



## RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter  
20 Gore Lane, Rayne, Braintree, Essex CM77 6TU

Tel: (01376) 552489

[clerk@rayne-essex.gov.uk](mailto:clerk@rayne-essex.gov.uk)

[www.rayne-essex.gov.uk](http://www.rayne-essex.gov.uk)

### MINUTES OF THE PARISH COUNCIL MEETING HELD 6 DECEMBER 2010

**Present:** Cllr Adam Bulkeley Martyn Phillips (Chair)  
Chris Doré Pat Roberts  
Ian MacNee Trevor Rippingale  
Dean West

**In Attendance:** Philippa Potter (Clerk)  
1 member of the public

#### 10/119 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Jiggins, Cllr Rawlings, Cllr Giles and Cllr Mary Gray. District Cllr Banthorpe forwarded his apologies for absence due to a Full Council meeting at Braintree District Council.

#### 10/120 CONSIDERATION OF THE MINUTES OF THE MEETINGS HELD:

- Monday 1 November 2010: It was Proposed Cllr Dore, Seconded Cllr West and unanimously Resolved to accept the minutes as a true record and they were signed accordingly.
- Monday 22 November 2010, Budget and Precept Meeting: It was Proposed Cllr Bulkeley, Seconded Cllr West and unanimously Resolved to accept the minutes as a true record and they were signed accordingly.

#### 10/121 DECLARATION OF INTERESTS

Cllr West declared a personal interest in item 10/127 as Chair of Rayne Youth Football Club.

#### 10/122 POLICING ISSUES

No representatives present at this meeting.

#### 10/123 PUBLIC FORUM

A member of the public attended who is resident in Braintree Green, to enquire if the Parish Council were responding to the appeal lodged by the owner of 'Kenella' against the removal of a fence that has been erected around common land. The Parish Council confirmed that they would be objecting to the fence remaining here as it encloses common land

#### 10/124 ADMINISTRATION

##### 124.1 Clerk's Report

The Clerk went through the items on the report and updated the Council on current actions and pending items. It was reported to the Council that Rayne Primary School were awarded their bid amount of £1262.00 and the Parish Council awarded a special award in the sum of £7790.00, for which the Council's thanks were forwarded to Braintree District Council. These projects will now be

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moved forward. Cllr Banthorpe sent his congratulations to the Parish Council and Primary School on gaining the awards.

#### **124.2 Parish Council Meeting Dates for 2011**

The Council received the proposed meeting dates for 2011 and it was Proposed Cllr Dore, Seconded Cllr MacNee and unanimously Resolved to confirm these.

#### **124.3 Change to Parish Council Domain Name and Web Hosting**

An update from Cllr Rawlings was given by the Clerk and accepted by the Council.

#### **124.4 Meeting with Brooks Newmark MP**

Agenda items for the meeting with Brooks Newmark in January were discussed:

- Parish Council funding - future
- Future service provision between the Parish Council, BDC and ECC
- Planning - proposals for more localised decisions, e.g. Parish Councils making decisions on planning applications and more strategic planning decisions. Different requirements for urban and rural areas also to be discussed
- The effect of localism - too much too quickly?

10/125

#### **PLANNING**

##### **125.1 Planning Applications**

None

##### **125.2 Planning Committee**

The following representation, agreed on by the Planning Committee for the following application was noted:

- 10/01470/FUL: 40 Shalford Road . extension of width of vehicular access. It was agreed not to comment on this application.

##### **125.3 Planning Results**

None

10/126

#### **ROADS, TRANSPORT AND PUBLIC SAFETY**

##### **126.1 Street Lighting**

- To report any lights currently out of action: None
- The issue of light failures in Warner Close was discussed. This road is unadopted by ECC and as such, they are not responsible for repairing the lights. The Clerk is in contact with ECC Highways to try to progress the adopting of the road by ECC.

10/127

#### **OAK MEADOW**

To receive feedback from the ASWP meeting on 1 December and updates on the following issues:

- Planning Application for Change of Use - plans from BDC are currently awaited to enable the application to be completed.
- Reptile Survey - this has been completed, with no protected species found.
- Feasibility Study Grant - invoices to be put together and submitted by 26 January 2011.
- Funding: £5,000 has been put into the Oak Meadow Earmarked Fund to be put towards the car park extension.
- A gate will be put in to the land which will form the extension to the car park.

