



RAYNE PARISH COUNCIL

MINUTES OF THE MEETING HELD MONDAY 7 JULY 2008

Present:

Cllr: Adam Bulkeley	Ian MacNee
Michael Bamford	Martyn Phillips (Chair)
Chris Doré	Keith Rawlings
Harold Giles	Pat Roberts
Roger Jiggins	Diane Shepherd
	Dean West

In Attendance: Philippa Potter (Clerk)
Cllr Michael Banthorpe.
4 members of the public.

08/54 APOLOGIES FOR ABSENCE

There were no apologies.

08/55 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 2 JUNE 2008, 18 JUNE 2008 AND 2 JULY 2008

It was Proposed Cllr MacNee, Seconded Cllr Giles and unanimously Resolved to accept the Minutes of 2 June 2008 as a true record. The Minutes of the meetings dated 18 June and 2 July 2008 will be considered at the August Parish Council meeting.

08/56 DECLARATION OF INTERESTS

- ✍ Cllr Jiggins declared a personal interest in item 62.1 as he has had previous involvement.
- ✍ Cllrs Bamford and West declared personal interests in items 62.1 and 63.12 as members of the Village Hall Committee.
- ✍ Cllr Rawlings declared a personal interest in item 63.17 as the recipient of the cheque.

08/57 PUBLIC FORUM

District Councillor Banthorpe:

- ✍ District Councillor Banthorpe informed the Council of the BDC Community Achievement Awards Scheme, which will be advertised on the noticeboards and in the CIP. If anyone knows of any suitable candidates, please put them forward.
- ✍ There have been some complaints and queries following the start of demolition at the Foundry site. The front access on The Street has now been opened which should alleviate some of the problems.
- ✍ The Village Design Statement has been delivered to all houses within the defined area - for houses outside the defined area, these are available free from the CIP, or it can be accessed on the Parish Council website (www.rayne-essex.gov.uk). Cllr Banthorpe thanked everyone involved in this project and the volunteers who distributed the booklets. Cllr Phillips thanked Cllr Banthorpe on behalf of the Parish Council for all his hard work in coordinating the project.

Members of the Public:

- ✍ Confirmation requested regarding conditions in planning consent with regard to heavy traffic using the Brunwin Road entrance, visibility splays and the access not being used from The Street. The breaking up of masonry using percussion

tools and a crushing machine was also queried, along with accommodation for protected species.

- ✍ Cllr Jiggins confirmed that he had been given full access to the site and had carried out a survey which showed that there were no protected species living on the site. He also confirmed that the developer has a full licence for the crushing machine, which he had seen. A letter has also been received from BDC confirming that the use of the Brunwin Road entrance is complying with their requirements at present. Cllr Jiggins also made the point that the undergrowth under some protected trees had been removed as part of the decontamination process and that he is in conversation with BDC about this.
- ✍ Cllr Doré advised that percussion tools would be needed at this point in the demolition and that the visibility splays would be in place at commencement of development.
- ✍ A member of the public asked the Parish Council about the proliferation of Ragwort in the village, especially along School Road where it is growing on the verges. There is also a problem with Ragwort on neighbouring land, which then seeds onto her land, where she keeps horses. As Ragwort can be fatal to horses when eaten, this is now quite a major problem. The Clerk was handed the details and some background information.
- ✍ Cllr Phillips advised that the Parish Council would take advice on the matter and will bring the issue back on the next agenda.

08/58 POLICING ISSUES

No policing issues were raised at this meeting.

08/59 ADMINISTRATION

59.1 Clerk's Report

The Clerk's Report was not available for this meeting but the Clerk confirmed there were no outstanding issues to discuss.

08/60 BDC MATTERS

60.1 Planning Applications

None.

60.2 Planning Committee

- ✍ It was Proposed Cllr Bulkeley, Seconded Cllr Rawlings and unanimously Resolved to accept the minutes of the meeting held on 11 June 2008 as a true record.
- ✍ Date of next Planning Committee meeting: 21 July 2008 at 8pm in the CIP.

Representations Determined by Planning Committee

- ✍ 08/00985/FUL: Lynray, Gore Lane – Erection of one and a half storey side extension. It was unanimously decided to object to the application as an overdevelopment of the site and concerns over access. A letter of objection was submitted to BDC on 12 June 2008.

