

RAYNE PARISH COUNCIL

**MINUTES OF THE MEETING  
HELD ON MONDAY, 1<sup>st</sup> MARCH 2004**

**PRESENT:** Councillor Jessica Dawson  
Harold Giles  
Kate Kukiewicz  
Ian MacNee  
Tony Meadows  
Martyn Phillips **Chairman**  
Pat Roberts  
Diane Shepherd

**Also in Attendance:** Mrs Melanie Whiteside (Clerk)  
3 members of the public.

**03/166 PUBLIC FORUM**

Adjournment to allow members of the public to raise issues of mutual interest or to question Councillors.

**166.1 Planning Application - 8 Shalford Road**

Mr Gowers, applicant, gave a brief report on the background to the application.

**166.2 Planning Application - Sandiways, Queenborough Lane**

Mr & Mrs Keeling, applicants, gave a brief report on the background to the application.

**03/167 DECLARATION OF INTERESTS**

To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting. There were no Declarations of Interest.

**03/168 APOLOGIES FOR ABSENCE**

Apologies received from Cllr Roger Jiggins and Cllr John Wootton, plus County Councillor Roger Walters.

**03/169 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON  
MONDAY 2<sup>nd</sup> FEBRUARY 2004**

The minutes, having been previously circulated, were agreed as a true record of the meeting. Proposed: Cllr Ian MacNee. Seconded: Cllr Kate Kukiewicz.

**03/170 COUNCILLOR RESIGNATION**

To accept the Resignation of Cllr Joanne Fish.

It was Proposed Cllr Kate Kukiewicz, Seconded Cllr Pat Roberts and unanimously agreed to regrettably accept the resignation of Cllr Joanne Fish.

**03/171 MATTERS ARISING NOT LISTED ON THIS AGENDA**

**171.1 Removal of Litter Bin**

Clerk reported Mr Partridge, BDC, is investigating this issue.

**171.2 Blue Cover - The Street**

Clerk reported Anglian Water have investigated and reported there are electrical cables under the cover. Cllr Tony Meadows stated he believed this related to the removal of the Telephone Kiosk. Clerk to follow up with British Telecom.

**171.3 Policing Issues**

As yet there has been no response from Sgt Midwinter or PC Keaney. Clerk to write to Chief Superintendent Harrison.

**171.4 Asbestos Sheeting - Medley Road**

Cllr Martyn Phillips reported this has now been cleared by BDC.

**171.5 Water Tank - Flitch Way**

It was reported this has yet to be removed, although reported to BDC Clean Team following the previous meeting. Clerk to follow up.

**03/172 BDC MATTERS**

**172.1 Planning Applications**

It was agreed to Support the following applications:

**04/00193/FUL** - 8 Shalford Road - Erection of single storey rear extension and small conservatory.

**04/00325/FUL** - 4 and rear of 6-8 The Street - Amendment to Permission 02/439/FUL wider rear projection and erection of conservatory to Plot 5.

**04/00197/ELD** - Sandiways, Queenborough Lane - Application for a Certificate of Lawfulness for and Existing Use - Change of use of land from agricultural/smallholding to residential garden/amenity land.

Members agreed this was a Legal issue, not for discussion by the Parish Council, as previous searches regarding the property had not revealed the agricultural tie.

Cllr Tony Meadows abstained from the above.

**172.2 Planning Results**

The following applications have been GRANTED:

**03/02146/FUL** - The Forge, The Street - Proposed loft conversion with dormers to front.

**03/02210/FUL** - 5 Smithsfield - Erection of two storey side extension.

The following applications have been REFUSED:

**03/02407/LBC** - Amberley, 5 The Gore - Installation of satellite dish.

**03/01573/FUL** - Common Farm, Little Common Lane - Erection of two storey side extension.

### Rayne Foundry Development

Cllr Martyn Phillips reported on a letter received concerning the above development and has subsequently visited the author for further discussions.

It was also agreed that the Clerk contact the Administrators for the site requesting the dangerous structures be made safe and unauthorised access to the site be prevented.

## **03/173 ROADS AND PUBLIC SAFETY**

### **173.1 Street Lighting**

To report any lights currently out of action.

Cllr Martyn Phillips reported a missing cover to a lamp in The Maltings.

### **173.2 Policing Issues**

To discuss any problems within the village.

As there was no Police presence, and no written report had been received as requested, it was agreed to write regarding failure to keep the Parish Council informed of actions in the village.

### **173.3 Speeding Issues throughout the Village**

Response from ECC received detailing actions to be taken following the recent site meeting.

On the issue of surveying residents regarding a 20mph limit, it was agreed that the Clerk seek further clarification from ECC.

### **173.4 Grit Bins**

The following areas were agreed as possible locations for Grit Bins:

Barrack Yard / Century Bridge / Shalford Road (corner) / Traffic Island (Gore Road/New Road) / Capel Road / Brunwin Road. Clerk to inform ECC.

