

# RAYNE PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON MONDAY, 10<sup>th</sup> JANUARY 2005

**PRESENT:** Councillor Michael Bamford  
Joanne Fish  
Harold Giles  
Roger Jiggins  
Kate Kukiewicz  
Ian MacNee  
Martyn Phillips  
Diane Shepherd  
John Wootton

**Also in Attendance:** Mrs Melanie Whiteside (Clerk)  
District Cllr Michael Banthorpe  
3 Members of the public.

### **PUBLIC FORUM**

Adjournment to allow members of the public to raise issues of mutual interest or to question Councillors.

#### **Pathway at end of Elm Walk - Mr Burley**

Mr Burley reported this is a widely used footpath, which by common usage has become a right of way but is actually owned by the residents of the new development at the top of Elm Walk, who believe the Parish Council should take over the responsibility of the path.

#### **Village Environment - Mr Girard**

- Ø Shalford Road - Persistent speeding requires enforcement by the Police.
- Ø Village Green Footpath - Should be in character with the green (set into the grass).
- Ø Foundry Site - Excessive number of houses for the size of the site.
- Ø Bypass - Noise pollution from amount of traffic using the new road.
- Ø Motorbikes - Police are needed at particular times to catch offenders.

Councillors responded to all of these points.

#### **District Councillors Report - Cllr Banthorpe**

- Ø Minern - Put forward the views of the Parish Council at the Planning Meeting, however the application was granted.
- Ø Queenborough Lane - Will be meeting ECC representatives shortly to discuss the recent flooding.

#### **04/117 APOLOGIES FOR ABSENCE**

Apologies received from Cllr Jessica Dawson, Cllr Pat Roberts and County Councillor Walters.

#### **04/118 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 6<sup>th</sup> DECEMBER 2004**

It was Proposed Cllr John Wootton, Seconded Cllr Diane Shepherd and unanimously Resolved to accept the minutes as a true record of the meeting.

#### **04/119 DECLARATION OF INTERESTS**

To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.

- Ø Cllr Roger Jiggins declared a Personal interest in Item 120.2.1 (Hazelmere) as he knew the owner.

- Ø Cllr Michael Bamford declared a Personal interest in Item 122.6 (Elm Walk Pathway) as he knew the author of the letter.
- Ø Cllr John Wootton declared a Personal interest in Item 120.2.1 (Hazelmere Farm) as the adjacent landowner.

**04/120 BDC MATTERS**

**120.1 Planning Applications**

It was unanimously agreed to Support the following application:

04/02430/FUL – Bakersfield, The Street – Demolition of existing single storey section and construction of larger single storey extension.

**120.2 Planning Results**

The following application has been GRANTED:

04/01953/FUL – 40 Shalford Road – Single storey rear extension and carport.

**120.2.1 Hazelmere Farm**

Information received from BDC Enforcement that enforcement action has been held in abeyance until the end of January to give the proprietor time to alter his working practices.

**04/121 ROADS AND PUBLIC SAFETY**

**121.1 Street Lighting**

The following lights have been reported: No.2 Shalford Road, No.16 The Street, No.1 Make-mores and No.5 Smithsfield.

**121.2 Policing Issues**

Written report received PC Keaney – 26 calls received in December including 3 Domestic Disputes, 1 Nuisance Youth and 2 Theft from Motor Vehicle.

**121.3 Provision of Footway, Shalford Road**

To discuss at the next meeting.

**121.4 Flooding – Queenborough Lane**

Cllrs will await information from District Cllr Banthorpe following his site meeting with ECC.

**121.5 Signage off the A120 – Stansted to Braintree**

Response received from ECC that no changes to the current signage on the A120 will be made.

**121.6 Speed Surveys – Dunmow Road and Shalford Road**

Survey results received. Clerk to request raw data from survey prior to further discussion.

