

RAYNE PARISH COUNCIL

**MINUTES OF THE MEETING
HELD ON MONDAY, 7 JANUARY 2008**

PRESENT: Councillor Michael Bamford Martyn Phillips
Chris Doré Keith Rawlings
Harold Giles Pat Roberts
Roger Jiggins Diane Shepherd
Ian MacNee Dean West

Also in Attendance: District Cllr Michael Banthorpe
Mrs Philippa Potter – Clerk

07/111 APOLOGIES FOR ABSENCE

Cllr Adam Bulkeley sent his apologies as he was unwell.

07/112 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 3 DECEMBER 2007

It was Proposed, Cllr Harold Giles, Seconded Cllr Diane Shepherd and unanimously Resolved to accept the Minutes as a true record, subject to the following changes:
Public Forum: The fourth bullet point should read, '..... will change its time and location ...'

107.9: Should read '... will be met by a grant from BDC ...'.

112.1 Consideration of the Minutes of the Precept Meeting held on Monday, 19 November 2007

It was Proposed Cllr Diane Shepherd, Seconded Cllr Michael Bamford and unanimously Resolved to accept the Minutes as a true record.

07/113 DECLARATIONS OF INTERESTS

- Cllr Michael Bamford declared a personal interest in item 118.1 as a member of the Village Hall Committee and 118.4 as a resident.
- Cllr Dean West declared a personal interest in item 118.1 as a member of the Village Hall Committee.
- Cllr Roger Jiggins declared a personal interest in item 119.14 as he was dealing with this issue.

07/114 PUBLIC FORUM

Cllr Michael Banthorpe advised the Parish Council that the signs at Hazelmere Farm had been removed.

07/115 CLERK'S REPORT

The Clerk's report was noted by Councillors and the inclusion of this at each meeting was positively received.

07/116 BDC MATTERS

116.1 Planning Applications

- 07/02594/FUL: 21 Gore Lane – Proposed extension and alterations. It was agreed to SUPPORT the application but to put forward concerns regarding the potential loss of car parking spaces. Reference to be made to the Village Design Statement.

For Info: Representations Determined by Planning Sub-Committee

- 07/02450/FUL: 25 The Maltings – Erection of two storey side extension and single storey rear extension. It was agreed to SUPPORT this application.

- 07/02464/FUL: Whelley Cottage, School Road – Construction of timber framed stables, tack room, store, cart lodge and kennels.
It was agreed to SUPPORT this application with the condition that its use is only for that ancillary to the dwelling and not for commercial purposes.

116.2 Planning Results

- The planning results were noted.

ALTERATION TO AGENDA ORDER

Due to Cllr Harold Giles feeling unwell, it was Proposed Cllr Diane Shepherd, Seconded Cllr Michael Bamford and unanimously Resolved to bring forward items: 117.4 and 119.11, to enable Cllr Harold Giles to participate and then leave the meeting.

117.4 Building Works at the Swan Public House

It was noted by the Council that due to proposed works to the chimney stack at The Swan, traffic controls will need to be used at the crossroads as one carriageway of Shalford Road will be closed. The Clerk will liaise with ECC Highways to find out when the works will be carried out and Councillors will be informed.

119.11 Church Lane Repairs

It was Proposed Cllr Chris Doré, Seconded Cllr Ian MacNee and unanimously Resolved for this repair work to be undertaken at a cost of approximately £2,000 (+VAT), in accordance with the quotation obtained by Cllr Harold Giles. The works will begin on Monday 14 January 2008.

THE ORIGINAL AGENDA ORDER WITH THE EXCEPTION OF THE ABOVE TWO ITEMS WAS NOW REVERTED TO. Cllr Harold Giles left the meeting at this point.

07/117 ROADS AND PUBLIC SAFETY

117.1 Street Lighting

- Light outside 23 Shalford Road is still not working – to be chased up.
- A resident had put forward a concern that the bollard lighting between The Street and Phillips Close seems to come on quite early. It was advised that the lights are operated by a light sensor which triggers the lights to come on as it darkens. As such, it is not possible to alter the timing. Clerk to reply to resident.