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- Risk Assessment: The warning signs prohibiting the public from entering the closed off part of Oak Meadow need to be put back up as these have disappeared. Due to the fact that the land is closed to the public, the Parish Council considers the risk to the public is low. A further assessment will be carried out when circumstances change.
- General issues: An article will appear in the Focus magazine to update villagers with ongoing plans.
- CAD 'Master Plan' is under way.
- The next meeting is scheduled for 12 January 2011

## 10/128 **RAYNE'S ENVIRONMENT**

### 128.1 **Village Hall Matters**

A date is to be set for a Liaison meeting early in the New Year.

### 128.2 **Service Review – BALC**

A response was agreed to the questionnaire from BALC, regarding services currently provided by the Parish Council and those which the Council wishes to contribute more to in the future. Some highlighted points are as follows:

- Grass areas - look into whether there are any further grass areas within the village which the Parish Council are not currently maintaining and would be able to take on.
- Street cleaning - more of this work could be taken on, if furnished with a mini-sweeper.
- Traffic calming - the Parish Council would like to have more say in these measures, with regard to road safety and speed limits etc.
- In general, the Parish Council would like to be consulted on decisions being made at a much earlier time in the process and to be treated as a partner in the process.

### 128.3 **Footpath Map**

The project is currently with the designers and there are discussions currently ongoing about what will be printed on the reverse of the map. Meeting to discuss what was going on the reverse of the map.

### 128.4 **Parish Plan Refresh**

A date for the public meeting to start the Parish Plan Refresh project was set for Tuesday 15 February, subject to a venue being booked. The grant from ECC has been applied for, which the Clerk will follow up.

## 10/129 **FINANCE**

It was Proposed Cllr West, Seconded Cllr Bulkeley and unanimously Resolved to make the following payments:

129.1	£ 365.88	Clerk Salary (Nov10)
129.2	£ 276.37	Groundsman 1 Salary (Nov 10)
129.3	£ 384.37	Groundsman 2 Salary (Nov 10)
129.4	£ 20.56	Acumen Wages Service (Nov 10)
129.5	£ 37.89	A&J Lighting . maintenance (Nov 10)
129.6	£ 61.10	A&J Lighting (Repair to light in Duckend Green, 21/10/10)
129.7	£ 56.40	F A Jiggins and Son . Consumables*
129.8	£ 60.00	Rayne Village Hall . CIP Office Hire (Oct)
129.9	£ 132.45	Banner Office Supplies (A4 Paper supply)
129.10	£ 204.28	Fairhaven & Woods (War Memorial inscriptions and repairs)
129.11	£ 76.66	CGM Groundcare . Vehicle Repair

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129.12 £	25.00	Braintree District Council (Cost of maps for planning application)
129.13 £	1000.00	All Saints Church, Rayne . Rayne in Focus Grant
129.14 £	16.47	Ernest Doe & Sons Ltd . Consumables**
129.15 £	1200.00	D F Sellars . Land Survey
129.16 £	5153.25	Public Works Loan Board - Loan Payment (by d/d)

Total: £9070.68

\*Consumables includes: 5ltr can Sadolin

\*\* Consumables includes: antifreeze, safety glasses, headlamp bulb

The following payments, paid between meetings due to time constraints were noted:

129.17 £	19.00	Rayne Village Hall . balance of monies due for CIP toilets.
129.18 £	70.00	Voluntary Sector Training . Bid Writing Workshop
129.19 £	30.00	EALC . Election Day Training Course
129.20 £	25.00	Royal British Legion . Poppy Wreath Donation

#### 10/130      **CIRCULATION AND CORRESPONDENCE**

The Chairman went through interesting and relevant items.

#### 10/131      **MEETINGS AND TRAINING**

- Cllr Phillips attended Bid Writing Workshopq. 16 November 2010.
- Clerk attended EALC Election Day training on 3 November 2010

#### 10/132      **DATE OF NEXT MEETING**

The next **Parish Council** meeting will be held on: **Tuesday 4 January 2011**

#### 10/133      **CLOSURE**

The meeting closed at 9pm.

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