

RAYNE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON FRIDAY, 7th FEBRUARY 2003

PRESENT: Councillor Mrs Fish
Giles
Jiggins
Mrs Kukiewicz
MacNee
Meadows
Phillips
Mrs Roberts
Mrs Shepherd

In the Chair: Councillor Mrs Kukiewicz

Public: There were 4 members of the public present, including PC Harrington.

02/160 PUBLIC FORUM

This is an opportunity for members of the public to raise issues of mutual interest or to question Councillors.

Policing Issues – PC Harrington

PC Harrington informed the meeting of the following:

- Letter from new police post box forwarded to Insp. Rigley.
- Aware there are to be changes to the rural policing, but as yet not informed of what these will be.
- Since beginning of December there has been one burglary reported and 75 incident numbers issued for the village.
- Does try to get into the parish as often as possible when on duty, although not required to log number of visits.

8 New Road – Planning Application – Mr & Mrs Marshall

Cllr Giles informed the meeting he had spoken to the neighbours who have no objections to this application.

Cllr Kukiewicz thanked Mr & Mrs Marshall for attending and stated it was very useful to have applicants present to explain their plans.

Bay Tree Close – Problems with Youths – Mr Rawlings

Mr Rawlings attended to discuss the letter sent to the police, via the new police box.

PC Harrington answered a question regarding the police visiting schools by stating the Braintree division do not offer this service any longer.

02/161 DECLARATION OF INTERESTS

To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting. There were no declarations of interest.

02/162 APOLOGIES FOR ABSENCE

Apologies received from Cllr's Wootton and Lees.

02/163 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON FRIDAY 3rd JANUARY 2003

The following amendments were made:

Item 150.1 Queenborough Lane – 2nd para. - Should read "Cllr Giles"

Item 152.5 Footpath – 1st para., final sentence – changed to "the owner of the property in Brunwin Road."

The minutes were then agreed as a true record.

Proposed: Cllr Giles. Seconded: Cllr Shepherd.

02/164 ITEMS NOT DISCUSSED AT THE JANUARY MEETING

164.1 Village Hall

Parish Council/Village Hall Committee Liaison

To discuss relationship of Liaison Committee.

Cllr Kukiewicz issued a brief "Focus Report" for discussion.

It was agreed to accept the Focus Report, with the following changes:

Meet – Minimum of twice a year (February and July) with additional meetings as required.

Timing – Separate meetings to be held.

Chair – Parish Council to chair, with Clerk as minute secretary.

Agenda – Either organisation can add items to the agenda.

Members agreed to bring forward Item 168.3

168.3 Village Hall Liaison – Complaint from a Hirer

Following a complaint received by Cllr Meadows, members agreed to refer this matter to the Village Hall Committee.

Playground Equipment

To discuss the repair of the play equipment.

Cllr Roberts proposed the council pay for the repair of the playground equipment in this financial year. Seconded by Cllr MacNee and carried unanimously.

02/165 MATTERS ARISING NOT LISTED ON THIS AGENDA

165.1 Flooding – Jones Garage

Response received from Mr Gardner, ECC confirming the drainage system will be checked as soon as possible.

Mr Jarrett, A120 Project Officer will arrange a site visit for Cllr's – it was agreed to hold this meeting on Thursday, 13th February, inviting Mr Gardner and Mr Wootton of Broadfields Farm.

165.2 Flooding – New Road

Response received from Mr Gardner, ECC, stating the problem is not caused by the size of the soak-away.

It was agreed to inform Mr Gardner of recent accidents caused by ice/water on the road, as a direct consequence of the water not draining away.

165.3 Anglian Water – Raw Sewage Flooding

Response received apologising for the problems encountered, stating the flooding was down to the bad weather and field infiltration.

165.4 Three Elms Planning Permission

Response received from Mr Taplin, BDC informing the Council of the current situation. It was agreed to bring this issue forward if no further progression by the next meeting.