117.2 Policing Issues

- It was reported that on several occasions a specific car has been seen driving dangerously. This will be reported to the police.
- Youths are gathering in the bus shelter near The Cock pub in the early to late evenings, which can be intimidating to those wishing to wait for a bus, as well as the noise being caused. The Community Warden/Police will be advised.

117.3 Community Warden Parish Report

- The report for October was noted. The graffiti kits have still not been received – to be chased by the Clerk.
- It was suggested that the Council writes to BDC to request that a more up to date Warden's report be sent, as the reports received are about three months late. It was also requested that it would be helpful for details of trends to be provided. Clerk to request from BDC.

07/118 RAYNE'S ENVIRONMENT

118.1 Village Hall Matters

- Parish Council/Village Hall Liaison meeting to be held 22 January 2008: It was agreed to put Oak Meadow and an Updated Maintenance Programme on the agenda for this meeting.

- The Council were also advised of changes to the Village Hall Committee. Due to the resignation of the Treasurer, Dean West will take up this post, with Christy Bamford acting as Secretary, until the AGM in April 2008.

118.2 Village of the Year

Application for 2008

It was agreed that more village organisations need to be involved in putting together the submission this year. Cllr Chris Doré will involve the Primary School via the School Governors, Cllr Dean West and Cllr Michael Bamford will arrange for the Village Hall to be involved and individuals on other village organisations will be approached for some input. A copy of the judge's feedback from 2007 will be provided to those involved.

Enhancement of Village

Various ideas were discussed, including putting flower beds around the base of the village sign, either in tubs or directly into the ground. It was agreed to write to Kings to explore the possibility of some sponsorship for these. Clerk to arrange.

118.3 Rayne Hall Farm Barns

The latest correspondence from both BDC and ECC regarding this issue was noted and it was agreed that the Parish Council will write back strongly to both, to request that some remedial work is undertaken immediately to prevent any further deterioration. Cllr Michael Banthorpe will be copied in. Clerk to pursue.

118.4 Elms Estate/Brunwin Road Meeting

The format of this meeting, to be held on 28 January 2008, was discussed. The letter will be distributed shortly, with assistance from Cllr Michael Bamford, Cllr Adam Bulkeley and Cllr Martyn Phillips.

Cllr Chris Doré agreed to do the presentation, with Cllr Dean West providing the laptop, Cllr Pat Roberts providing the projector and Cllr Martyn Phillips will put together a set of photos as illustrations. Cllr Michael Banthorpe was also invited to the meeting.

118.5 Churchyard Extension

Cllr Pat Roberts had obtained some further information regarding the many issues which need to be taken into account with this proposed project. Cllr Roger Jiggins will be arranging a meeting between the Parish Council, Rev. Philip Meader and the Chancellor to go through these issues and agree a way forward. Cllr Pat Roberts is also looking into possible funding sources and will contact ECC regarding the suitability of the Community Initiatives Fund for this purpose. Progress will be reported back to the next meeting.

118.6 Rayne Station Building

A meeting is being held on 9 January 2008 between the Parish Council, ECC Ranger Service and the Friends of the Flich Way, regarding the future use of the booking hall at the Station. The outcome of the discussions will be reported back to the next meeting

118.7 Salt Bins

It was agreed that a further salt bin needs to be looked at for the Capel Road/Shalford Road area. With a current cost of approximately £354, this will be included in the Precept for 2009/10.

118.8 New Tractor and Trailer

- 'Strapline' for the tractor: It was agreed that 'Rayne Parish Council' will be put on to the sides of the tractor.

- Name the tractor competition: Cllr Martyn Phillips will liaise with the Primary School to progress this.

