



RAYNE PARISH COUNCIL

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MINUTES OF THE MEETING HELD 1 FEBRUARY 2010

Present: Cllr Adam Bulkeley Martyn Phillips(Chair)
Pat Roberts Diane Shepherd
Roger Jiggins Dean West
Ian MacNee Keith Rawlings
Trevor Rippingale

09/143 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Giles and Doré. District Cllr Mike Banthorpe also sent his apologies.

09/144 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 4 JANUARY 2010

It was Proposed Cllr MacNee, Seconded Cllr Shepherd, and unanimously Resolved to accept the minutes as a true record.

09/145 DECLARATIONS OF INTERESTS

- Cllr West declared a personal interest in item 09/153 as Chair of Rayne Youth Football Club.

09/146 POLICING ISSUES

PCSO James Graham attended as the new PCSO for Rayne and Gt Notley. He reported the following incidents from the last month: Criminal damage of a 2 year old hedge, the theft of a motor vehicle, possibly left insecure, criminal damage to property and theft of diesel from an outside storage tank. Thefts from storage tanks are on the increase in the area and PCSO Graham asked that residents take extra security measures. Recent incidents of hare coursing were also discussed.

09/147 PUBLIC FORUM

There were no public in attendance at this meeting.

09/148 ADMINISTRATION

148.1 Clerk's Report

The Clerk went through the report and highlighted actions undertaken and outstanding.

09/149 BDC MATTERS

149.1 Planning Applications

- 10/00067/FUL: 59 Capel Road – Erection of single storey extension. It was Proposed Cllr Bulkeley, Seconded Cllr Rippingale, and unanimously Resolved to object to this application due to overdevelopment.

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149.2 Planning Committee

The following decisions taken by the Committee were noted:

- 09/01668/FUL: 40 Shalford Road – Erection of single storey rear extension. It was agreed to OBJECT to this application on the grounds of overdevelopment and the impact on the neighbouring property.
- 09/01498/FUL: 24 Elm Walk – Erection of first floor side extension over existing garage (to be converted to habitable rooms), erection of rear conservatory and provision of bow window to front. It was agreed to OBJECT on the grounds that the extension should be set back from the building line.
- The date of the next Planning Committee will be held on Monday 15 February 2010, if needed.

149.3 Planning Results

The following results were noted:

The following application was WITHDRAWN:

- 09/01352/FUL: Whelley Cottage, School Road – Erection of boarding cattery to accommodate up to 18 cats.

The following application was GRANTED:

- 09/01498/FUL: 24 Elm Walk (description as above).

09/150 ROADS, TRANSPORT AND PUBLIC SAFETY**150.1 Street Lighting**

All lights are currently working. The third bollard in the Phillips Road footpath was repaired and the base was reinforced. Clerk to write to EDF regarding the fact that the lighting maintenance company commented that the lights were not installed deep enough into the ground.

09/151 RAYNE'S ENVIRONMENT**151.1 Village Hall Matters**

The proposed Parish Council/Village Hall Liaison meeting was postponed from 27 January and is being proposed for 10 March 2010.

151.2 Grounds Maintenance Agreement – Greenfields Community Housing

Cllr Jiggins reported on this item to explain the change of circumstances with regard to grass cutting of Greenfields land, who have offered £272 for the Parish Council to continue cutting those pieces of land, including the amount of £40.71 for an annual cut to the area by the garages in Capel Close. It was Proposed Cllr Jiggins, Seconded Cllr Shepherd to accept the agreement proposed by Greenfields Housing, excluding the annual cut to the area by Capel Close garages. The amount that would be received by the Parish Council therefore would be approximately £232 but this is subject to final contracts and agreements.

09/152 FINANCE

It was Proposed Cllr Bulkeley, Seconded Cllr West, and unanimously Resolved to make the following payments:

152.1	£ 365.88	Clerk Salary (Jan10)
152.2	£ 325.57	Groundsman 1 Salary (Jan10)
152.3	£ 327.17	Groundsman 2 Salary (Jan10)
152.4	£ 20.56	Acumen Wages Service (Jan10)
152.5	£ 37.89	A&J Lighting Solutions – Maintenance

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152.6	£ 75.14	A&J Lighting Solutions Repair (bollard light)
152.7	£ 85.38	E-ON Lighting electricity
152.8	£ 75.00	All Saints – OSR Room Hire (Oct – Dec – 5 meetings)
152.9	£ 3.00	All Saints – Portable Appliance Testing

The following payment made between meetings due to time constraints was noted:

152.10 £ 270.00 Smith Law Partnership Solicitors (land searches)

152.11 Financial Regulations

It was Proposed Cllr Jiggins, Seconded Cllr Bulkeley and Resolved with one abstention, to make the following amendments: item 3.4 – the amount to be raised to £1000 and item 3.5 to be taken out entirely, subject to further advice to be obtained from EALC/NALC as to whether these clauses can be altered.

It was then Proposed Cllr MacNee, Seconded Cllr Jiggins and unanimously Resolved to adopt the Financial Regulations subject to resolving the above issues.

152.12 Withdrawal of ECC P3 Income

A letter, received from ECC which stated that payments for footpath maintenance and cutting would be withdrawn, was subsequently rescinded. There will be a meeting between P3 officers and the Parish Council to talk through the arrangements and remuneration for the Parish Council, with a view to continuing the agreement as it currently stands. The outcome will be reported back to the Council.

It was Proposed Cllr Roberts, Seconded Cllr Shepherd and unanimously Resolved to agree the exclusion of the public and press for the consideration of the following item (numbered 09/153) for the reasons set out in Part 1, Schedule 12(A) of the Local Government Act 1972.

09/153 OAK MEADOW UPDATE

Two grant applications have been made, one to the Community Initiatives Fund at ECC and one to Entrust. Both of these funds require a land valuation and this may also be required for any potential lenders. It was Proposed Cllr Phillips, Seconded Cllr Shepherd and unanimously Resolved to obtain a valuation up to a cost of £1500, Seconded Cllr Shepherd and unanimously agreed, subject to obtaining three quotations. The Clerk will receive details of valuers to approach and the most appropriate will be chosen to represent the Parish Council.

It was also Proposed Cllr Roberts, Seconded Cllr West and unanimously Resolved to pursue changes to the S106 agreement between Knight Developments and Braintree District Council, up to a cost of £1,000 in respect of legal fees/charges incurred.

09/154 CIRCULATION AND CORRESPONDENCE

Cllr Phillips went through interesting and relevant items.

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09/155 MEETINGS AND TRAINING

Cllr Rawlings and Cllr Rippingale reported on a meeting they attended regarding the Boxted Wood proposals. The Uttlesford District Council Core Strategy Review will be out to public consultation between 15 February and 9 April. Cllr Rippingale will forward the relevant information by email and will write up an article for Rayne in Focus.

09/156 DATE OF NEXT MEETING

The next **Parish Council** meeting will be held on: **Monday 1 March 2010.**

Please send items for the agenda to the Clerk by Thursday 18 February 2010 at the latest.

09/157 CLOSURE

The meeting closed at 9.15pm.

Signature

Chairman

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