60.3 Planning Results

The following applications were GRANTED

- ✍ 08/00822/FUL: 14 New Road - Erection of two storey rear extension
- ✍ 08/00826/FUL: The Commons, School Road – Erection of replacement dwelling and outbuildings for swimming pool and garages including demolition of existing house.
- ✍ 08/00828/FUL: Manorville Cottage, School Road - Erection of two storey side extension.
- ✍ 08/01042/TPO: 16 Hance Lane – Notice of intent to carry out works to trees protected by the Tree Preservation Order No 15/1. T64: Cut back and reduce height

of one Horse Chestnut.

The following application was REFUSED

- ✍ 08/00551/FUL: 4 Gore Terrace, Gore Road – Erection of a side extension supported on posts forming an addition to the first floor and roof space over together with a single storey rear extension.

The following application was WITHDRAWN

- ✍ 08/00767/FUL: 20 Medley Road – erection of two storey rear extension.

60.4 BDC Planning Committee

Councillors noted the Planning Committee meeting, which is to be held on Tuesday 22 July 2008 at 7.15pm, Causeway House, Braintree at which the following application will be heard:

- ✍ 08/00985/FUL: Lynray, Gore Lane – Erection of one and a half storey side extension.

08/61

ROADS AND PUBLIC SAFETY

61.1 Street Lighting

Lamp number 2 in School Road has been repaired. No other faults at present.

61.2 Parking and Marking of Junctions

It has already been agreed that this will be requested. However, there has been conflicting advice from both the Police and BDC as to what could be enforced by whom. Following discussion, it was Proposed Cllr Shepherd, Seconded Cllr Jiggins and unanimously Resolved to write to the Traffic Police and BDC to ask who is responsible for white and yellow lines and whether action would be taken to enforce the parking on them, but if they think this is inappropriate to ask for advice with other possible solutions to the problem. A draft of the letters will be emailed round to Councillors

61.3 Speed and Volume Survey – New Road

The results of the recent survey carried out by ECC was noted. It was requested that this be put on the next Cluster Meeting agenda.

61.4 Neighbourhood Action Panel

Cllr Rawlings reported on his visit to the Great Notley NAP meeting. He spoke with the Chairman beforehand to discuss how these work and then attended the meeting to observe. The NAPs tend to work alongside the Parish Council, rather than taking over what the Council already does. It was felt that as the Council already does most of the work that the NAPs do, there was probably not a need for one at Rayne at present. On the website, there are objectives listed for Rayne which don't fit with the Parish Council views of priorities for the village. This will be looked into by the Clerk as to where the information comes from and how it could be influenced by the Parish Council. Cllr Rawlings was thanked for his work on this.

61.5 Queenborough Lane

There have been a number of complaints recently about large lorries using Queenborough Lane. It was reported that this issue was discussed at the last Cluster meeting, where ECC Trading Standards reported on their work in this area. Trading Standards have been monitoring Queenborough Lane recently and the Clerk will request feedback from them in the next couple of weeks. Information on this issue can be found on the ECC website, under Trading Standards, Essex Truck Watch.

08/62 RAYNE'S ENVIRONMENT**62.1 Village Hall Matters**

To discuss any issues regarding the Village Hall:

- ✍ Alleged airport parking in the Village Hall car park is currently being monitored.
- ✍ Village Fete – 13 July: Sasha the Tractor will be present at the Parish Council stall which will hold some general information along with the new Village Design Statement booklets.

62.2 Rayne Hall Farm Barns

There has been a new schedule of works issued for the renovation of the barns, with no work having been carried out to date. This will continue to be monitored by the Parish Council. The Clerk will write again to BDC Enforcement about this building.

62.3 Churchyard Extension

A meeting took place on 3 July with the PCC. Some actions are being undertaken and a further meeting with a member of the Diocese is being arranged.

62.4 Memorial Benches

Councillors had been circulated information about the specifications on two benches before the meeting but would like to look at further options before a decision is made. Cllr Doré offered to look at these and bring the item back to the next meeting.

62.5 Foundry Site

Cllr Jiggins brought some examples of railings to the meeting, which represent some of the Foundry's history, to be used for the new development. Following discussion it was agreed that Cllr Jiggins will pass the choice on to Knight Developments on behalf of the Council.

62.6 Gore Triangle – Pedestrian Crossing Update

The design for the crossing is still with the engineers at ECC, so no further progress has been made. Clerk will write to ask if there is anything the Parish Council can do to assist the process to lessen the delay.

