

RAYNE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY, 7th JUNE 2004

PRESENT: Councillor Jessica Dawson
Harold Giles
Roger Jiggins **Chairman**
Kate Kukiewicz
Pat Roberts
John Wootton

Also in Attendance: Mrs Melanie Whiteside (Clerk)
PC Natasha Keaney & PC Paul Norman – Essex Police
7 members of the public.

PUBLIC FORUM

Adjournment to allow members of the public to raise issues of mutual interest or to question Councillors.

Police Issues – PC Keaney

The following issues were discussed:

Mobile Police Unit – There were six visitors to the unit when it attended the village on 1st. The unit is under constant review and may be removed if there is a low visitor turn-out every month.

There were 29 calls received during May, 25 relating to the village including 2 Nuisance Youths, 2 Nuisance Motorcycles and 1 criminal damage.

Parking on the Zig-Zag lines at the Post Office – A zero tolerance approach has been adopted – letters are being sent to those reported and three tickets have been issued.

Speeding along Shalford Road – Two tickets and three verbal warnings issued when the speed gun was recently in attendance. More dates have been planned.

Planning Application – Hazelmere Farm

Mr Smith gave a brief report on the background to the application.

Councillor Vacancy

The four interested parties were in attendance to introduce themselves and take questions from Councillors.

04/30 APOLOGIES FOR ABSENCE

Apologies received from Cllr Martyn Phillips, Cllr Ian MacNee, Cllr Tony Meadows and Cllr Diane Shepherd.

04/31 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 10th MAY 2004

The minutes, having been previously circulated, were agreed as a true and accurate record of the meeting.

Proposed: Cllr John Wootton. Seconded: Cllr Kate Kukiewicz.

It was Proposed Cllr Harold Giles, Seconded Cllr Roger Jiggins and agreed to adopt the Minutes of the Extraordinary Meeting held on Tuesday, 18th May as a true record.

03/32 REGISTER OF INTERESTS

Members present checked their Register of Interest forms and made any necessary amendments.

It was agreed absent Councillors to check their forms prior to the next meeting.

04/33 DECLARATION OF INTERESTS

To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.

Cllr John Wootton declared a Personal interest in planning application 04/00977/COU as a neighbouring landowner.

Cllr Harold Giles declared a Personal interest in Item 37.3 – Home to School Transport as this affects his granddaughter.

04/34 COUNCILLOR CO-OPTION

Cllr Roger Jiggins detailed the procedure for voting, as per Standing Order No.34.

Following a vote, the Council resolved to co-opt Mr Michael Bamford.

Cllr Roger Jiggins thanked all four candidates for their interest and invited the three unsuccessful candidates to become involved in the forthcoming Parish Plan and the Best Kept Village competition next year.

04/35 MATTERS ARISING NOT LISTED ON THIS AGENDA

35.1 AQA Certificate in Local Council Administration

Members passed on their congratulations to the Clerk for passing the above qualification.

35.2 Youth Council

Cllr Pat Roberts reported on a possible grant available to set up a Youth Council at Rayne Primary School, and will research further information for future discussion.

04/36 BDC MATTERS

36.1 Planning Applications

04/00977/COU – Hazelmere Farm, Dunmow Road – Change of use of remaining four vacant turkey-rearing sheds to storage.

It was Proposed Cllr Kate Kukiewicz, Seconded Cllr Pat Roberts and agreed to Support this application, adding a condition of working hours and traffic route.

Cllr John Wootton abstained from the vote.

CC/BTE/57/04 – Rayne County Primary School – Creation of new hard surface play area.
It was Proposed Cllr Harold Giles, Seconded Cllr Jessica Dawson and unanimously agreed to Support this application.

36.2 Planning Results

The following applications have been GRANTED:

04/00479/FUL – 5 Smithsfield – Erection of two-storey extension to front of property and alterations to garage.

04/00193/FUL – 8 Shalford Road – Erection of single storey rear extension and small conservatory.

04/37 ROADS AND PUBLIC SAFETY

37.1 Street Lighting

No lights were reported as out of action.

