



RAYNE PARISH COUNCIL

MINUTES OF THE MEETING HELD 1 DECEMBER 2008

Present: Cllr: Adam Bulkeley Ian MacNee
 Roger Jiggins Martyn Phillips (Chair)
 Chris Doré Keith Rawlings
 Diane Shepherd Pat Roberts

In Attendance: Philippa Potter (Clerk)
 Cllr Michael Banthorpe

08/121 **APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs Bamford, Giles and West.

08/122 **CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 3 NOVEMBER 2008**

It was Proposed Cllr MacNee, Seconded Cllr Bulkeley and unanimously Resolved to accept these as a true record, with the following amendment: Cllr Pat Roberts was present at the meeting.

08/123 **CONSIDERATION OF THE MINUTES OF THE PRECEPT MEETING HELD ON 24 NOVEMBER 2008**

It was Proposed Cllr Shepherd, Seconded Cllr Dore and unanimously Resolved to accept these as a true record.

08/124 **DECLARATION OF INTERESTS**

There were no declarations of interest at this meeting.

08/125 **POLICING ISSUES**

It was requested that the Police be asked to patrol the area outside the Post Office on the first day that road fund licences can be purchased, as there have been considerable parking problems both on the zigzag lines and the pavements. The Clerk will write to request this.

The Parish Council are also concerned that the PCSO's who patrol the village are not being seen as enough of a deterrent, with regard to parking issues and other anti-social behaviour. The Clerk will write to the relevant police contact to pass these concerns on.

A PCSO has informed the Council that they wish to commence beat surgeries again in the village and have asked for a venue. It was suggested that this is run on a trial basis, possibly at the Primary School on a monthly or bi-monthly basis. Cllr Rawlings will pass this back to the PSCOs.

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08/126 PUBLIC FORUM

Cllr Banthorpe advised the Council that fly-tipping is an increasing problem in the District at present and is putting pressure on the District Council to respond to all reports as quickly as they would like. Councillors informed Cllr Banthorpe of the current cases of fly-tipping in the village, which are still to be picked up.

08/127 ADMINISTRATION**127.1 Clerk's Report**

The Clerk's Report was noted by the Council. The Clerk will chase up a final reply from the Village Hall Committee on the insurances held by the sports clubs against damage caused regarding balls flying on to the road etc. This has been outstanding since January 2008. The Council decided that for the clubs who fail to provide written confirmation of their policies, their hire will be suspended until a satisfactory reply is received. The deadline for this will be 5 January 2009.

127.2 Action Plan

This item was postponed until the next meeting, copies of the Plan to be distributed to all Councillors.

127.3 CIP Opening Hours

The Clerk put forward a request to change the opening hours of the CIP to 10.30am until 1pm on a Monday. This was in order to avoid clashing with a hall hire. It was Proposed Cllr Bulkeley, Seconded Cllr Dore and unanimously Resolved to change the hours as requested. The change will be publicised.

08/128 BDC MATTERS**128.1 Planning Applications**

✂ 08/02041/FUL: Autumn Lodge, Queenborough Lane – erection of single storey side extension for use as a utility room.
It was Proposed Cllr Shepherd, Seconded Cllr Dore and unanimously Resolved to support this application.

128.2 Rayne Parish Council Planning Committee

✂ The date of the next Parish Council Planning Committee meeting will be Monday 15 December 2008 at 7.30pm, in the CIP. There are currently three applications.

128.3 Planning Results

The following applications have been GRANTED:

✂ 08/01509/FUL: 20 Medley Road – erection of two storey rear extension.

08/129 ROADS AND PUBLIC SAFETY**129.1 Street Lighting**

✂ 24 New Road has been reported.
✂ A further repair was carried out on the bollard light.
✂ It was Proposed Cllr Bulkeley, Seconded Cllr Dore and agreed with 2 votes against, to add the four bollard lights to the Parish Council insurance at a cost of £18.66 per annum. Cllr MacNee will check the details of the original specification.

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08/130 RAYNE'S ENVIRONMENT**130.1 Village Hall Matters**

The suggested date for the Liaison Meeting is Wednesday 10 December at 7.30pm, prior to the Village Hall Committee Meeting. The Clerk will confirm.

There was a full discussion around the possible future re-development of the Village Hall. It was put forward that the view of the Parish Council would be to look into whether the village would be best served by a new build of the Village Hall. It was then Proposed, Cllr Dore, Seconded Cllr Jiggins and unanimously Resolved to look at securing options to continue the commitments of the Village Hall whilst it is redeveloped. This item will be taken to the Liaison Meeting for a fuller discussion with the Village Hall Committee.

130.2 Rayne Hall Farm Barns

Work seems to be progressing at present. It was decided to return to this on the March 2009 agenda.

130.3 Parking on Grass Verges

It has come to the Parish Council's attention that a number of vehicles are now parking on various grass verges in the village. The Parish Council provide maintenance of these verges and as such wish to prevent such parking in the future. It was Proposed Cllr Dore, Seconded Cllr Rawlings and unanimously agreed to put in either wood or metal posts along a trial area to monitor the effects. The area will be marked out with notices prior to the instalment of bollards. Cllr Jiggins agreed to research the design and materials and look into the spacing of the bollards, being mindful of the needs of the Groundsmen when using mowing equipment etc.

08/131 FINANCE

It was Proposed Cllr Shepherd, Seconded Cllr Jiggins and unanimously Resolved to make the following payments, with the exception of item 131.13*, as the Clerk needs to seek clarification before payment:

131.1	£348.44	Clerk Salary
131.2	£320.24	Assistant Groundsman 1 Salary
131.3	£320.24	Assistant Groundsman 2 Salary
131.4	£ 19.39	Acumen – Wages Services (Nov)
131.5	£ 37.89	A&J Lighting Solutions - Lighting Maintenance
131.6	£293.28	A&J Lighting Solutions – install bollard light
131.7	£ 75.14	A&J Lighting Solutions – call out and repair bollard
131.8	£ 61.10	A&J Lighting Solutions – call out and repair bollard
131.9	£ 69.27	A&J Lighting Solutions – repair
131.10	£ 52.00	EALC – Clerk Training – Council Finance
131.11	£152.75	BDC – Refuse Vehicle Hire
131.12	£ 25.00	Royal British Legion – Poppy Wreath
131.13	£ 71.87	<i>Assistant Groundsman 1 – Training hours and mileage*</i>

The following is a retrospective payment which was made on 6 October 2008:

131.14	£273.88	Banner Business Supplies – Stationery.
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131.15 P3 Claim Update

The Clerk confirmed that ECC will be paying the invoice remitted to them for the P3 work undertaken by the Parish Council on their behalf in 2008. The payment will be made in April 2009.

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08/132 MEETINGS / SEMINARS / CONSULTATIONS**132.1 Circulation Folder**

Cllr Phillips read out relevant and interesting items received.

132.2 Health Issues

None to report.

132.3 Meetings and Training

- ✍ Cllr MacNee reported on a Transport meeting attended recently.
- ✍ The Clerk reported that she will be attending training at EALC on Council Finance, on 10 December.
- ✍ The minutes of the last Friends of the Flich Way Meeting have been circulated by the Clerk to the Parish Council representatives.

08/133 DATE OF NEXT MEETING

The next Parish Council meeting will be held on: **Monday, 5 January**, at 7.30pm in the Old Schoolroom, Shalford Road.

Items for the agenda to the Clerk by Thursday 18 December 2008 at the latest.

08/134 CLOSURE

The meeting closed at 9.00pm.

Signed **Chairman**

Date

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