

# RAYNE PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON FRIDAY, 7<sup>th</sup> MARCH 2003

**PRESENT:** Councillor Mrs Fish  
Giles  
Jiggins  
Mrs Kukiewicz  
Lees  
MacNee  
Meadows  
Phillips  
Mrs Roberts  
Wootton

**In the Chair:** Councillor Mrs Kukiewicz

**Public:** There were 9 members of the public present, including County Cllr Walters and Mr Forkin, ECC.

### 02/175 PUBLIC FORUM

This is an opportunity for members of the public to raise issues of mutual interest or to questions Councillors.

#### 175.1 Closure of Queenborough Lane

County Cllr Walters and Mr David Forkin, ECC.

Mr Forkin apologised for not consulting the Parish Council and informed the meeting that although the original closure had stated two weeks, there had been increasing difficulty in maintaining the equipment due to vandalism and theft. Both the contractor and the police felt the site was becoming unsafe and following the production of a log of incidents, the decision was taken to close the road for 6 months. This 6-month period is the maximum they are allowed to close the road and it is hoped to be open before the end of this time. He added that there was no intention of closing the road permanently as, if this were the aim; they would not be building an expensive bridge over the top.

Councillors made the following comments:

- Contractors have done exceptionally well to build other bridges along the new A120 without lengthy road closures.
- The road floods regularly, cutting off some residents.
- Contractors are not working at the site, but the road is still closed.
- Councillors and residents were unhappy with the situation.

### **175.2 Gully Cleansing**

Cllr Walters had researched this following a request from the parish council.

Following discussion it was agreed there was some confusion and that the parish council had meant the cleaning of the roadside channels not the gully cleaning.

Cllr Walters agreed to ask Mr Wiltshire, ECC for a site visit to Shalford Road to assess the situation.

### **175.3 Drainage on New Road**

Cllr Walters stated he had met with Mr Wiltshire and informed him the road surface was lower than the inlet curbs and that proper kerbing should have been used instead. ECC agreed to see if they can resurface that side of New Road.

He added the flooding at the end of New Road was due to the water surface being high and felt the problem would be alleviated by channelling a gully through to join the soak away in Station Road.

Cllr Meadows reported on flooding along New Road, on the opposite side to the footpath. Cllr Walters agreed to take this issue up with ECC.

### **175.4 Arriva - Service 133**

Cllr Walters informed the meeting that Arriva would be stopping the service in April. ECC feel the service is now almost breaking even and BAA are keen to continue the subsidy. ECC have put the service out to urgent tender and hope to continue it uninterrupted.

### **175.5 School Transport**

Three residents from Willows Green attended the meeting to express their concern that the free transport will be withdrawn for 8-11yr olds as the allocation distance is changing from 2 to 3 miles (Willows Green is 2¾ miles). This road is far too dangerous to walk along.

The residents invited Cllr Walters to walk the route with them.

Cllr Walters gave a brief background on the decision and suggested residents write to both him and the school (as individuals), adding that he supports the view of having transport on dangerous routes.

Cllr Mrs Kukiewicz added the Parish Council wholeheartedly support the residents.

### **175.6 Rates Increase**

A resident asked if Cllr Walters had supported the increase in rates, and could he justify the reasons if so.

Cllr Walters replied that he had supported the increase and gave the background to this decision.

### **175.7 Planning Application - 8 Capel Road**

Mr & Mrs Myers attended the meeting to give a brief description of the application and informed the meeting they knew of one objection.

**175.8 Planning Application – 13 Brunwin Road**

Mr Overall gave a brief description of the application and also knew of one objection from a neighbouring property.

**02/176 DECLARATION OF INTERESTS**

To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting. There were no declarations of interest.

**02/177 APOLOGIES FOR ABSENCE**

Apologies received from Cllr Mrs Shepherd.

**02/178 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON FRIDAY 7<sup>th</sup> FEBRUARY 2003**

The minutes, having been circulated prior to the meeting, were agreed as a true and accurate record.

Proposed: Cllr Meadows. Seconded: Cllr MacNee.

**02/179 MATTERS ARISING NOT LISTED ON THIS AGENDA**

**179.1 Gully Cleansing**

Response received from Mr Wiltshire read to the meeting. As discussed during the Public Forum it would appear the parish council should have written regarding the cleaning of the channels across the grass verges from the road to the ditch. Clerk to write to Mr Wiltshire asking when this work had been undertaken.

**179.2 Parish Web Site**

Cllr Lees informed the meeting that JANET have not agreed to the address rayne.gov.uk as there is another Rayne in Cumbria.

It was subsequently agreed to have rayne-essex.gov.uk.

Cllr Lees will inform Scream.

**02/180 BDC MATTERS**

**180.1 Planning Applications**

**03/00253/COU** – Unit 4, Enterprise Trading Estate, Station Road.

Change of use of land for stationing of four storage containers.