165.5 Street Name Plate Installation

Response received from Mr Andrews, BDC stating Environmental Services has no objections to the parish council installing replacement signs. Clerk added a verbal agreement had been received from Housing Services also.

165.6 Christmas Recycling Arrangements

Response received from Mr Haines, BDC detailing the background to the above arrangements. It was agreed to forward this response to Mr Twyford, (the resident who brought this to the Council's attention at the January meeting).

165.7 Village Hall – Play Equipment Responsibilities

It was agreed to copy the council letter of 7th June 2001 to all councillors for information.

165.8 Parking on Grass Verge – Shalford Road

Following a report that a car is parking on this verge, Cllr MacNee agreed to investigate.

02/166 BDC MATTERS

166.1 Planning Applications

02/00851/COU – Woodstock, Pods Lane. Change of use of land as forestry and landscape contractor's yard and wood yard together with retail sales of plants, horticultural sundries, garden furniture and ancillary car parking.

03/00099/FUL – 8 New Road. Erection of two storey rear extension.

It was unanimously agreed to Support these applications.

Two further applications had been received since the agenda, and it was agreed to apply to BDC for a time extension to discuss at the next meeting.

166.2 Planning Results

The following applications have been GRANTED:

02/01700/COU – Broadfield Farm, Dunmow Road. Change of use of agricultural building to storage/light industrial.

02/01931/LBC – 78 Shalford Road. Removal of failed cement based pebble-dashed outer surface, replace with painted rough render to front wall only.

02/02322/TPO – 24 Vaughan Close. Fell rowan tree and works to 1 apple tree.

The following application has been REFUSED:

02/02181/FUL – Hares Rest, 1 Valentines Cottages, Dunmow Road. Erection of 2 no. three bedroomed dwellinghouses and 1no. garage.

166.3 District Councillor Report – Cllr Meadows

Report attached to agenda.

Report noted. Cllr Jiggins asked Cllr Meadows to forward suggestions received as part of the survey regarding the work undertaken by the Groundsmen.

Cllr Meadows agreed to ask BDC how much of the Council Tax will be taken to top up the pension fund.

02/167 ROADS AND PUBLIC SAFETY

167.1 Street Lighting

To discuss Service Contracts.

Clerk informed the meeting there is a written contract with Eastern Electricity for the parish owned lights, but not with ECC. It has been verbally reported that ECC owned lights should be repaired within 7days.

Cllr MacNee has reported the following lights: 4/8 Shalford Road and 9/18 The Street.

167.2 Policing Issues

Rural mobile unit was in Rayne on Tuesday, 4th February.

Also, to discuss surgery dates received, police post box and attached letter from a resident.

Mobile Unit – Further visits due 4th March, 1st & 29th April. Clerk to publish in village magazine and on noticeboards.

Surgery Dates – Two dates offered clash with Village Hall committee meetings, clerk to rearrange and publish.

Cllr Meadows reported on a discussion with a Police Officer regarding parking at the school. He is awaiting a response regarding the possibility of zigzag lines on the opposite side of the road.

167.3 Village Green Footpath – Update

Clerk informed the meeting, three of the four contractors invited to tender have replied stating they are unable to do so at this time.

Cllr Giles to liaise with the Clerk on details of additional companies for another round of tenders.

167.4 Closure of Queenborough Lane

Cllr MacNee reported he had spoken to County Councillor Walters on the issue of children now unable to walk this route to school. ECC have since agreed they will have to provide transport.

Clerk to contact Cllr Walters to ask why road closed for 6 months when A120 Project Officers stated only 5 days at a site meeting.

167.5 Flooding – Queenborough Lane

Response from Mr Stares attached to agenda.

It was agreed clerk to respond to Mr Stares:

- Requesting a site meeting, possibly with the residents in attendance.
- State PC believes that Balfour Beatty cleaning the ditch would be a help.

167.6 Emergency Planning – Sandbag Storage

Letter received from Kathy Brown, BDC.

Members felt there was no need to hold a supply of sandbags.