**04/122 RAYNE'S ENVIRONMENT**

**122.1 Parish Plan**

Working Agreement – Clerk to copy to all Cllrs for agreement at the next meeting.

**122.2 Village Hall Maintenance Programme**

Report by Cllr Roger Jiggins – it was agreed to discuss this report at the forthcoming Liaison Meeting.

Next Agenda – Agree proposals for maintenance programme.

**122.3 Parish Paths Partnership**

Maintenance of Footpaths – As the paths are currently still being checked, it was agreed to discuss further at the next meeting.

#### **122.4 Grass Cutting**

Currently the Parish Council undertake grass cutting on behalf of BDC and are paid a set amount for this – members raised the question of whether the council is still being paid a competitive rate for this.

It was agreed to forward correspondence to District Cllr Banthorpe requesting he research this issue with BDC.

#### **122.5 The Flitch Way**

Members were informed that the Government have awarded Sustrans a large grant to upgrade the surface of the Flitchway from Braintree through to Bishops Stortford, with completion required by 31 March '05.

#### **122.6 Pathway at end of Elm Walk**

Following discussion, members agreed the Parish Council were unable to take over the responsibility of the pathway but would ask ECC to surface it.

### **04/123 FINANCE**

123.1	£20.33	McAlpine – Lighting Maintenance (Jan)
123.2	£78.78	British Telecom – Line Rental/Charges
123.3	£30.00	Notley Green Primary School – Hall Hire (Cluster)
123.4	£353.92	Mr Peake – Groundsman (Oct/Nov)
123.5	£18.00	Mr Peake – Petrol
123.6	£41.72	Anglia Sign Casting – Memorial Plaque
123.7	£125.77	Banner - Stationery
123.8	£217.06	Banner – Photocopier Toner Cartridge (x2)
123.9	£27.34	SLCC – Subscription

(Invoices checked by Cllr Ian MacNee in Cllr Pat Roberts's absence).

It was Proposed Cllr Diane Shepherd, Seconded Cllr Kate Kukiewicz and unanimously Resolved to make the above payments.

#### **123.10 Village Hall Refurbishment**

- Ø Agreement to settle Mr Cotton's electrical invoice and claim back from Village Hall Committee.

Proposed: Cllr Roger Jiggins. Seconded Cllr John Wootton.

- Ø Agreement on the final payment of £2,890.50 to Mr P. Fairhurst.

Proposed: Cllr Diane Shepherd. Seconded: Cllr Ian MacNee.

### **04/124 MEETINGS / SEMINARS / CONSULTATIONS**

#### **124.1 Circulation Folder**

Cllr Martyn Phillips informed members of interesting/relevant items.

#### **124.2 Village Hall**

No report in Cllr Jessica Dawson's absence.

#### **124.3 Health Issues**

Nothing to report.

#### **124.4 PC/Village Hall Liaison Meeting**

Meeting arranged for Monday, 21<sup>st</sup> February at 7:30pm in the C.I.P.

#### **124.5 Councillor Name Badges**

The issue of Councillors wearing name badges when on Parish Council business was discussed and it was agreed to produce the badges.

**124.6 Local Compact - Code of Practice for Consultation & Policy**

Consultation document received - Cllr Michael Bamford agreed to peruse to see if there was a need for the Parish Council to respond.

**04/125**

**DATE OF NEXT MEETING**

The next meeting will be held on **Monday, 7<sup>th</sup> February 2005.**

**URGENT BUSINESS**

**Street Sweeper** - BDC have asked if the Parish Council would be interested in taking over the current lease of a machine used by Halstead Town Council. The machine has a full maintenance contract and approximately 18 months left on the lease.

Following discussion, members agreed not to accept this offer as Mr Tattersley has previously offered the use of the Braintree sweeper at no charge.

**04/126**

**CLOSURE**

The meeting closed at 9:15 p.m.

Signed: \_\_\_\_\_

**CHAIR OF THE COUNCIL**

Date: \_\_\_\_\_