37.2 Policing Issues

No issues to report.

37.3 Home to School Transport

Following discussion it was agreed to contact County Cllr Walters for an update of the current situation, asking if the route has been walked as previously promised.

04/38 RAYNE'S ENVIRONMENT

38.1 Skate Ramp

Members reported the seating and signage has been installed and work to the playground gates has commenced.

38.2 Foundry Site

Response from FPD Savills received reporting an inspection has been undertaken and they believe there is no immediate risk from the roofing sheets. This was reiterated in a letter from BDC Building Control.

38.3 Replacement Litter Bins

Confirmation received from BDC that they would supply and install two additional litterbins. The following sites were agreed: Opposite the Welsh Princess and on the Skate Park.

Dog Bins

Clerk reported BDC aim to empty the dog bins on a weekly basis and the Dog Warden does not recommend installing an additional bin in the alleyway behind the Welsh Princess. It was agreed to discuss possible locations for an additional dog bin at the next meeting.

BDC Collection of Waste – It was agreed to discuss at the next meeting.

38.4 Green Recycling Collection – Cllr Kate Kukiewicz

Cllr Kate Kukiewicz reported on problems with spillage following the last green wheelie bin collection. It was agreed to monitor the situation, asking residents to report any incidents to the Clerk so that BDC can be informed immediately.

04/39 FINANCE

39.1	£514.65	Macemain & Amstad – Skate Park Seating (Grant)
39.2	£229.13	Sign Studios – Skate Park Signage (Grant)
39.3	£760.65	Mrs Whiteside – Clerk Salary (Apr-Jun)
39.4	£32.39	Mrs Whiteside – Postage / Expenses
39.5	£180.79	Concisely - Stationery
39.6	£39.00	EALC –Course Fee
39.7	£126.40	Mr Peake – Groundsman (Apr)
39.8	£66.16	Mr Peake – Petrol
39.9	£1242.89	Bulmer Brick & Tile – Memorial Wall

One additional invoice received:

£587.00 Andrew Stevenson Assoc – Village Hall Inspection

It was unanimously agreed to make these payments.

Proposed: Cllr Harold Giles. Seconded: Cllr John Wootton.

39.10 Accounts for Year Ending 31 March 2004

To approve accounts for audit and complete “Statement of Assurance”

It was Proposed Cllr Kate Kukiewicz, Seconded Cllr John Wootton and unanimously agreed to approve the Accounts.

It was Proposed Cllr Pat Roberts, Seconded Cllr Harold Giles and unanimously agreed to complete the Statement of Assurance.

To appoint an Internal Auditor.

It was agreed to reappoint Mr Glyn Hockley as the Internal Auditor with a fee of £50 unanimously agreed.

04/40 MEETINGS / SEMINARS / CONSULTATIONS

40.1 Circulation Folder

Cllr Roger Jiggins informed members of interesting/relevant items.

Information received from the Standards Board for England that members must now declare membership of political parties and if they are a Mason.

40.2 Village Hall

Written report of the recent Village Hall meeting issued by Cllr Jessica Dawson.

40.3 Health Issues

Information on recent meetings attended can be found in the circulation folder.

40.4 Annual Parish Assembly

Report on meeting held 24th May.

Members agreed the Assembly had been a very successful event.

40.5 BALC Annual General Meeting – 13th May

Cllr Pat Roberts gave a brief report on the meeting.

Cllr Roger Jiggins gave a report on the BALC Executive Meeting:

Essex Act – Clerk to contact Cllr Walters on the issue of enforcement.

Locally Determined Programme – Next agenda.

Consistency of BDC Planning Dept. – Clerk to contact BDC for update.

04/41

DATE OF NEXT MEETING

The next meeting will be held on **Monday, 5th July 2004**.
Items for the agenda to the Clerk by Wednesday, 23rd June.

04/42

CLOSURE

The meeting closed at 9:00 p.m.

Signed: _____

CHAIR OF THE COUNCIL

Date: _____