167.7 Assessment of Drug Related Community Safety Issues

To discuss the collection of information on misuse of drugs.

Cllr Jiggins reported he had spoken to Mr Roberts, Project Officer regarding the drug usage in the village.

02/168

RAYNE'S ENVIRONMENT

168.1 Skate Ramp

Risk Analysis Report attached to agenda.

Cllr MacNee reported Mrs Joy Sheppard had agreed to undertake the daily inspection of the equipment.

It was further agreed to change the wording of the Risk Analysis regarding Toilets, Other Facilities and Telephone as there is no public access into the village hall.

Cllr MacNee reported the tarmacing should commence next week with the equipment being delivered 18-25 March.

Clerk to clarify from Awards For All that they are happy to accept a claim for the lottery award outside of this financial year.

168.2 Dumping in Pods Lane

Cllr Meadows reported he had written to ECC on behalf of a resident regarding the amount of dumping in Pods Lane. ECC have stated they would not close this road due to dumping.

168.4 Quality Council Status and the need for an Election

It was reported that as long as there are enough people to fill the seats, having no election would not affect the council achieving Quality Status.

168.5 Village Green - Trees

Cllr Jiggins had issued an email prior to the meeting detailing the background to the trees being cut.

168.6 Cleaning of the Road Channels

Cllr Jiggins was informed by Mr Wiltshire, ECC, at the recent BALC meeting, that the road channels are cleared twice a year.

Clerk to write to:

- Mr Wiltshire asking if this work can be undertaken by the PC in future and who checks current work is to a satisfactory standard.
- County Cllr Walters asking him to take this issue up on our behalf.

02/169 FINANCE

169.1	£46.98	TXU Energi - Quarterly Energy Charge
169.2	£57.09	Concisely - Stationery
169.3	£980.00	Mr Morris - Tree Surgeon (Village Green)
169.4	£583.98	AJB Engineering - War Memorial Railings

It was unanimously agreed to make these payments.

Proposed: Cllr Shepherd. Seconded: Cllr Jiggins. Unanimously agreed.

02/170 MEETINGS / SEMINARS / CONSULTATIONS

170.1 Multi Modal Transport Studies

Summary documents for the LOIS and ORBIT reports.

Cllr Kukiewicz agreed to peruse these documents.

170.2 Government White Paper - Your Region, Your Choice

Summary proposals for Elected Regional Assemblies issued to all members.

02/171 HEALTH ISSUES

Report on Mid Essex Hospital Services NHS Trust board meeting attached to agenda.

Report noted.

02/172 DATE OF NEXT MEETING

The next meeting will be held on **Friday, 7th March 2003**.

Items for the agenda to the Clerk by Wednesday, 26th February.

02/173 OTHER MATTERS FOR DISCUSSION ONLY

173.1 Glass Recycling Provision in the Village Hall Car Park

Cllr Meadows asked that this item be included on the March agenda. Clerk to obtain the views of the Village Hall committee in advance.

173.2 Footpaths – Rayne & Panfield

Letter received from Panfield Parish Council regarding a joint venture to have a bridge where Footpath 8 (Rayne) meets Footpath 12 (Panfield). To discuss at the March meeting.

173.3 All Saints Church – Water Based Facilities Project

Letter received from Mr Blackburn, All Saints Church, thanking the Parish Council for their help in getting this project finished.

173.4 BDC Activity Days

Clerk to forward this information to the Village Hall Committee.

173.5 Fargo Coaches – Appeal

Cllr Giles informed the meeting that the appeal would be held in June.

173.6 A120 Public Exhibition

Exhibition will be held in the Community Information Point from Monday 3rd March to Wednesday 5th March. ECC will staff the exhibition on the Tuesday evening and Cllr Mrs Roberts offered to staff the office on the Wednesday morning. Clerk to advertise.

02/174 CLOSURE

The meeting closed at 10.05 p.m.

Signed: _____

Date: _____

CHAIR OF THE COUNCIL