

## RAYNE PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON MONDAY, 5<sup>th</sup> MARCH 2007

**PRESENT:** Councillor Michael Bamford  
Adam Bulkeley  
Harold Giles  
Roger Jiggins  
Kate Kukiewicz  
Ian MacNee  
Martyn Phillips  
Pat Roberts  
Diane Shepherd  
Dean West

**Also in Attendance:** District Councillor Banthorpe  
Paul Richards – BDC Community Warden  
4 Members of the Public  
Mrs Whiteside – Clerk

#### **PUBLIC FORUM**

**Sticky Mitts:** The owners of this village organisation reported they have been asked to vacate the Village Hall on the morning of the 24<sup>th</sup> April to accommodate the Village of the Year judging presentation. They requested that the Parish Council find an alternative venue as they are expecting between 45-50 children to attend on this day. They added they are happy for the judges to visit the session.

**BDC – Community Wardens:** Paul Richards reported on the patrols undertaken in the village over the last month. He added that the Youth Bus visited the village on Friday 2<sup>nd</sup> March and he has requested a further visit during the day in the Easter holiday.

**District Cllr Report:** District Cllr Banthorpe reported:

- Ø He has met with the Head of Street Cleaning at BDC who has agreed to undertake additional street cleaning in the village and also lend the Parish Council a street sweeper.
- Ø He has met with the Head of Planning to discuss action that can be taken relating to untidy properties in the village.
- Ø The developer at Phillips Close has agreed to install ducting for electric wire for street lighting to be installed by the Parish Council along the footpath between The Street and Phillips Close.  
(Councillors agreed to discuss further at the next meeting).

**Planning Application 07/00224/FUL:** The applicant gave a brief report on the background to the application.

#### Affordable Housing

Members noted that Helen Shackleton, Flagship Housing Group has requested a separate meeting to discuss this issue in more detail. It was agreed to hold this meeting following the parish elections in May.

**06/130**

#### **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

Resignation: Members regrettably accepted the resignation of Cllr Joanne Fish.

**06/131 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 5<sup>th</sup> FEBRUARY 2007**

It was Proposed Cllr Diane Shepherd, Seconded Cllr Ian MacNee and unanimously Resolved to accept the minutes as a true record.

**06/132 DECLARATION OF INTERESTS**

- Ø Cllr Roger Jiggins declared a Personal interest in Item 133.1 (07/00224/FUL and 07/00258/FUL), as he knew the applicants.
- Ø Cllr Harold Giles declared a Person interest in Item 133.1 (07/00258/FUL), as he knew the applicant.
- Ø Cllr Dean West declared a Personal interest in Item 135.2 (Village Hall) and Item 135.9 (Play Area) as a member of the Village Hall Committee.
- Ø Cllr Michael Bamford declared a Personal interest in Item 135.9 (Play Area) as a member of PARK.

**06/133 BDC MATTERS**

**133.1 Planning Applications**

It was Proposed Cllr Pat Roberts, Seconded Cllr Michael Bamford and agreed to Support this application (Cllr Roger Jiggins abstained):

07/00224/FUL – Woodstock, Dunmow Road – Relocation of car parking in existing retail area, closing access and change of retail opening hours to include Sundays and Bank Holidays.

It was Proposed Cllr Diane Shepherd, Seconded Cllr Michael Bamford and unanimously agreed to Support this application:

07/00251/FUL – Broadfield Bungalow, Dunmow Road – Proposed bay windows.

It was Proposed Cllr Diane Shepherd, Seconded Cllr Ian MacNee and agreed to Support this application (Cllr Roger Jiggins/Cllr Harold Giles abstained):

07/00258/ful – Old Hall, Shalford Road – Erection of grainstore.

**For Info: Applications Determined by Planning Sub-Committee**

None.

**133.2 Planning Results**

The following application has been WITHDRAWN:

06/02372/OUT – Rayne Foundry – Erection of 34 dwellings.

The following application has been REFUSED:

06/02268/FUL – Villa Farm, School Road – Proposed lighting for horse exercise area.

06/00893/COU – Allviews, School Road – Continued use of part of the site for vehicle hire for a period of two years.

**Hazelmere Farm – Airport Parking:** Response from BDC received stating a Requisition for Information has been issued.

**06/134 ROADS AND PUBLIC SAFETY**

**134.1 Street Lighting**

Streetlights No.29 Shalford Road and No.7 The Street have been reported.

Lighting along Phillips Close/The Street footpath – It was agreed to research the cost of installing up to four low-level post lights. Cllr Ian MacNee agreed to action and report back to the next meeting.

### **134.2 Policing Issues**

An issue of dogs on the Flitchway has been reported to the Police, the Ranger and the BDC Dog Warden.

### **134.3 Parking Issues Around the Village**

Cllr Martyn Phillips reported back on the visit by the PCSO's to discuss parking issues in the village, especially pavement parking.

### **134.4 Bus Stops within the Village**

Letter received from a resident detailing proposals for bus users within the village. It was agreed to respond to his suggestions.

Next Meeting – To discuss requesting a diversion of the bus route to include Shalford Road/ Brunwin Road on a Wednesday and Friday.

### **134.5 Queenborough Lane - Walking to School Route**

Response received from ECC reiterating that the route will not be re-inspected, adding a toucan crossing will be installed on the A131 junction.

It was agreed to respond that the Parish Council continue to have grave concerns about the use of Queenborough Lane between Rayne and the A131 and requesting a copy of the previous report which states this route is safe for children to walk.