62.7 Village and Road Signs

- ✍ Gateway Signs: There will be a new sign at the Bartholomew Green entrance with the Rayne village crest alongside ECC sign and 'Welcome To Rayne'. The speed sign being moved along the road. This has been agreed with ECC.
- ✍ Signs on entrances to the village - Village of the Year signs – to be put on the next agenda.
- ✍ Medley Road sign – The large sign was replaced with a smaller sign with just Medley Road on. It was Proposed Cllr MacNee, Seconded Cllr Shepherd, and unanimously Resolved to put the old sign back with the leading road names on. It was mentioned that some road signs need to be washed - Cllrs Doré and Rawlings will give the information to Cllr Jiggins as to the ones needing attention.

62.8 Mowing of Rural Footpaths

This project will need a lot of work to be put in. The Friends Of the Flich Way have cut tractor accesses and put signage in with further ones on order. A big section is ready to be cut, which will start this week. This will be a huge job and other people will need to be drafted in to help if all of this to be done by next year. Cllr Rawlings volunteered to walk the footpaths with Cllr Jiggins to assist the Groundsmen.

62.9 Community Warden Reports

Cllr Doré has collated recent information from the reports and created a spreadsheet showing trends on each action undertaken, so that these can be followed. The reports are being sent by email now and Cllr Doré will continue to update these and forward to Councillors for information.

62.10 Oak Meadow

The outcome of the bidding for the purchase of the land is not yet known.

08/63 FINANCE

It was Proposed Cllr Giles, Seconded Cllr Doré and unanimously Resolved to pay the following invoices from 63.1 to 63.18. It was then Proposed Cllr Doré, Seconded Cllr Bulkeley and unanimously Resolved to pay invoices under 63.19 and 63.20 subject to the invoices being received and checked.

63.1	£348.44	Mrs Potter – Clerks Salary
63.2	£306.80	Andrew Vodden – Assistant Groundsman Salary
63.3	£245.40	Philip Monk – Assistant Groundsman Salary
63.4	£184.00	Inland Revenue – Income Tax (April, May, June)
63.5	£19.39	Acumen – Wages Services (June)
63.6	£23.59	A&J Lighting Solutions - Lighting Maintenance (June)
63.7	£60.00	Internal Audit Fee for 07/08 – Mr G Hockley
63.8	£86.37	Banner Business Supplies - Stationery
63.9	£17.63	Paicemaker Ltd – www.raynevillage.co.uk domain
63.10	£17.63	Paicemaker Ltd – www.raynevillage.org domain
63.11	£40.00	Essex County Council – Hire of Primary School Hall
63.12	£55.00	Village Hall – CIP/office hire
63.13	£108.00	All Saints – Hall Hire (Jan-May)
63.14	£24.00	BALC – Annual Subscription 08/09
63.15	£55.00	RCCE – Annual Subscription 08/09
63.16	£65.00	J Metson – Essex Metal Craft
63.17	£5.01	Expenses – Cllr Rawlings – Mouse for Laptop
63.18	£10.00	Expenses – Clerk – Purchase of photo
63.19	£141.00	E W Mowers
63.20	£58.75	E W Mowers

63.21 BT Account

The latest BT bill which is paid by direct debit was noted at £59.44 as at 3 June 2008.

63.22 Annual Accounts – Year Ending 31 March 2008

It was Proposed Cllr Bulkeley, Seconded Cllr MacNee and unanimously Resolved to agree the accounts year ending 31 March 2008. The accounts were internally audited in June 2008.

08/64 MEETINGS / SEMINARS / CONSULTATIONS

64.1 Circulation Folder

Cllr Phillips read out interesting and relevant items.

64.2 Health Issues

A meeting will be held later this month to give further consultation on the proposed new clinics.

64.3 Meetings and Training

✉ The Parish visit by BDC Chairman Lady Newton has been scheduled for Thursday 18 September at 10.30am. An itinerary will be put together and all Councillors are invited to participate.

08/65

DATE OF NEXT MEETING

The next Parish Council meeting will be held on: **Monday, 4 August** at 7.30pm in the Old Schoolroom, Shalford Road.

Items for the agenda to the Clerk by Monday 21 July at the latest please.

08/66

CLOSURE

Meeting closed at 9.50pm.

Signed Date
Chairman