



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter
20 Gore Lane, Rayne, Braintree, Essex CM77 6TU

Tel/Fax: (01376) 552489

clerk@rayne-essex.gov.uk

www.rayne-essex.gov.uk

MINUTES OF THE MEETING HELD 4 JANUARY 2010

Present:	Cllr: Martyn Phillips (Chair)	Cllr Pat Roberts
	Cllr Adam Bulkeley	Cllr Dean West
	Cllr Roger Jiggins	Cllr Ian MacNee
	Cllr Keith Rawlings	Cllr Diane Shepherd
In Attendance:	Philippa Potter (Clerk)	PCSO Aaron Tansley
	Cllr Michael Banthorpe	2 members of the public
	Cllr Roger Walters	

09/128 **APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Doré, Cllr Rippingale and Cllr Giles.

09/129 **CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 7 DECEMBER 2009**

It was Proposed Cllr Bulkeley, Seconded Cllr West and unanimously Resolved to accept these as a true record and were signed accordingly with the following amendment: Item 09/117 - take out the phrase 'a couple of issues'.

09/130 **DECLARATION OF INTERESTS**

Cllr West declared a personal interest in item 09/138 Cllr West as Chair of Rayne Youth Football Club who are currently leasing Oak Meadow.

09/131 **POLICING ISSUES**

PCSO Tansley attended the meeting and reported that in the period 1 December 2009 to 1 January 2010, there were no reported crimes in Rayne. A report of the theft of milk from a doorstep was reported today.

PCSO Tansley was advised that there was a report made to the police of hare coursing which has been occurring over the last 2-3 weeks. The police attended and an incident number was obtained and this will be followed up.

Discussed recent incidents that have been of concern.

The enforcement of the double yellow lines around junctions by the school was raised and it was advised that the police no longer enforce this. The Clerk will send details to Cllr Walters who will look into the enforcement team attending at 3.10pm on a school day, which is when the issue becomes a problem.

09/132 **PUBLIC FORUM**

Ian Whiteside attended the meeting as one of the Parish Council's Passenger Transport Representatives to give feedback on the consultation by ECC on the Essex Local Transport Plan.

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday & Thursday 9:30 am – 12:00 noon



As the survey is designed for individuals to complete rather than organisations, Mr Whiteside has responded personally and Councillors were asked to complete the survey individually also. The current situation with the new bus service operator through the village was discussed as there have been a few issues arising following the recent change of operator. It is hoped that these issues were just teething problems with punctuality and, accessibility as the service seems to have improved lately. Mr Whiteside will be putting an article in the Focus for February advising on how to complain/get hold of the operator where there are problems and also asking for feedback on the overall state of the service. Cllr Phillips thanked Mr Whiteside and Christy Bamford (also a Passenger Transport Representative) for their continued assistance on this topic.

Cllr Roger Walters had attended the meeting with the BDC Dog Warden, Andy Potter, who were there to advise the Council of an initiative they are undertaking in the Spring along the Flich Way to tackle the issue of dog fouling. It is intended to spend a day stationed on the Flich Way, together with the Community Warden and/or a PCSO with leaflets and dog bags, to engage with the public to inform and encourage people to pick up after their dogs. The Parish Council agreed to assist with this initiative and asked Mr Potter to advise them of the date so that help could be arranged. This initiative could be extended to the playing fields at another time. The recent incident with an aggressive dog was also discussed. This situation will be monitored and any further information will be forwarded to the Dog Warden. Cllr Walters also agreed to take up the issue regarding the Special Nature Reserve Verges on behalf of the Council.

Mr Joe McEwan from Braintree Athletics Club attended to advise the Council of a 5 mile road race which will take place through Rayne on Sunday 28 March. The route was discussed and the Parish Council agreed to support and assist the event in any way that it can. The Clerk will also publicise the event via noticeboards.

Cllr Mike Banthorpe advised that the posts in Hance Lane which mark the boundary of the parking area will be completed in due course. Cllr Banthorpe also raised his concerns regarding the misuse of salt/grit provided for use on highways and footways during icy weather, where residents are using it on private land. An article will be put in the Focus by the Parish Council reiterating legitimate use.

09/133 ADMINISTRATION

133.1 Clerk's Report

The Clerk went through outstanding and completed actions.

09/134 BDC MATTERS

134.1 Planning Applications

None

134.2 Planning Committee

? The date of the next Planning Committee will be held on Monday 18 January 2010, if needed.

09/135 ROADS, TRANSPORT AND PUBLIC SAFETY

135.1 Street Lighting

One of the bollard lights on the Phillips Road footpath is faulty. Cllr MacNee will report this for repair.

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday & Thursday 9:30 am – 12:00 noon



135.2 Essex Local Transport Plan

As discussed in the public forum section above, Councillors will respond individually to this consultation.

09/136

RAYNE'S ENVIRONMENT**136.1 Village Hall Matters**

- ? No issues to discuss at present.
- ? Agenda items agreed for the Parish Council and Village Hall Liaison Meeting for Wednesday 27 January 2010:
 - o Funding for the CIP toilets
 - o Oak Meadow

Clerk to be advised of any other items as soon as possible.

