



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter
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MINUTES OF THE PARISH COUNCIL MEETING HELD 5 JULY 2010

Present: Cllr Adam Bulkeley Pat Roberts
Martyn Phillips (Chair) Keith Rawlings
Roger Jiggins Trevor Rippingale
Ian MacNee Dean West

In Attendance: Philippa Potter (Clerk)
District Councillor Mike Banthorpe
Village Agent, Chivonne Claydon
One member of the public

10/51 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Dore.

**10/52 CONSIDERATION OF THE MINUTES OF THE MEETING HELD MONDAY
14 JUNE 2010**

It was Proposed, Cllr MacNee Seconded Cllr West and unanimously Resolved to accept the minutes as a true record, and they were signed accordingly.

10/53 DECLARATION OF INTERESTS

- Cllr West declared a personal interest in item 10/61 as Chairman of Rayne Youth Football Club, currently leasing the land.

10/54 POLICING ISSUES

There were no police representatives at this meeting. The issue of wheelie bin fires was discussed. Community Speedwatch was also discussed and the Clerk will contact the police to see if there is any possibility of this being set up in Rayne.

10/55 PUBLIC FORUM

Chivonne Claydon, Village Agent, attended to explain the scheme to the Council. The pilot project is continuing until March 2011 and targets people who are more isolated from accessing services such as benefits, pensions, home safety, public transport and social groups. Chivonne explained the process and how they are promoting the service within the village.

Cllr Mike Banthorpe attended and reported that following sewer smells in New Road, he would be taking this up with the relevant department at BDC.

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Cllr West left the meeting at 7.47pm and returned at 8.10pm. The Clerk left the meeting at 7.47pm due to a family emergency. Cllr Roberts then took the minutes of the meeting

10/56 **ADMINISTRATION**

56.1 **Clerk's Report**

As the Clerk had to leave the meeting, a progress check will be reported at the next meeting.

56.2 **Parish Support Grant**

A letter from Earls Colne Parish Council had been received asking for Parish Councils in the Braintree District to once again lobby BDC Councillors into retaining the Parish Support Grant, as there is concern that scrapping the grant may be back on the agenda.

The Parish Council agreed to send a letter to BDC to endorse the work and services that the Parish Council undertakes and how the reduction of the PSG would affect the working of the Council.

56.3 **Financial Regulations**

It was Proposed Cllr Bulkeley, Seconded Cllr Rippingale and unanimously Resolved to adopt the Financial Regulations.

10/57 **BDC MATTERS**

57.1 **Planning Applications**

None

57.2 **Planning Results**

The following results were noted:

The following application was GRANTED:

- 10/00592/FUL: 4 Phillips Close – erection of single storey rear extension and installation of new window to existing building.

The following application was REFUSED:

- 10/000673/FUL: Sorrells Farm, Fentons Road – Demolish existing garage and mobile home and erection of annex to existing dwelling.

10/58 **ROADS, TRANSPORT AND PUBLIC SAFETY**

58.1 **Street Lighting**

There were no faulty lights reported.

10/59 **RAYNE'S ENVIRONMENT**

59.1 **Village Hall Matters**

Cllr West reported that no meeting was held last month. The problem of rabbits digging up the playing field was discussed and Cllr West will report this to the Village Hall Committee.

59.2 **Roundabout Maintenance**

Cllr Jiggins put forward the proposal that the Parish Council take over the maintenance of the roundabout on Dunmow Road, with a view to preserving the native flowers that grow there, and it was agreed to take this forward with BDC.

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59.3 War Memorial - Listing

The War Memorials Trust advised that the Parish Council should look at arranging for the War Memorial to be listed to provide statutory protection. It was Proposed Cllr West, Seconded Cllr Rawlings and unanimously Resolved to proceed with listing, subject to any costs.

59.4 Grass Verges

The survey undertaken at the Annual Parish Assembly came out in favour of flower beds along the various grass verges which have had parking problems.

It was agreed to ask the Clerk to contact Robbie Jamieson of Highways re removal of weeds along the village footways, especially along New Road.