Cllr MacNee proposed the council Support this application.

Seconded by Cllr Wootton and CARRIED on a vote of 9 For, with one abstention from Cllr Meadows.

**03/00213/FUL** – 8 Capel Road.

Erection of single storey side extension and detached garage.

It was agreed to Support this application. Cllr Meadows abstained from the decision.

**03/00219/FUL** – 13 Brunwin Road. Two storey extension.

Following discussion it was agreed to comment that the council are concerned at the gap between the two houses which appears to be only 75-250mm and that the extension is out of keeping with the area.

Cllrs Meadows and Phillips abstained from the decision.

**03/00169/FUL** – 10 Gore Lane. Erection of extension.

It was agreed to Support this application.

**03/00165/FUL & 03/00166/LBC** – Medley House, 13 The Street.

Refurbishment of existing barn to form studio annex.

It was agreed to Support this application but request BDC enter into a Section 106 Agreement with the applicant on the basis that the property is kept within one ownership.

## **180.2 Planning Results**

The following applications have been **GRANTED**.

**02/02159/FUL** – 13 Medley Road

Replacement front porch and new side window.

**02/02360/FUL** – Oakville, Blake End, Dunmow Road

Erection of timber 3m x 3m wood summerhouse.

**Oakville, Blake End, Dunmow Road** – Response received from BDC as to why this required planning approval.

## **181.3 District Councillor Report – Cllr Meadows**

Report attached to agenda.

Supplementary report issued. Following a request by Cllr Phillips, Cllr Meadows to research how prosecutions relating to dog fouling will be undertaken.

## **02/182 ROADS AND PUBLIC SAFETY**

### **182.1 Street Lighting**

Cllr MacNee stated the light at Duckend Green had been reported, with No.6 Shalford Road.

Cllr Mrs Fish informed the meeting that new lights have been erected in Warner Close.

### **182.2 Policing Issues**

Clerk reminded Cllrs of the first Police Surgery to be held on the evening of Wednesday, 12<sup>th</sup> March.

Cllr MacNee suggested a sign at the front of the village hall directing residents to the Community Information Point. It was agreed to discuss this at a future meeting.

### **182.3 Village Green Footpath – Update**

Clerk informed the meeting the forth contractor had not replied by the deadline. Cllr Giles advised four more companies for the next round.

### **182.4 Flooding – Jones Garage**

Report on site meetings held 13<sup>th</sup> & 17<sup>th</sup> February.

Cllr Jiggins reported on the site meetings, stating ECC now accept the problem is due to a broken pipe going across the roundabout. Representatives had also visited Old Hall Farm and Cllr Giles reported the pipe has since been rodded.

It was agreed to write to Mr Jarret, Balfour Beatty thanking him for his helping to identify the problem at Jones Garage.

Next Agenda.

### **182.5 Flooding – Queenborough Lane**

Response received from Mr Stares, BDC.

Above response read to meeting. It was agreed to keep this item on the agenda until the problem is sorted out. Members agreed the residents on the west side of the lane have undertaken a lot of work on their ditches to help alleviate this flooding.

**182.6 Flooding – New Road**

Response from Mr Gardner, ECC, read to meeting.

Clerk to write asking for a detailed map showing the actual site of the soak away.

**182.7 Footpaths – Parish Paths Partnership – Cllr Jiggins**

To appoint a P3 Representative and discuss path alterations.

The current Footpaths Committee agreed to organise a meeting with Lisa Cross, ECC P3 Representative to discuss the partnership and path alterations.

**182.8 Footpaths – Rayne & Panfield**

To discuss letter received from Panfield Parish Council.

Cllr Jiggins agreed to look into this issue further.

**02/183 RAYNE'S ENVIRONMENT**

**183.1 Skate Ramp – Update**

Cllr MacNee reported the first phase is now complete, with the quarter pipe in place and operational.

Cllr Mrs Kukiewicz congratulated Cllr Mrs Fish on winning the pancake race in Braintree, for which sponsorship was donated to the skate fund.

Clerk to contact Awards for All for application forms for further grants.

**183.2 Three Elms Planning Permission**

To consider further action if no progress since February meeting.

Response received from BDC stating the original bungalow has now been demolished.

**183.3 Rayne Church Yard – Provision of a Dog Bin**

Letter received asking the PC to provide a dog bin at the Church.

Clerk to contact Dog Warden asking if they would construct and empty a further dog bin in the village. If so, to order bin.

**02/184 VILLAGE HALL**

**184.1 Village Hall – Play Equipment Responsibilities**

Letter of 7<sup>th</sup> June 2001 attached to agenda. For discussion.

Following discussion on whose responsibility it was to cover the ramp under their Public Liability insurance, members agreed this lies with the Village Hall Committee.

Cllr Mrs Kukiewicz agreed to liaise with the Secretary of the Committee to ensure they upgrade their current insurance to cover the ramp.