136.2 P3 Footpath Marker Discs

It was agreed at a recent meeting to purchase markers with a diameter of 90mm with the Crest and 'Rayne Parish Council' on, which will be placed with existing waymarkers to mark the parish boundaries. The Clerk will order these further to checking with Essex County Council that the P3 service will still be funding 50% of the cost.

136.3 Garage Block – Symmonds Close

Complaints have been received regarding the water running onto the footpath from damaged guttering, causing large puddles and creating a hazard. It was agreed to hand this issue over to BDC to ask if they can take this up. Cllr Banthorpe will look into this on behalf of residents and the Council.

136.4 Salt Bins

This item was discussed in the public forum and it was decided that an article be written for the Focus magazine to remind residents that it is there for use on public highways, not on private land.

09/137 FINANCE

It was Proposed Cllr West, Seconded Cllr Bulkeley and unanimously Resolved to make the following payments:

137.1	£ 426.37	Clerk Salary (Dec 09, plus back pay)
137.2	£ 336.83	Groundsman 1 Salary (Dec 09, plus back pay)
137.3	£ 341.03	Groundsman 2 Salary (Dec 09, plus back pay)
137.4	£ 20.13	Acumen Wages Service (Dec 09)
137.5	£ 37.09	A&J Lighting Solutions – Maintenance

The following payment made by direct debit was noted:

137.6	£ 64.45	BT phone bill dated 3 December 2009
-------	---------	-------------------------------------

It was noted that the following payment was made between meetings due to time constraints and retrospectively approved as above:

137.7	£ 25.00	Royal British Legion – Remembrance Wreath and donation
-------	---------	--

137.8 Approval of the Budget and Precept Demand 2010/11

The budget was finalised after brief discussion. It was Proposed Cllr Shepherd, Seconded Cllr Jiggins and unanimously resolved to approve the proposed gross budget of £35,236, which following the subtraction of the Parish Support Grant in the sum of £3,975, produces a Precept Demand of £31,261.

Calor Essex Village of the Year 2006**Calor Village of the Year National ICT Winner 2007**

Parish Office:

*Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday & Thursday 9:30 am – 12:00 noon*



The Demand was signed by the Chairman and Clerk and will be submitted to BDC by the deadline of 15 January 2010.

The increase on the budget for 2010/11 will be 2.63%, equating to an approximate increase on Band D properties of £1.17 per annum, or 9.7 pence per month.

137.9 Financial Regulations

These will be circulated to all Councillors by email and put on the February agenda for approval.

137.10 Approval of External Auditor

The Audit Commission require confirmation that the Council agrees with the appointment of a new External Auditor for Rayne Parish Council, as Wayne Rickard. It was Proposed Cllr Roberts, seconded Cllr West and unanimously Resolved to accept the appointment.

It was Proposed Cllr Bulkeley, Seconded Cllr Rawlings and unanimously agreed to exclude the public and press for the consideration of the following two items (numbered 137.10 and 09/140) for the reasons set out in Part 1, Schedule 12(A) of the Local Government Act 1972.

137.10 Grounds Income and Payments

The income and expenditure for the maintenance of the Parish grounds and footpaths were looked at and noted. This will be reviewed again at the end of the financial year.

09/138

OAK MEADOW UPDATE

There were a number of issues to resolve:

- ? Agree that the plan of the land to be purchased requires amendment as the boundary follows the stock fence, not the boundary to the land:
It was Proposed Cllr MacNee, Seconded Cllr Roberts and unanimously Resolved to proceed on the basis of the boundary along the meadow boundary, not the cattle fence as indicated on the plan. This will be returned to the Solicitor to agree with the vendor.
- ? Agree to make the purchase with Possessory Title.
It was Proposed Cllr Shepherd, Seconded Cllr Jiggins and unanimously Resolved to make the purchase of Oak Meadow with Possessory Title.
- ? Agree to take out Indemnity Insurance with regard to Possessory Title:
It was Proposed Cllr MacNee, Seconded Cllr Jiggins and unanimously Resolved to take out Indemnity Insurance with regard to purchasing with Possessory Title, to protect against any future claims on the land by a third party.
- ? Agree the application to the Public Works Loan Board (PWLB):
It was Proposed Cllr Shepherd, Seconded Cllr Bulkeley and unanimously Resolved to approve the application for borrowing approval from the PWLB. The application was signed by the Chair, Cllr Martyn Phillips and Philippa Potter as Responsible Financial Officer.
- ? To agree payment for initial searches:
It was Proposed Cllr Roberts, Seconded Cllr Bulkeley and unanimously Resolved to agree to the payment of £270 to the Solicitor to undertake initial searches and to agree this retrospectively under the next meeting agenda. The Clerk will progress this.

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday & Thursday 9:30 am – 12:00 noon



- 09/139 CIRCULATION AND CORRESPONDENCE**
Cllr Phillips read out interesting and relevant items.
- 09/140 MEETINGS AND TRAINING**
Details of any other upcoming meetings or training, or feedback from those attended in the last month:
? EALC training courses – these were advised to the Council.
- 09/141 DATE OF NEXT MEETING**
The next **Parish Council** meeting will be held on: **Monday 1 February 2009.**
- Please send items for the agenda to the Clerk by Thursday 21 January 2009 at the latest.
- 09/142 CLOSURE**
The meeting closed at 9.45pm.

Signature:
Chairman

Date:

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday & Thursday 9:30 am – 12:00 noon

