



RAYNE PARISH COUNCIL

MINUTES OF THE MEETING HELD 6 JULY 2009

Present:

| | |
|--------------------|----------------------------|
| Cllr Adam Bulkeley | Martyn Phillips (Chairman) |
| Chris Doré | Pat Roberts |
| Harold Giles | Keith Rawlings |
| Roger Jiggins | Diane Shepherd |
| Ian MacNee | Dean West |
| Trevor Rippingale | |

In Attendance: Philippa Potter (Clerk)
District Cllr Michael Banthorpe
2 Members of the public

09/43 APOLOGIES FOR ABSENCE

There were no apologies.

09/44 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 1 JUNE 2009.

It was Proposed Cllr West , Seconded Cllr Shepherd and unanimously agreed to accept the minutes as a true record.

09/45 DECLARATION OF INTERESTS

- ✍ Cllr Jiggins declared a personal interest in items 49.1 due to previous involvement, 51.2 as tenant and 52.9 as company director.
- ✍ Cllr Doré declared a personal interest in item 51.8 as a Greenfields Board Member.

09/46 POLICING ISSUES

PCSO Endersby attended the meeting and gave a report for activity in Rayne over the past three months. For the months of April to June there were 8 reported crimes; 2 assaults, 2 criminal damage, 2 burglaries on non-dwelling premises, 1 theft from a vehicle, and 1 non-violent domestic. PCSO Endersby explained to the Parish Council the current exercise of monitoring speeding around the village.

Reports given to the PCSO from Councillors and the public forum included; mini-motorbikes riding on the road, motorbikes on the Flich Way and speeding.

The Parish Council thanked PSCO Endersby for attending and Cllr Phillips offered to walk around the village when PCSO was patrolling.

09/47 PUBLIC FORUM

The following issues were raised by members of the public:

- ✍ A representative from Rayne Youth Football Club came to update the Parish Council on their quest for further land to accommodate the Club.

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday 10.30am - 1pm & Thursday 9:30 am – 12:00 noon

Negotiations are taking place with regard to a lease on the land next to the Primary School and the YFC are currently pursuing grant funding to facilitate the lease should this be the outcome. The Parish Council thanked the YFC for bringing this information to the meeting and advised that this was being discussed later on the agenda.

District Cllr Michael Banthorpe

- ✍ Cllr Banthorpe reported that there may be some grant funding forthcoming from BDC for a feasibility study with regard to the village hall and related facilities and some further funding via other sources for the three priorities discussed at the last meeting.
- ✍ There is some residual S106 funding money from the Station Road development, which will be used to fund enhancements to the Flitch Way in Rayne, such as new gates and display boards at the station. The Parish Council were supportive of this proposal.
- ✍ Hance Lane - the posts and rails will be put up in the near future.
- ✍ Aircraft noise: Cllr Banthorpe has complained to Stansted Airport regarding this issue.
- ✍ Welcome packs from BDC will be made available to the new residents moving into the Foundry site, together with information from the Parish Council and the Church.
- ✍ BDC have produced leaflets for small businesses on tackling the recession.
- ✍ BDC are looking for 1000 people to join their new People's Panel. Information can be obtained from the Community Information Point.

09/48 ADMINISTRATION

48.1 Clerk's Report

The Clerk went through the items on the report, which were updated and any actions arising will be undertaken.

48.2 Quality Parish Council Re-Accreditation Application

The Clerk reported that the Quality Parish Council re-accreditation application had been successful.

09/49 BDC MATTERS

49.1 Planning Applications

- ✍ 09/00731/FUL: Rayne Hall Farm Barns - Conversion of Century Barn and Tudor Barn to create two separate dwellings and extension of outbuilding. It was Proposed Cllr Jiggins, Seconded Cllr Shepherd and unanimously Resolved to support the application, with comments as follows:
 - That the trees proposed to be planted as a screen at the northern end of the garden as solely Birch be interspersed by other species.
 - That the require licences from Natural England are obtained with regard to mitigation of the bat habitat.
- ✍ 09/00752/FUL: 59 Capel Road - Proposed ramp to provide wheelchair access. It was Proposed Cllr Rawlings, Seconded Cllr Bulkeley and unanimously Resolved to support this application.

49.2 Planning Sub-Committee

The date of the next Planning Committee meeting will be held on 20 July 2009, if needed.

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday 10.30am - 1pm & Thursday 9:30 am - 12:00 noon

49.3 Planning Results

The following application was WITHDRAWN:

- ✍ 09/00484/FUL: 2 Medley Road - Demolition of existing pond structure and replacement with summerhouse including repositioning of boundary fence to encompass part of front garden into rear garden.

The result was noted.

