEMINARS / CONSULTATIONS

136.1 Circulation Folder

Contents list attached to agenda.
Cllr Phillips informed members of interesting/relevant items.

136.2 Parish Cluster – 26th November

Report on meeting tabled by Cllr Martyn Phillips – Noted.
Foundry Development – It was agreed to write to Mr Andy Butcher, BDC, regarding a S106 Agreement.
High Diversity Refuse Collections – It was agreed to write to Mr Peter Tattersley, BDC, listing the problems encountered and asking when the roll-out of bins will be completed.

136.3 Parish Council Information Audit Project (ECC)

Report on meeting held 17th November.
Verbal report of meeting given by Cllr Martyn Phillips.

136.4 Flitch Way Liaison Group Meeting

Report on meeting held 4th November including:

- Report of action taken against encroachments onto the line.
Cllr Roger Jiggins reported members were dismayed no actions had been undertaken since the previous Liaison Meeting.
- Proposal to consider turning the whole length of the Flitch Way into a Bridle Way.
Cllr Roger Jiggins stated discussions have already taken place between the ECC Rights of Way Department and the Ranger. It was agreed to write to the Leader of Leisure, ECC, expressing the concerns and objections of the Parish Council to this scheme.

136.5 A120 Stansted to Braintree

Invitation to attend Sectional Opening – 15th December.
Cllrs Harold Giles, Roger Jiggins and Pat Roberts expressed an interest in attending. Clerk to reply accepting the invitation.

136.6 PACT – Draft Action Plan 2004–2014

Consultation received for comment by 31st December.
Cllr Martyn Phillips to peruse consultation and draft a response for agreement.

136.7 Braintree District Local Plan Review

Publication of Pre-Inquiry Changes – Comments by end Jan 2004.
It was agreed no comment was necessary as there were no issues affecting Rayne in the review.

136.8 EALC – Meeting the Challenge Conference

Wed 28th January 10:00-3:30, £39/delegate.
Clerk to attend.

03/137 DATE OF NEXT MEETING

The next meeting will be held on **Monday, 5th January 2004**.
Items for the agenda to the Clerk by Thursday, 18th December.

03/138 OTHER MATTERS FOR DISCUSSION ONLY

138.1 Memorial Wall

Cllr Roger Jiggins requested the Clerk obtain a quotation for completing the wall for discussion/ agreement at the next meeting.

138.2 S106 Agreement

Cllr Harold Giles stated the Parish Council should expand their request for S106 monies to include the Village Hall, Village Green Footpath, Play Area and Skate Park.

Clerk to add these items to the letter to Mr Andy Butcher and contact the Clerk at Takeley Parish Council asking if they received any S106 monies as part of their new housing development, also built by Fairview New Homes.

03/139 CLOSURE

The meeting closed at 9:20p.m.

Signed: _____

CHAIR OF THE COUNCIL

Date: _____