**184.2 Recycling Provision in the Village Hall Car Park – Cllr Meadows**

Response received from Village Hall Committee.

As the Village Hall Committee are against the siting of a recycling unit in the village hall car park, members agreed to discuss this item at the Fritchway Liaison Committee meeting on March 10<sup>th</sup>.

**184.3 Condition Survey**

To discuss responses received.

Clerk reported two of the three companies had quoted for this work.

Cllr Lees proposed employing Joscelyn Chase to undertake the survey as per their letter, at a cost of £375. Seconded by Cllr Wootton and agreed by all present.

It was agreed to arrange a short meeting with the contractor prior to them undertaking the survey.

## **02/185 FINANCE**

185.1	£211.50	BDC - Hire of Refuse Vehicle (18/1/03).
185.2	£217.83	Mr Taylor - Asst.Groundsman (Jul 02 - Jan 03)
185.3	£737.25	Mrs Whiteside - Clerks Salary (Jan-Mar)
185.4	£31.34	Mrs Whiteside - Postage/Expenses (Dec-Feb)
185.5	£314.64	Buildbase - Cricket Club Pavilion (Precept Grant)
185.6	£399.50	Anglia Fixing - Cricket Club Pavilion (Precept Grant)
185.7	£29.38	LeComputer - Anti Virus Software

### **Two additional invoices received for payment:**

185.8	£60.99	Alfred McAlpine - Lighting Maintenance (Jan-Mar)
185.9	£293.75	Lubbock Fine - Audit Fee (2001/2002)

It was unanimously agreed to make these payments.

Proposed: Cllr Wootton. Seconded: Cllr Jiggins.

### **185.10 Council Accounts Upgrade**

To agree to upgrade the software at a cost of £80.00.

Proposed: Cllr Jiggins. Seconded: Cllr Lees.

### **185.11 Invitation to Sell Consolidated Stock**

Letter received from the Bank of England offering to sell the stock commission free.

Members agreed not to take up this offer.

## **02/186 MEETINGS / SEMINARS / CONSULTATIONS**

### **186.1 Standing Orders of the Council**

Updated document with changes attached for agreement.

Members to return information to Clerk by mid March for further discussion/agreement at the April meeting.

Cllr Wootton asked members to consider changing the day of the meeting from a Friday. Members to notify Clerk of any preference.

**Cllr Mrs Kukiewicz informed those present it was now 10:00pm and there was a need to decide on the following options (as per the Standing Orders):**

1. Complete the Agenda
2. Agree to complete certain items from the agenda, carrying forward the remaining.
3. Carry forward all remaining items to February agenda

It was agreed to complete the agenda, as per Option 1.

### **186.2 RCCE - 2003 Essex Village of the Year/Best Kept Village**

Entry details received for 2003 competition.

Cllr Jiggins agreed to complete the entrance forms.

### **186.3 Observer Petition - Stansted Airport**

Petition received via BDC.

The petition will be held in the Parish Office for any Councillor or resident to sign.

**186.4 Essex Minerals Local Plan Second Review**

Consultation received for response by 17 April.  
It was agreed not to respond to this consultation.

**186.5 Flitch Way Liaison Group Meeting**

Monday, 10<sup>th</sup> March, 7:00pm at Rayne Station Centre.  
Cllrs Jiggins, Phillips, Mrs Roberts and Mrs Fish to attend.

**186.6 Pension Service Advice Surgeries**

Monday, 10<sup>th</sup> March, 10:00-12:00, Community Information Point.  
Noted.

**186.7 Shaping the Future of Essex**

Consultation received for response by 31 March.  
This consultation can be viewed at the Parish Office.

**02/187**

**HEALTH ISSUES**

Report by Cllr MacNee on recent meetings attended.  
Cllr MacNee to attend a Health Board Meeting March 10<sup>th</sup>.

**02/188**

**DATE OF NEXT MEETING**

The next meeting will be held on **Friday, 4<sup>th</sup> April 2003**.  
Items for the agenda to the Clerk by Wednesday, 26<sup>th</sup> March.

**02/189**

**OTHER MATTERS FOR DISCUSSION ONLY**

**189.1 Parish Elections**

Nomination Papers issued to Councillors, for completion if they wish to stand for election.

**189.2 BALC Meeting**

Cllr MacNee reported on a recent BALC meeting where a presentation had been made on Parish Plans. Information Pack at the Parish Office.

**189.3 Foundry Site**

Clerk reported a meeting has been arranged for Thursday 27<sup>th</sup> March at BDC where Fairview Homes will present their Development Brief.  
Cllrs Mrs Kukiewicz, Jiggins and Meadows to attend.

**02/190**

**CLOSURE**

The meeting closed at 10.15 p.m.

Signed: \_\_\_\_\_

**CHAIR OF THE COUNCIL**

Date: \_\_\_\_\_