49.4 Works to Trees in a Conservation Area

- ✍ Bramleys, Barnards Orchard - To tidy and trim Leylandii hedge. It was Proposed Cllr Giles, Seconded Cllr MacNee to support this application.

49.5 Housing Issues and Options Consultation - BDC

Cllr Doré agreed to look at this consultation and liaise with the Clerk regarding any comments to be made.

49.6 BDC Local Plan - Draft SPD - External Artificial Lighting

This was looked at and it was agreed that no representation was necessary.

09/50

ROADS AND PUBLIC SAFETY**50.1 Street Lighting**

- ✍ There were no reports of faulty streetlights.
- ✍ The Clerk was asked to look at two streetlights in Gore Lane which are very close together, to see if this needs to be questioned.

50.2 Footway and Highway Repair

50.2.1 It was agreed to write to ECC Highways to request a meeting, along with District Cllr Banthorpe and County Cllr Walters, to discuss the list of repairs that are needed within the village. The Parish Council also wish to pin down the allocation of the Foundry site S106 monies and require a programme of repair and maintenance. The letter is to be copied in to Brooks Newmark MP.

50.2.2 Pods Lane: It was agreed to write to ECC Highways to request that the damage done to the grass verges is reinstated to its previous level, following the closure of Shalford Road. This letter is to be copied to the Cllrs and MP as above.

50.3 Swan Junction

It was agreed to write to ECC Highways, copied to Cllrs and MP to address the following points:

- ✍ The short amount of time allowed for cyclists to cross the junction from Shalford Road,
- ✍ The short amount of time allowed for pedestrian crossing.
- ✍ The railings on the corner of Shalford Road outside The Swan, where pedestrians are walking round the outside of them.
- ✍ To request better signage, or coloured tarmac on Shalford Road to help flag up where the stop line is, to help prevent vehicles overshooting.
- ✍ The Church has raised the difficulty of dropping off disabled passengers at the dropped kerb entrance to the Old Schoolroom. It was suggested that ECC provide disabled car park spaces on the grass area side of the OSR in The Maltings, perhaps when the junction is reconfigured.

50.4 Parish Passenger Representatives

Ian Whiteside and Christy Bamford have volunteered to become representatives for the Council with regard to passenger transport and make reports as needed.

Calor Essex Village of the Year 2006**Calor Village of the Year National ICT Winner 2007**

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne

Open: Monday 10.30am - 1pm & Thursday 9:30 am - 12:00 noon

09/51

RAYNE'S ENVIRONMENT**51.1 Village Hall Matters**

- ✍ Cllr Rippingale reported that the Parish Council stall at the Village Fete went very well and received 68 entries to the competition.
- ✍ Cllr Phillips reported that there had been a few instances of cricket balls clearing the hedge and causing damage to cars, as well as striking a pedestrian. The Parish Council have asked the cricket club to look into the frequency of such events and evaluate any possible mitigation to the problem.

51.2 Amenity Space Update

The Parish Council heard proposals from Rayne YFC during the public forum. After much discussion, the main points can be summarised as follows:

- ✍ There is a concern that if the plans go ahead, a gradual building up of changing rooms, toilet blocks, floodlights etc may occur over the coming years, which would not be deemed acceptable in that location. It was countered that there will eventually be a need for changing rooms, but it would be proposed that these would be built backing onto the primary school, to ensure that the view across the field would not be interrupted.
- ✍ The number of pitches was discussed and it was advised that there would most probably be only one adult pitch, one junior pitch and two mini pitches on the site.
- ✍ Although the purchase and development of Oak Meadow is the preferred location, the Parish Council are giving the football club their backing but would also like to negotiate use of the land for other pursuits in the village and possibly for the primary school also. To this end, it was asked if there could be some representation from the Parish Council at the football club meetings during the discussions and application process, which was received favourably
- ✍ The Parish Council were advised that if this proposal goes through, the adult football teams would move to the new pitch and away from the village playing fields.
- ✍ There was concern that the issue of amenity space and how best to use it for the whole village needs to be looked at holistically and not in a piecemeal fashion, to avoid creating further problems down the line.

It was therefore Proposed Cllr Bulkeley, seconded Cllr Roberts, amended Cllr Shepherd, that the Parish Council form an Amenity Space Committee to take the representation at the football club meetings forward, together with putting together an Amenity Space Plan to encompass the needs of the whole village. This was unanimously Resolved, with Cllr Jiggins abstaining due to his declaration of interest. Membership of the Committee is as follows:

Amenity Space Committee

Cllr Bulkeley, Cllr Doré, Cllr Rippingale, Cllr Rawlings, Cllr Giles, Cllr Roberts.

The YFC will hear if they have got through first round of their grant application by the end of July and they will report back to the Parish Council following their next meeting.