### **134.6 Flitch Way - Gates**

Response received from ECC stating the gates would remain locked open. It was agreed to respond that the Parish Council wish to see the gates closed at night to stop vehicular and other unauthorised access onto the Flitchway, requesting a site visit to discuss the issue in greater detail.

## **06/135 RAYNE'S ENVIRONMENT**

### **135.1 Oak Meadow Proposal - Update**

Cllr Martyn Phillips has met with Mr Sotherby, Head of Planning at BDC, who has stated that no residential development would be permitted on this site, although there is a possible case for social housing which will require further discussion with a Housing Association. (Note: Members have agreed to meet with Flagship Housing Group to discuss this).

### **135.2 Village Hall**

- Ø Feasibility Study – Public Consultation to take place on Saturday, 10<sup>th</sup> March between 11m-4pm.
- Ø Office Hire Costs – It was agreed to approach the Village Hall Committee on the suggestion of purchasing additional services in lieu of office hire costs.
- Ø CCTV – Response from Essex Police re. Publishing images states that these are legal issues surrounding this and suggesting the Parish Council liaise with the BDC Anti-Social Behaviour Officers.

### **135.3 Village of the Year**

- Ø 2006 – It was agreed to invite a range of representatives from the village. Cllr Martyn Phillips, Cllr Pat Roberts, Cllr Dean West and Cllr Diane Shepherd agreed to organise the event.
- Ø 2007 – It was agreed to submit an application to the 2007 competition.

### **135.4 Quality Council Re-Accreditation - Update**

Members noted the current award runs for 4 years; therefore re-accreditation is not required until September 2008.

### **135.5 Dog Bins**

It was agreed to purchase an additional dog bin to be located on Dunmow Road.  
Proposed: Cllr Michael Bamford. Seconded: Cllr Kate Kukiewicz.

### **135.6 Access to the Playing Field**

Members noted that the Village Hall Committee has now resolved a problem with emergency access to the playing field.

### **135.7 Youth Club**

Members discussed the issues surrounding a Youth Club in the village. It was agreed to contact the Youth Service for further advice.

### **135.8 Parish Council Elections – May 2007**

Due to the timescale it is not possible to include an advertisement in the April parish magazine. It was therefore agreed to produce a leaflet in-house for delivery to all houses in the village.

### **135.9 Play Area – Provision of Toilets during Summer Holiday**

The Village Hall Committee have suggested installing CCTV in the CIP lobby which will allow for the external door to be open during the day, allowing access to the toilets for children using the play area during the school holidays.

Members of the Parish Council agreed this was a practical solution.

## **06/136 FINANCE**

- |       |          |   |
|-------|----------|---|
| 136.1 | £23.59   | Just Lamps – Lighting Maintenance (Feb)           |
| 136.2 | £363.44  | Mrs Whiteside – Clerks Salary (Feb)               |
| 136.3 | £19.39   | Acumen – Wages Services (Feb)                     |
| 136.4 | £1000.00 | Rayne Primary School – Youth Council Grant        |
| 136.5 | £50.00   | EALC – Councillor Training                        |
| 136.6 | £76.32   | Just Lamps – Call Out/Repair                      |
| 136.7 | £278.37  | Mr Allen Taylor – Asst Groundsman (May 06-Feb 07) |

It was Proposed Cllr Ian MacNee, Seconded Cllr Dean West and unanimously Resolved to make the above payments.

## **06/137 MEETINGS / SEMINARS / CONSULTATIONS**

### **137.1 Circulation Folder**

Cllr Martyn Phillips informed members of interesting/relevant items.

### **137.2 Health Issues**

No updates reported.

### **137.3 Annual Parish Assembly**

Annual Report – Members agreed to research cost of colour printing – Cllr Martyn Phillips to action.

### **137.4 Parish Magazine Reports**

Cllr Pat Roberts agreed to draft the monthly magazine reports, with the assistance of Cllr Diane Shepherd.

### **137.5 All Saints Church – Festival Weekend 15-17 June 2007**

The Parish Council agreed to supply a floral display funded from the Chairman's Allowance. Cllr Kate Kukiewicz agreed to action.

### **137.6 Street Naming – The Old Mill, Station Road**

Members agreed to put forward the name "Haslers Halt" to retain the history of the site.

**To agree the exclusion of the public and press for the consideration of the following item for the reasons set out in Part 1, Schedule 12(A) of the Local Government Act 1972.**

**Proposed: Cllr Diane Shepherd. Seconded: Cllr Kate Kukiewicz. Resolved.**

Whilst the following item of business was discussed in private session, it does not contain any confidential information and is therefore admissible in the public domain.

**06/138 PERSONNEL COMMITTEE - RECOMMENDATIONS**

**138.1 Clerks Performance Review**

Members noted the outcome of the Performance Review meeting, and formally agreed the increase of one incremental point from April 2007 (as agreed at the October 2006 meeting).

**06/139 DATE OF NEXT MEETING**

The next Parish Council meeting will be held on **Monday, 2<sup>nd</sup> April 2007**.

2007/2008 Meeting Dates

2 Apr / 14 May \* / 4 Jun / 2 Jul / 6 Aug / 3 Sept / 1 Oct / 5 Nov /  
19 Nov / 3 Dec / 7 Jan / 4 Feb / 3 Mar

(\* - May meeting rescheduled to accommodate local elections).

**06/140 CLOSURE**

The meeting closed at 9:50 p.m.

Signed: \_\_\_\_\_  
CHAIR OF THE COUNCIL

Date: \_\_\_\_\_