

RAYNE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON FRIDAY, 2nd JUNE 2003

PRESENT: Councillor Mrs Fish
Giles
Jiggins (arrived during item 41.1)
Mrs Kukiewicz
MacNee
Phillips
Mrs Roberts

In the Chair: Councillor Mrs Kukiewicz

03/32 PUBLIC FORUM

This is an opportunity for members of the public to raise issues of mutual interest or to questions Councillors.

There were no members of the public present.

03/33 DECLARATION OF INTERESTS

To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.

There were no declarations of interest.

03/34 APOLOGIES FOR ABSENCE

Apologies received from Cllrs Mrs Dawson, Meadows, Mrs Shepherd and Wootton.

03/35 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON FRIDAY 9TH MAY 2003

The minutes, having been circulated prior to the meeting, were agreed as a true and accurate record and subsequently signed by the Chairman.

Proposed: Cllr Giles. Seconded: Cllr MacNee.

03/36 ELECTION OF CHAIRMAN

To discuss the position of Chairman following Cllr Mrs Kukiewicz's decision to stand down.

Cllr Mrs Kukiewicz informed those present that a replacement Chairman has yet to be agreed, therefore this issue will be carried forward to the July meeting.

03/37 DECLARATION OF ACCEPTANCE OF OFFICE

To receive those Declarations not signed at the May meeting.

It was agreed Cllr Wootton to sign his Declaration outside the meeting, in the presence of the Clerk.

03/38 MATTERS ARISING NOT LISTED ON THIS AGENDA

There were no matters arising.

39.1 Planning Applications

03/01023/FUL & 03/01024/LBC – Amberley, 5 The Gore – Erection of pitched roof over garage, front porch hood and internal alterations.

Comment to be made that the Parish Council agree in principle to the pitch roof (following report of an objection by the neighbouring property).

It was agreed to Support the following applications:

03/00992/FUL – Mill House, School Road – Erection of two-storey side extension.

03/00972/FUL – Pandora, 10 Gore Lane – Erection of first floor rear extension.

03/00959/FUL – 2 Fairview Villas, School Road – Erection of two storey and single storey extensions.

03/00534/FUL – 5 Brunwin Road – Erection of side conservatory. (Revised plans).

Cllr Mrs Kukiewicz informed those present of two future applications:

Haverings – Redevelopment of barns to residential/offices.

Land behind Bakers Field – Land sold for construction of new houses.

It was also reported Mr McGregor has sold his barns on Shalford Road.

39.2 Planning Results

The following applications have been GRANTED.

03/00579/FUL – Dalston, School Road – Erection of front porch and single storey lounge extension.

03/00219/FUL – 13 Brunwin Road – Erection of two-storey extension.

Planning Appeal – Fargo Coaches, Allviews, School Road

Informal Hearing – Wednesday, 11th June at the Town Hall Centre, 11am.

Cllr Giles agreed to attend this meeting.

Cllr Giles then declared an interest as a part time employee and then spoke of the current enforcement notice issued to Fargo over the use of the coaches.

39.3 District Councillor Report – Cllr Meadows

Report noted.

Cllr Phillips reported on continued dog barking from a property along Shalford Road. He added BDC have been informed.

40.1 Street Lighting

To report any lights currently out of action.

No lights reported.

Potholes

Cllr Giles reported the hole opposite Endley Cottage has still not been repaired, nor has the hole by the traffic lights. Clerk to inform ECC.

Next agenda: Road Reports.

40.2 Policing Issues

To report any incidents or concerns since the last meeting.

Cllr Giles reported he had attended a recent Police meeting and made a complaint over the motorbikes on the playing field/ramp.

Clerk reported letter had been written to Sue Harrison following the last meeting and is awaiting a response from PC Keeley based at Shalford.

40.3 Flooding - Jones Garage

Update on current situation.

As there was nothing further to report, it was agreed to put this issue on the September agenda.

40.4 Flooding - Queenborough Lane

Update on current situation.

Written report by Cllr Jiggins read to the meeting stating the owner has cleared the ditch on the East side of the road and uncovered a 6ins pipe that is blocked and broken. It was agreed to write to ECC asking for this pipe to be repaired.

The report also noted the outfall of the pipe through Tudor Cottage garden is at or below the ditch bottom. The problem is down stream nearer the Flitch Way where the watercourse needs clearing out, which would in turn allow the ditch in Turners garden to also be cleared.

It was agreed to arrange a site meeting with Mr Stares, BDC.

40.5 Flooding - New Road

Update on current situation.

As there was nothing further to report, it was agreed to put this issue on the September agenda.

(Cllr Mrs Shepherd had informed the Clerk that the road had not flooded at the corner following the recent heavy rain).

40.6 Flooding - Old Hall Farm

Update on current situation.

Written report from Cllr Jiggins stating the ditch has not been cleared and there is a sump 14-18ins deep the width of a spade dug in the bottom of the ditch exposing the pipe under the highway.

Letter received from ECC stating the blocked culvert has been cleared but as the roadside ditches are the responsibility of the landowner they will write requesting the ditches are cleared.

It was agreed to put this issue on the September agenda.

40.7 Footpaths

Written report by Cllr Jiggins, on various footpaths discussed. It was agreed to forward this to ECC for action.

40.8 Footpath - Village Green

To discuss result of second round of tenders.

Only one tender of the four sent returned, with a quote of £14,601.79 (exc. VAT).

Following discussion it was agreed Clerk to pursue a S106 Agreement with BDC (a letter has already been written, but no response received).

