

RAYNE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY, 4th JUNE 2007

PRESENT: Councillor Michael Bamford
Adam Bulkeley
Harold Giles
Roger Jiggins
Ian MacNee
Martyn Phillips
Diane Shepherd
Dean West

Also in Attendance: 2 Members of the Public
Mrs Whiteside – Clerk

PUBLIC FORUM

Planning Application 06/01164/COU – The applicant gave a brief summary of the application.

Parish Council Agendas and Minutes – Following a request for information, a resident was informed that agendas and minutes can be found on the Parish Council website and in the Community Information Point, with agendas also published on the village notice boards.

07/27 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Pat Roberts and District Cllr Banthorpe.

07/28 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 14th MAY 2007

It was Proposed Cllr Dean West, Seconded Cllr Ian MacNee and unanimously Resolved to accept the minutes as a true record.

07/29 DECLARATION OF INTERESTS

- Ø Cllr Dean West and Cllr Michael Bamford declared a Personal Interest in Item 33.1 (Village Hall Matters) and 34.7 (CCTV invoice) as members of the Committee.
- Ø Cllr Roger Jiggins, Cllr Harold Giles and Cllr Diane Shepherd declared a Personal Interest in Item 31.1 (07/00872/FUL) as they knew the applicant.
- Ø Cllr Roger Jiggins and Cllr Harold Giles declared a Personal Interest in Item 31.1 (07/01003/ELD) as they knew the applicant.
- Ø Cllr Roger Jiggins declared a Personal & Prejudicial Interested in Item 34.5 (Invoice) as the company owner.

In accordance with the Code of Conduct, all Councillors remained in the meeting, unless stated otherwise, and took part in the discussion for all the above items and the vote thereon.

07/30 COUNCILLOR & CLERK VACANCIES

Councillor Co-option – Six applications sent out to date. Co-option to take place at the July meeting.

Clerk Vacancy – Four applications sent out to date. It was agreed to hold a Personnel Committee meeting to discuss interview arrangements and the contract of employment.

07/31 BDC MATTERS

31.1 Planning Applications

07/01003/ELD – Hazelmere Farm – Application for Certificate of Lawfulness for an existing use – Storage of motor vehicles in accordance with planning permission ref: 01/00251/COU (Units 1 & 2) and ref: 04/00977/COU (Units 3, 4, 5 & 6).

It was Proposed Cllr Adam Bulkeley, Seconded Cllr Ian MacNee and Resolved (6 For, 2 Abstentions) to Object to the storage of cars and associated vehicle movements.

07/00872/FUL – Moors Farm, Moors Lane – Conversion of barn to provide a holiday cottage.

It was Proposed Cllr Dean West, Seconded Cllr Michael Bamford and Resolved (4 For, 1 Against, 3 Abstentions) to Support this application; with the proviso that the cottage remains a holiday let and not full-time residential.

07/01104/FUL – 6 Warner Close – Erection of rear conservatory/ sunroom – Revision to previously approved application 07/00678/FUL.

It was Proposed Cllr Diane Shepherd, Seconded Cllr Adam Bulkeley and unanimously Resolved to Support this application.

For Info: Applications Determined by Planning Sub-Committee

None.

31.2 Planning Results

The following application has been GRANTED:

07/00224/FUL – Woodstock, Dunmow Road – Relocation of car parking in existing retail area, closing access and change of retail opening hours to include Sundays and Bank Holidays.

07/32 ROADS AND PUBLIC SAFETY

32.1 Street Lighting

Lights – Lamp in Shalford Road reported as out of action.

Lighting along Phillips Close/The Street footpath – EDF have been contacted to ascertain where permission for an unmetered supply can be obtained.

32.2 Policing Issues

Outstanding Police Issues – It was agreed to write to Superintendent Schofield expressing disappointment that the Parish Council are not being kept informed of outstanding incidents within the village.

