

Parking: The Overview and Scrutiny Committee at BDC are undertaking an investigation into the impact of cars being parked on pavements, causing problems for disabled access. The Parish Council has a copy of this and will send a response by the deadline of 13 February 2009.

Cllr Banthorpe reported that a cold caller visited approximately 4 houses in the village and asked to enter the house to undertake a survey. On investigation, it transpired that this person had not registered with the local police station before calling. Cllr Banthorpe is very concerned about this practice and has given the Clerk 'no cold calling' window stickers for parishioners. They will be available at the CIP.

Cllr Banthorpe was asked if he knew anything about the position of BDC with regard to the proposed development by Wayne Gold, for the relocation of Braintree Town Football Club stadium and the proposed development of houses on the land behind Gilda Terrace. Cllr Banthorpe agreed to pursue an update on this issue and it will be put on the next agenda for discussion.

08/140

ADMINISTRATION

140.1 Clerk's Report

A summary of the actions discussed and agreed is below:

- Balls on the road – this issue will be on the next agenda. The Village Hall Committee will provide a copy of their insurance showing the cover for public liability for hirers, to the Clerk.
- Freedom Of Information policy will be on the next agenda.
- Quality Parish Council status to be checked.
- Bollard lighting – Clerk will write to the installers of the lights for details of how they have been fixed in, as they are not sturdy in the ground and susceptible to vandalism
- A manhole cover in the road on The Street is sinking in the road. Clerk will write to Highways to report it.
- Clerk will contact Matt Reeve of ECC regarding the recent meeting with Councillors about pavement conditions to advise that the Queenborough Lane area discussed is not in the Parish.
- Footway and Highway maintenance will be put on the March agenda with a view to writing to ECC for an update on outstanding works
- The Clerk will contact BDC to ascertain whether the Foundry Site S106 agreement has been finalised and ask for the details.

140.2 Action Plan

Version 3 of the Action Plan had been circulated to Councillors. The priority actions need to be moved forward to engage with the Making the Links initiative at ECC. There are four main areas at the top of the list: amenity space, a youth club, the village museum and provision of a new bus shelter. It was Proposed Cllr Doré, Seconded Cllr Bulkeley and unanimously Resolved to amend the action with regard to 'amenity space' to read 'to secure and develop additional amenity space within the parish'.

140.3 Meeting Dates for 2009

The dates were agreed, with the exception of the Annual Parish Assembly, which needs to be moved earlier than suggested. The Clerk will arrange this and report back.

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08/141 BDC MATTERS**141.1 Planning Applications**

None

141.2 Rayne Parish Council Planning Committee

No applications.

141.3 Planning Results

It was noted that application number 08/02109/FUL: 2 Philips Road – Demolition of garage and erection of side extension, will be heard at BDC Planning Committee on 6 January 2009.

08/142 ROADS AND PUBLIC SAFETY**142.1 Street Lighting**

To be reported:

- Shalford Road, columns 2 + 3
- Light outside The Firs in School Road

142.2 Community Warden Reports

An update was received from Cllr Doré. The number of patrols in June and July were very low but we have not received a satisfactory response from BDC when this was questioned. The speed at which the Parish is receiving the data is very slow, for example the most up to date report we currently have is from September 2008. The Clerk will write to BDC to ask if the reports could be sent out quicker to allow a more up to date picture to be seen.

It was also discussed that there seems to be some overlap in the work undertaken by the Community Warden, the PCSOs and the Parish Groundsmen – for example, litter picking. It was agreed that a meeting be sought between the Parish Council, the Community Warden, ECC Rangers, Parish Groundsmen, the Police, Cllr Banthorpe and Cllr Walters to discuss these issues.

08/143 RAYNE'S ENVIRONMENT**143.1 Village Hall Matters**

The Parish Council will pay for the maintenance of the CIP, as agreed. Letters have been received by the Clerk outlining the Village Hall Committee's responses regarding the future development of the Village Hall, copies of insurance documents and the football pitches. These issues will be followed up as agreed.

143.2 Registering Parish Council Land

The National Association of Local Councils is encouraging Parish Councils to ensure that all of their land is registered. The Clerk will investigate whether the land is already registered or not and the issue will return to the agenda once this has been established.

143.3 Grass Cutting

It was Proposed Cllr Jiggins, seconded Cllr Shepherd and unanimously Resolved to pursue discussions with ECC and BDC regarding extending the Parish Council's remit and funding for grass cutting and maintenance.

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143.4 Waymarkers

Details of the cost of purchasing waymarkers with the Rayne crest on have been received. It was Proposed Cllr Jiggins, Seconded Cllr Shepherd and unanimously Resolved to order 100 of these at 90mm size. A contribution of 30% could be obtained from ECC, which the Clerk will pursue. There is also a £30 one off charge for artwork plus £10 for carriage.

It was then agreed to move agenda item 144.13 forward to enable this to be agreed prior to the agreement of finance payments in item 08/144.

It was then Proposed Cllr Bulkeley, Seconded Cllr Doré and unanimously Resolved to exclude the public and press for the consideration of the following item for the reasons set out in Part 1, Schedule 12(A) of the Local Government Act 1972:

144.13 Agree Interim Increase to the Clerk's Hourly Rate

It was Proposed Cllr Doré, Seconded Cllr Bulkeley and unanimously Resolved to increase the Clerk's salary in line with the NALC guidelines for an interim increase, in lieu of a full agreement.

It was then Proposed Cllr Bulkeley and Seconded Cllr Rawlings to reopen the meeting to the public and press.

08/144**FINANCE**

It was Proposed Cllr MacNee, Seconded Cllr Rawlings to make the following payments:

144.1	£409.90	Clerk's Salary <i>(includes back pay to 04/08)</i>
144.2	£392.11	Assistant Groundsman 1 – Salary
144.3	£320.24	Assistant Groundsman 2 - Salary
144.4	£ 18.98	Acumen – Wages Services (Dec)
144.5	£ 37.09	A&J Lighting Solutions - Lighting (Dec)
144.6	£ 55.00	Village Hall – CIP/Office Hire (Nov)
144.7	£ 55.00	Village Hall – CIP/Office Hire (Dec)
144.8	£ 63.00	Village Hall – CIP Toilets Holiday
144.9	£ 8.09	Ernest Doe & Sons
144.10	£ 58.58	<i>BT Phone Bill (Direct Debit already paid)</i>
144.11	£ 28.98	Clerk Expenses - Postage

144.12 Parish Council Precept and Parish Support Grant

- The Precept request was signed by the Chairman, Cllr Phillips and the Clerk, Mrs Philippa Potter, at the rate of £30,459, with a total budget for the Council at £34,477.
- The Parish Support Grant for 2009/10 will be £4,018.

08/145**MEETINGS / SEMINARS / CONSULTATIONS****145.1 Circulation Folder**

Cllr Phillips read out relevant and interesting items.

145.2 Health Issues

No issues to report at this meeting.

145.3 Meetings and Training

Cllr Rawlings will be attending the Advanced Councillor Training Day 2, on 29th January 2009 at EALC.

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08/146

DATE OF NEXT MEETING

The next Parish Council meeting will be held on: **Monday, 2 February 2009**, at 7.30pm in the Old Schoolroom, Shalford Road.

Items for the agenda to the Clerk by Monday 19 January 2009 at the latest.

08/147

CLOSURE

The meeting closed at 9.05pm.

Signed Chairman

Date

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