Following the recent Gritting service from BDC it was agreed that the Clerk request information on when Primary Route 4 was gritted around 28 January.

### **173.5 Flitchway - Bridleway Proposal**

To discuss response received from ECC.

Written confirmation received from ECC that the section from Rayne to Braintree is not in the proposals to become a bridleway.

### **173.6 Medley Road Estate - Asbestos**

Cllr Martyn Phillips reported that the asbestos sheeting has been cleared by BDC.

## **03/174 RAYNE'S ENVIRONMENT**

### **174.1 Skate Ramp**

To receive a verbal report by Cllr Ian MacNee.

Cllr Ian MacNee reported the Ramp Committee have received confirmation of a grant award from Living Spaces for £13,746.

It was Proposed Cllr Diane Shepherd, Seconded Cllr Harold Giles and unanimously agreed to purchase items of equipment required to complete the project from this grant.

#### Shalford Road Footpath

It was agreed to discuss this issue at the next meeting.

### **174.2 Ashes Memorial Wall**

To agree Contractor for next stage of the works.

Written confirmation received from P.J.Fairhurst that the work to complete the Memorial Wall can be undertaken for the same price as previously quoted - £1,392.37 (inc VAT).

It was Proposed Cllr Diane Shepherd, Seconded Cllr Harold Giles and unanimously agreed to accept this quotation.

### **174.3 Dog Fouling**

Following complaints, the Clerk has met with the Dog Warden who has written an article for the parish magazine and agreed to increase patrols in the village.

It was Proposed Cllr Diane Shepherd, Seconded Cllr Ian MacNee and unanimously agreed to purchase an additional dog bin to be erected along the footpath between the Welsh Princess and Elm Walk.

### **174.4 Street Cleaning Partnership**

It was Proposed Cllr Diane Shepherd, Seconded Cllr Ian MacNee and unanimously agreed to sign the Partnership Agreement.

It was reported the pavements require sweeping - Clerk to enquire if this can be purchased from BDC.

### **174.5 Best Village Competition**

It was agreed to enter the 2004 competition.

### **174.6 Extension to the Church Yard**

Cllr Martyn Phillips reported there is a growing trend towards Green burials and suggested the Parish Council explore this.

It was agreed to discuss this further once additional burial ground has been secured.

### **174.7 Village Hall Survey**

In the absence of Cllr Roger Jiggins, it was agreed to forward this item to the next meeting.

## **03/175**

### **FINANCE**

175.1	£188.33	Asset Management - Pole Bracket & Lantern.
175.2	£20.33	Asset Management - Lighting Maintenance
175.3	£193.01	Grasshopper - Mower Service and Parts
175.4	£200.00	Rayne Village Hall - Hire (Dec-Mar)
175.5	£760.65	Mrs Whiteside - Clerks Salary (Jan-Mar)
175.6	£13.80	Mrs Whiteside - Postage (Nov-Jan)

One additional invoice received:

175.7	£39.00	EALC - Training Course
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It was Proposed Cllr Ian MacNee, Seconded Cllr Diane Shepherd and unanimously agreed to make these payments.

**03/176 MEETINGS / SEMINARS / CONSULTATIONS**

**176.1 Circulation Folder**

Cllr Martyn Phillips informed members of interesting/relevant items.

**176.2 Annual Parish Assembly**

Monday, 24<sup>th</sup> May 2004 – Written invitations sent.

It was agreed to invite Jan Cole, RCCE to give a presentation on a Parish Appraisal.

**176.3 Braintree District Cultural Strategy**

Document available in the Community Information Point.

**176.4 Tour of BDC's Recycling Centre**

Cllr Martyn Phillips agreed to attend.

**176.5 EALC Courses**

Chairman's Day – Tuesday, 23<sup>rd</sup> March 10:00-3:00 @ £35

Cllr Martyn Phillips is unable to attend this course.

Law & Procedures – Wednesday, 28<sup>th</sup> April 9:30-3:30 @ £41

It was Proposed Cllr Ian MacNee, Seconded Cllr Kate Kukiewicz and unanimously agreed to fund the Clerk's attendance on this course.

**176.6 Next for the NHS**

Discussion documents and presentation dates received. Cllr Ian MacNee to draft any relevant response for agreement at the next meeting.

**176.7 Braintree District Local Compact**

Annual Meeting details and Code of Practice Consultation received.

**03/177 CONDUCT AT MEETINGS**

To discuss Councillor conduct at meetings.

Following discussion the following was agreed:

- Only items listed on the agenda to be discussed.
- All comments should be addressed through the Chairman.
- Standing Orders of the Council should be adhered to.

**03/178 DATE OF NEXT MEETING**

The next meeting will be held on **Monday, 5<sup>th</sup> April 2004.**

Items for the agenda to the Clerk by Wednesday, 24<sup>th</sup> March.

**03/179 CLOSURE**

The meeting closed at 9:15 p.m.

Signed: \_\_\_\_\_

**CHAIR OF THE COUNCIL**

Date: \_\_\_\_\_