Issue of alcohol on the playing field – Clerk to write to the Police confirming evidence of supply of alcohol. Next Agenda – Drink Prohibition Order update.

Skate Ramp Theft – It was agreed to contact the Police for an update on the action being taken. Clerk to request Playdale visit the site to confirm the remaining items of equipment are installed correctly.

32.3 Gore Triangle

The Clerk reported she is in the process of contacting the solicitors to move this process forward.

32.4 Hazelmere Bridge – Missing Panels

Response received from Atkins stating the panels have been replaced.

32.5 Speeding within the Village

Cllr Martyn Phillips reported on a “Kill Your Speed” initiative involving 30mph adhesive signs attached to wheelie bins on certain streets where speeding is a problem. It was agreed to write to ECC seeking their advice/support for such an initiative.

Speed Indicator Displays – Cllr Michael Bamford agreed to research the cost and design of the portable displays for possible inclusion in the 2008/09 Precept.

32.6 Diversion of Bus Route 133

Response received from Stansted Transit stating that a diversion of the route is not cost effective.

Church Lane

Cllr Harold Giles agreed to obtain a quotation for repair of the top section of the lane for the next meeting.

07/33

RAYNE'S ENVIRONMENT

33.1 Village Hall Matters

Provision of Toilets during Summer Holiday – Members received verbal feedback that the Half Term trial had been very successful and received well by parents.

It was therefore agreed to extend this initiative to the Summer Holidays. It was unanimously Resolved that the Parish Council would fund the staffing/cleaning costs of approximately £350-400.

Proposed: Cllr Diane Shepherd. Seconded: Cllr Roger Jiggins.

The Commons: Cllr Roger Jiggins reported that the new owner had permission from BDC to cut back the hedges.

Protected Verges: It was unanimously agreed for Cllr Roger Jiggins to continue his correspondence with ECC regarding the cutting of the verges.

07/34

FINANCE

34.1	£23.59	Just Lamps – Lighting Maintenance (May)
34.2	£363.44	Mrs Whiteside – Clerks Salary (May)
34.3	£19.39	Acumen – Wages Services (May)
34.4	£28.65	Mrs Sue Pertwee – War Memorial Flowers
34.5	£238.10	FA Jiggins & Son - Consumables
34.6	£46.57	Anglia Sign Casting – Memorial Plaque
34.7	£1052.80	ClearView – Village Hall CCTV Maintenance
34.8	£237.00	Mr Peake - Groundsman
34.9	£65.00	Mr Peake – Petrol
34.10	£50.00	EALC – Training Course
34.11	£24.00	BALC – Annual Subscription

With the exception of 34.7, which is to be funded by the Village Hall Committee, it was Proposed Cllr Michael Bamford, Seconded Cllr Adam Bulkeley and unanimously Resolved to make the above payments.

It was unanimously agreed for Cllr Roger Jiggins to continue to repair the box tombs – the cost for which will be funded by the Parish Council.

34.12 Annual Accounts – Year Ending 31st March 2007

It was unanimously agreed to delegate the signing of the Statement of Accounts and the Annual Governance Statement to the Chairman once finalised by the Internal Auditor.

07/35

MEETINGS / SEMINARS / CONSULTATIONS

35.1 Circulation Folder

Cllr Martyn Phillips informed members of interesting/relevant items.

35.2 Health Issues

No actions/meetings to report.

35.3 Planning for Gypsy & Traveller Accommodation

BDC Consultation for response by 31st July – Cllr Martyn Phillips to peruse and draft a response if required.

35.4 EALC – Chairman’s Day 2

Wednesday 4th July – 10:00-3:30 – £50/delegate.

Cllr Martyn Phillips to attend.

07/36 DATE OF NEXT MEETING

The next Parish Council meeting will be held on **Monday, 2nd July 2007.**

07/37 CLOSURE

The meeting closed at 8:55 p.m.

Signed: _____

CHAIR OF THE COUNCIL

Date: _____