51.3 Essex Act

At the recent Cluster meeting, Peter Crofts from Braintree District Council offered the support of BDC to implement and enforce the Act in Rayne, on selected grass verges, which need to be identified. The Clerk will follow this up with BDC and it will be placed on the next Agenda.

Calor Essex Village of the Year 2006**Calor Village of the Year National ICT Winner 2007**

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne

Open: Monday 10.30am - 1pm & Thursday 9:30 am - 12:00 noon

51.4 War Memorial

The Parish Council have received a grant offer of £1989 from English Heritage towards the renovation work to the War Memorial. The earmarked fund for this project amounts to £1449. The Council looked at the quotes from three companies and it was Proposed Cllr Roberts, Seconded Cllr Shepherd and unanimously agreed to proceed with the quote from Lodge and Sons, using the remaining balance required from other reserve funds to complete the work, subject to Cllr Jiggins reviewing the quote and work proposed and giving approval.

51.5 Foundry Site S106 Agreement

There are funds identified in the S106 agreement for play equipment and highways works. The Clerk will find out where this money goes and how it will be accessed, as the Parish Council have identified where it could be used.

51.6 Replanting of Trees and Shrubs – Foundry Site

The Parish Council questioned the replacement of the vegetation that has been removed and when and how it will be reinstated. The Clerk will write to BDC landscape services for the information as to what will be replaced.

51.7 Purchase of Flower Bulbs for Grass Verges

This was moved to the next agenda.

51.8 Community and Housing Investment Partnership Fund

Greenfields are looking at project ideas for facilities for the benefit of the community. It was decided to delegate this to the Amenity Space Committee and bring some ideas back to the next meeting. Cllr Doré will find out any deadline dates for putting any application in. Cllr Giles left the meeting during this item.

51.9 Footpaths Map

This item was moved to the next agenda.

09/52 FINANCE

It was Proposed Cllr MacNee, Seconded Cllr Bulkeley and unanimously Resolved to make the following payments: It is noted that Cllr Jiggins did not vote due to his personal declarations.

| | | |
|-------|----------|--|
| 52.1 | £ 355.18 | Clerk Salary (June) |
| 52.2 | £1275.45 | Groundsman 1 Salary (June plus overtime payment and mileage claim) |
| 52.3 | £ 703.96 | Groundsman 2 Salary (June plus overtime payment) |
| 52.4 | £ 18.98 | Acumen Wages Service (June) |
| 52.5 | £ 37.09 | A&J Lighting Solutions – Maintenance |
| 52.6 | £ 55.00 | RCCE Membership Fee 2009/10 |
| 52.7 | £ 651.77 | Glasdon Ltd – Litter bin and Dog Waste Bin |
| 52.8 | £ 25.30 | Robert Acton Products – Robust Litter Picker |
| 52.9 | £ 20.99 | F A Jiggins & Sons – Tyre Repair |
| 52.10 | £ 563.87 | Scag Tiger Cub – Repairs |
| 52.11 | £ 36.32 | Ernest Doe & Sons Ltd – Consumables |
| 52.12 | £ 69.00 | J Metson – installation of litter bin, dog bin and footpath signs |
| 52.13 | £ 45.57 | Anglia Sign Casting Company – Memorial Plaque |
| 52.14 | £ 54.00 | EALC – Councillor Training – Cllr Rippingale |
| 52.15 | £ 33.97 | Clerk Expenses – Printer Cartridges (office printer) |
| 52.16 | £ 58.08 | BT Phone Bill – paid by direct debit |

Calor Essex Village of the Year 2006**Calor Village of the Year National ICT Winner 2007**

Parish Office:

*Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday 10.30am - 1pm & Thursday 9:30 am – 12:00 noon*

The following is a retrospective due to payment deadline:

52.17 £ 58.75 NALC – Quality Parish Council Application

52.18 Parish Council Accounts – Year Ending 31 March 2008

It was Proposed Cllr Shepherd, Seconded Cllr Bulkeley and unanimously Resolved to approve and sign the accounts and send to the External Auditor. The Accounts have already been approved and signed by the Internal Auditor.

09/53 MEETINGS / SEMINARS

53.1 Circulation Folder

Cllr Phillips went through interesting and relevant items.

53.2 Health Issues

There was nothing to report at this meeting and it was decided to take this item off the agenda.

53.3 Meetings and Training

✍ It was reported that the Cluster meeting held on 24 June was very positive and productive.

✍ RCCE AGM – 9 July 2009 – this will be attended by Cllr Phillips.

09/54 DATE OF NEXT MEETING

The next Parish Council meeting will be held on: **Monday 3 August 2009.**

Please send items for the agenda to the Clerk by Thursday 23 July 2009 at the latest.

09/55 CLOSURE

The meeting closed at 10pm.

Signed Chairman

Date

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday 10.30am - 1pm & Thursday 9:30 am – 12:00 noon