Cllr Phillips stated the footpath on the Village Green is only one part of the problem and suggested moving the traffic lights further down Shalford Road to allow a wide, single route, road with a footpath either side.

03/41

RAYNE'S ENVIRONMENT

41.1 Skate Ramp - Update

Cllr Giles reported the gate had been broken and subsequently removed for repair. It was suggested the gate be chained up to stop access by motorbikes with a pedestrian width gap at the side. Agreed.

Clerk gave a brief overview of the ROSPA inspection, where recommendations will be made relating to the signage, plus addition of seating, bins, bicycle racks and fencing. Written report will follow.

Cllr Jiggins joined the meeting.

41.2 Foundry Site Development

Report on Public Exhibition held 12-14 May. Also to discuss projects for a S106 Agreement. Report noted, Clerk to include details in parish magazine report.

A discussion on the design of the buildings followed, and members agreed to put suggestions directly to Fairview at the early stages.

Cllr Jiggins to draft a response for approval/comment.

41.3 Village Hall - Liaison Meeting

To set a date and agenda items for the July meeting.

Cllr Giles reported on the meeting with Mr Woodhouse, Joscelyne Chase to discuss the inspection (which will take place on 12th June). Two issues arose - Fire Assessment Risk and a H&S Inspection - which could cost approximately £300 each.

It was agreed to hold the Liaison Meeting towards the end of July following receipt of the inspection report.

Cllr Giles reported that, via Cllr Meadows, several residents have raised the question over what percentage of the rates is spent on the village hall.

It was agreed to include this information in the Annual Report.

41.4 Mobile Library Stop - Brunwin Road

To discuss letter received from ECC - attached to agenda.

It was noted the Mobile Library is now stopping in the rear entrance to the foundry site, thereby not causing a problem to any residents.

It was agreed to respond stating the Parish Council fully supports the mobile library and the service it provides to residents.

03/42

FINANCE

42.1	£117.44	Concisely - Photocopier Cartridge
42.2	£12.59	EALC - 3x New Councillor Packs
42.3	£20.33	Asset Management - Lighting Maintenance
42.4	£760.65	Mrs Whiteside - Clerks Salary (Apr/May/Jun)
42.5	£41.50	Mrs Whiteside - Postage/Expenses
42.6	£57.00	Mrs Pertwee - Plants for War Memorial
42.7	£101.84	Mr Peake - Groundsman (April)
42.8	£50.00	Mr Peake - Petrol

One additional invoice received for payment:

42.9	£80.00	Impact - Upgrading of Accounts package
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It was unanimously agreed to make these payments.
Proposed: Cllr MacNee. Seconded: Cllr Jiggins

Internal Auditor

It was unanimously agreed to appoint Mr Glyn Hockley as Internal Auditor for the 2002/2003 accounts.

03/43 MEETINGS / SEMINARS / CONSULTATIONS

43.1 Braintree District Local Plan Review - Revised Deposit Draft

Comments required by 26th June.

Document will be held in the Community Information Point.

43.2 EALC Annual General Meeting

Wednesday, 25th June, Salings Village Hall - Supper @ 7pm (£4).

Cllr Jiggins to attend for the meeting only.

43.3 Community Information Point - Office Cover

Cover required for dates noted on attached sheet.

Cllr Jiggins will cover the Pensions Surgery to be held on Monday 16th.

Cllrs to inform Clerk if they are available on the other dates listed.

43.4 Buckingham Palace Garden Party

It was agreed to nominate Cllr MacNee.

43.5 Councillor Training Day - 4th July

Details now received, Cllrs to inform Clerk asap if they wish to attend.

43.6 BALC AGM - 5th June

Cllrs Jiggins and Phillips to attend.

03/44 HEALTH ISSUES

Report by Cllr MacNee on recent meetings attended.

No recent meetings attended but an interesting report placed into circulation.

03/45 DATE OF NEXT MEETING

The next meeting will be held on **Monday, 7th July 2003.**

Items for the agenda to the Clerk by Wednesday, 18th June.

Future Meeting Dates - following change of day to 1st Monday.

4 th August	1 st Sept	6 th Oct	3 rd Nov	17 th Nov (Precept)
1 st Dec	5 th Jan	2 nd Feb	1 st Mar	

46.1 Parish Council Web Site

Clerk reported that Vanessa Lees has recently requested copies of previous minutes to add to the web site. It was agreed to write expressing the PC's appreciation of her help on this project.

Cllr Mrs Roberts reported she will shortly be undertaking a web design course and has been appointed as "E-Governance Officer" for the EALC.

Cllr Phillips reported on a planned meeting of village organisations to discuss links to the web site via a "Community Links" page. This meeting will be arranged for September.

46.2 133 Braintree-Stansted Bus Service

Letter from BDC (to Cllr Meadows) read to meeting detailing changes to the size of the buses on this route and revising the timetable on Sundays.

46.3 Broken Asbestos on Footpath

Cllr Phillips reported broken asbestos in the car park of the Welsh Princess and on the footpath leading to Elm Walk.

As this is not a designated footpath, but land owned by the publican, Cllr Giles agreed to speak to the publican direct.

30 Years of Service

Cllr Mrs Kukiewicz informed the meeting that Cllr Jiggins celebrates 30 years as a Councillor this month. A small presentation will take place at the start of the July meeting to commemorate this achievement.

The meeting closed at 9:45 p.m.

Signed: _____

CHAIR OF THE COUNCIL

Date: _____