07/119 FINANCE

119.1	£23.59	Just Lamps – Lighting Maintenance (Dec)
119.2	£348.18	Mrs Potter – Clerks Salary (Dec)
119.3	£19.39	Acumen – Wages Services (Dec)
119.4	£50.00	EALC Clerk Training (Law and Procedures)
119.5	£79.24	BT Bill
119.6	£91.00	SLCC Annual Membership renewal
119.7	£252.62	War Memorial Survey by Fairhaven of Anglesey Abbey
119.8	£50.00	EALC Councillor Training Day 2 (Cllr Rawlings)
119.9	£18.80	Ernest Doe (Nylon Line ordered by Mr Peake)
119.10	£1691.06	EDF Energy: Installation of bollard lighting

It was Proposed Cllr Chris Doré, Seconded Cllr Roger Jiggins and unanimously Resolved to make the above payments.

119.12 Purchase of Computer Equipment

Cllr Rawlings had provided a paper outlining three Options for the computer equipment. It was Proposed Cllr Michael Bamford, Seconded Cllr Diane Shepherd and unanimously Resolved to purchase the computer equipment as per Option 3 on the report. Cllr Keith Rawlings to undertake this.

119.13 Purchase of Litter Bins and Dog Bins

It was Proposed Cllr Diane Shepherd, Seconded Cllr Keith Rawlings and unanimously Resolved to purchase 3 x Topsy Jubilee litter bins and 2 x Retriever 60 Dog Waste Bins from Glasdon for a total price of approximately £1005.38. Clerk to order.

A possible contribution from the Village Hall towards the above cost will be discussed at their next meeting.

A quote for the installation of the litter and dog bins, together with the installation of the Village of the Year bench and some remedial works to the Village Hall steps was received at £480. It was Proposed Cllr Pat Roberts, Seconded Cllr Diane Shepherd and unanimously Resolved to accept this.

119.14 Servicing of Grass Machinery

A quote has been received from E W Mowers Ltd for the servicing of the two Scag Mowers, at a total cost of £1779.83 (+VAT). It was Proposed Cllr Pat Roberts, Seconded Cllr Diane Shepherd and unanimously Resolved to accept the quotes and for the work to be done.

119.15 2008/09 Precept

The form for the request of the 2008/9 Precept was signed by Cllr Martyn Phillips, Cllr Diane Shepherd, Cllr Pat Roberts and the Clerk. This will be submitted to BDC before the deadline of 17 January 2008.

119.16 Rayne War Memorial

The quotation from the survey undertaken for cleaning and repair work to be done to the War Memorial was noted. It was agreed to get two further quotations to enable a grant application to be submitted to offset the cost. Clerk to arrange.

119.17 Haslers Halt Development, Station Road

At the time of the meeting, the Clerk had only received a short reply from ECC to advise that any S106 monies received for Rayne would be used on the new footpath on Shalford Road. Clerk to look into this further.

119.18 ECC Community Initiatives Fund

It was agreed to look into the possibility of applying to this fund to offset some of the cost of purchasing land for the Churchyard extension project. Cllr Pat Roberts will contact ECC to discuss this.

07/120 MEETINGS/SEMINARS/CONSULTATIONS

120.1 Circulation Folder

Cllr Martyn Phillips informed members of interesting and relevant items.

120.2 Health Issues

There was nothing to report this month.

120.3 Meetings and Training

- EALC Councillor Training Day 2 – Cllr Keith Rawlings will be attending this on 24 January 2008.
- Braintree Local Committee – members were informed of this meeting.
- Braintree Traffic Liaison Panel Meeting – members were informed of this meeting.

07/121 DATE OF NEXT MEETING

The next Parish Council meeting will be held on Monday 4 February 2008, at 7.30pm in the Old Schoolroom, Shalford Road.

ITEMS FOR THE AGENDA TO BE WITH THE CLERK BY 21 JANUARY 2008 AT THE LATEST PLEASE.

07/122 CLOSURE

There being no other business, the meeting closed at 9.10pm

Signed: _____
CHAIR OF THE COUNCIL

Date: _____