10/60

FINANCE

It was Proposed A Bulkeley, Seconded D West and unanimously Resolved to make the following payments:

60.1	£ 365.88	Clerk Salary (June10)
60.2	£ 325.57	Groundsman 1 Salary (June10)
60.3	£ 327.17	Groundsman 2 Salary (June10)
60.4	£ 20.56	Acumen Wages Service (June10)
60.5	£ 435.62	Banner Business Services (Photocopier cartridges x 2)
60.6	£ 63.00	Rayne Village Hall: Toilet maintenance - half term
60.7	£ 55.00	RCCE Membership 2010/11
60.8	£ 29.38	Acumen Wages – Year End Online Filing Fee
60.9	£ 5.08	Clerk Expenses

Total: £1627.26

60.10 The following monies have been received since the last meeting:

The following receipts were noted:

£ 181.65	Allianz Insurance – refund of premium for the old mower
£ 207,927.20	Public Works Loan Board – Loan for Oak Meadow purchase

60.11 The following monies were paid out since the last meeting:

The following payment was noted:

£211,042.60 To Smith Law Partnership on completion of the purchase of Oak Meadow.

60.12 Agreement of Payments for August 2010

It was Proposed Cllr Bulkeley, Seconded Cllr West and unanimously Resolved to make the following payments to in August 2010, when there is no Parish Council meeting. The following payments are made every month and are unlikely to be different amounts. The Clerk will arrange for the cheques to be signed one the invoices are received:

60.12.1:	£365.88	Clerk Salary (July 10)
60.12.2:	£325.57	Groundsman 1 Salary (July 10)
60.12.3	£327.17	Groundsman 2 Salary (July 10)
60.12.4	£ 20.56	Acumen Wages Service (July 10)

10/61

OAK MEADOW

- It was confirmed that completion took place as arranged on 18 June 2010.
- Insurance – the Clerk is awaiting advice regarding the issue of the insurance company's requirements on water areas. This is being chased up.

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- Planning – a meeting has been arranged with a BDC Planning Officer, ECC Highways and Jeremy Potter (acting voluntarily as agent for the Parish Council), on 29 July 2010 at 12noon, on site. The issues will be discussed regarding the change of use application and written informal advice will be received from BDC shortly afterwards. Following this, an Amenity Space Working Party meeting will be arranged to discuss the final application.
- Survey of Oak Meadow: Cllr Bulkeley discussed the need for a land survey of Oak Meadow to include a CAD drawing (approx £400 per day) to enable better use of the land available, incorporating existing features.
- Wildlife Survey: Cllr Jiggins reported that this would cost approximately £1200 and would be key to the group developing the pond area. The survey would be needed to enable the Council to apply for grants in the future. The importance of correctly identifying the type of surveys that are needed, was stressed and these must be collated to ensure the correct usage of monies available. It was Proposed Cllr MacNee, Seconded Adam Bulkeley and unanimously agreed that subject to the money in the feasibility fund from BDC, to spend £100 on a one day survey and up to £1200 on a full survey.
- Partial Opening of the Field: a proposal was made to open part of the field following a tree audit. The type of fencing and the relevant costs will need to be calculated and the football club have agreed to pay some of the costs that will be incurred. Also the removal of unwanted concrete posts is to be considered.
- Amenity Space Working Party – Community Wildlife Funding stream - No information at present

10/62

CIRCULATION AND CORRESPONDENCE

Cllr Martyn Phillips went through relevant and interesting items.

10/63

MEETINGS AND TRAINING

Details of any other upcoming meetings or training, or feedback from those attended in the last month.

- BALC Annual Meeting – held 3 June 2010 – feedback from Cllr Jiggins.
- Braintree District Local Strategic Partnership Annual Assembly – held 30 June 2010 - feedback from Cllr Phillips.

10/64

DATE OF NEXT MEETING

The next **Parish Council** meeting will be held on: **Monday 6 September 2010**. Please send items for the agenda to the Clerk by Thursday 12 August 2010, at the latest.

10/65

CLOSURE

The meeting closed at 9.20pm.

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