

Minutes of the Meeting held Monday 3 March 2008

PRESENT: Adam Bulkeley
Chris Doré
Harold Giles
Roger Jiggins
Ian MacNee

Martyn Phillips (Chair)
Keith Rawlings
Pat Roberts
Diane Shepherd
Dean West

Also In Attendance: 8 Members of the Public
Cllr Roger Walters
Cllr Michael Banthorpe
Mrs Philippa Potter – Clerk

07/135 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Michael Bamford.

07/136 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 4 FEBRUARY 2008

It was Proposed, Cllr Harold Giles, Seconded Cllr Ian MacNee and unanimously Resolved to accept the Minutes as a true record.

07/137 DECLARATION OF INTERESTS

- ✍ Cllr Michael Bamford declared a personal interest in items: 142.1, 143.4, 143.10 and 143.15, as a member of the Village Hall Committee.
- ✍ Cllr Dean West declared a personal interest in items: 142.1, 143.4, 143.10 and 143.15, as a member of the Village Hall Committee.
- ✍ Cllr Roger Jiggins declared a personal interest in item 140.1 as he knows the owners.
- ✍ Cllr Harold Giles declared a personal interest in item 140.1 as he knows the owners.
- ✍ Cllr Martyn Phillips declared a personal interest in item 143.9 as the recipient of the cheque.

07/138 PUBLIC FORUM

Cllr Roger Walters

Cllr Walters informed the Council that the Queenborough Lane designated walking route to Notley High School is no longer regarded to be a safe route for children to walk to school. Therefore, school transport will now be free to Rayne pupils to Notley High. Interested parents should apply via the school. The Council thanked both Cllr Walters and Cllr Banthorpe for all their hard work on this issue, which will benefit many residents of Rayne.

Cllr Mike Banthorpe

Cllr Banthorpe informed the Council that Braintree District Council had awarded a further grant of £2,620 to go towards further grounds equipment for the new tractor. The Council thanked Cllr Banthorpe for his work in obtaining this grant on their behalf.

Cllr Banthorpe also spoke about the Foundry site planning application and that he had also spoken to the architect regarding various aspects of the Village Design Statement relevant to the plans.

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There is a site along Shalford Road that is used by travellers. Cllr Banthorpe asked if this could be blocked off.

Members of the public attending made comments on the Foundry site planning application, which can be summarised as follows:

- ✗ Concern about the height and suitability of the three storey buildings.
- ✗ Concern about construction traffic and working hours.
- ✗ Parking provision was questioned
- ✗ Concern regarding the capacity of the existing sewerage system to take on the new dwellings.
- ✗ Not much support for the office accommodation.
- ✗ Height of the land and buildings
- ✗ Access road position, entry and exits were raised.
- ✗ Security on paths behind dwellings was questioned.
- ✗ Retention of trees.
- ✗ The future of the electricity sub-station on Elm Walk
- ✗ Proximity and height of buildings to listed building, Tudor Cottage.
- ✗ Future maintenance of the roads and open spaces.
- ✗ Concerns regarding decontamination of the site.

All of the above will be incorporated within the Parish Council's response to BDC.

07/139 ADMINISTRATION

139.1 Clerk's Report

The Clerk's report was noted by Councillors and some items were discussed.

139.2 Parish Council Policies

Cllr Martyn Phillips will look at a number of policies produced by other Parish Councils and the Clerk will look at a complaints policy. These will be brought back to a future meeting.

139.3 Parish Council Website

It was agreed to go ahead and put Councillor's photographs on the website.

07/140 BDC MATTERS

140.1 Planning Applications

- ✗ 08/00277/FUL: 17 Shalford Road – Proposed garage conversion, front dormers, porch and alterations. It was Proposed Cllr Dean West and Seconded Cllr Harold Giles and unanimously Resolved to support this application.
- ✗ 08/00273/FUL: Rayne Foundry, The Street – Demolition of existing industrial buildings. Decontamination of site and erection of 82 dwellings and 3 offices with access from The Street and Brunwin Road. It was Proposed Cllr Roger Jiggins, Seconded Cllr Harold Giles and unanimously Resolved to support this application with a letter outlining the concerns and comments that have been put forward at both the public meeting on 28 February and the public forum at this meeting.

Appeal Against Enforcement of Planning Control

- ✗ Appeal by: William Smith and Adam Smith.
Site: Hazelmere Farm, Dunmow Road, Rayne
It was Proposed Cllr Dean West, Seconded Cllr Adam Bulkeley and Resolved 8 for with 2 abstaining, to reinforce the Parish Council's previous objections as unchanged.

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For Info: Representations Determined by Planning Sub-Committee

It was agreed to support the following applications:

- ✍ 08/00147/FUL: 18 Smiths Field – Demolition of existing attached double garage and construction of double garage and utility room with bedroom over.
- ✍ 08/00153/FUL: The Century Barn, Rayne Hall Farm – Conversion of derelict barn into 4 bedroom residential property. A letter was sent in support outlining various concerns and a request for this to be progressed as soon as possible.
- ✍ 08/00154/FUL: The Century Barn, Rayne Hall Farm – Conversion of derelict barn into 4 bedroom residential property. Letter sent in support as above.

140.2 Planning Results

The following application has been GRANTED:

- ✍ 07/02594/FUL: 21 Gore Lane – Proposed extension and alterations. A request for clarification regarding any parking conditions was made. Clerk to investigate.

07/141 ROADS AND PUBLIC SAFETY

141.1 Street Lighting

- ✍ Column 17, Shalford Road
- ✍ Column 5, Capel Road
- ✍ Dayburning is being addressed throughout the village.

The light behind the Welsh Princess is now working and the Parish Council thank the owners for their help with this.

141.2 Policing Issues

- ✍ Speeding is still an issue. Clerk to request update on speed checks.
- ✍ Burglaries in Smiths Field reported.
- ✍ Request for Police representatives to attend the next Parish Council meeting.
- ✍ Bocking Traffic Police have been invited to the Parish Assembly. Clerk to chase up reply.

141.3 Community Warden Parish Report

- ✍ A breakdown of the percentage of time spent between Rayne and Great Notley will be requested.
- ✍ Cllr Martyn Phillips and Cllr Chris Doré have given dates and times that they can go out on patrol with the Warden.

141.4 ECC Highways – Various Highways Matters

- ✍ Symmonds Close – water is pooling around a garage due to a defective outfall pipe. The owner of this garage needs to be identified before any remedial action can be undertaken.
- ✍ 17 Leyside – overhanging vegetation to be reported.
- ✍ School Road – drain at the far end of the Hatchery site is marked up with orange paint. Chase up when work will be done.
- ✍ A road report was requested – this will be brought to the April meeting.

141.5 ECC Definitive Map of Public Rights of Way Modification No.371 Order 2008

This Order was noted by the Council.

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07/142

RAYNE'S ENVIRONMENT

142.1 Village Hall Matters

- ✍ New chairs have been purchased and proving to be a success. The old chairs may be taken by the Primary School.
- ✍ Header tanks have been removed from the Village Hall.
- ✍ All the sinks in the CIP now have hot water taps via the boiler.
- ✍ The old Committee Room is being tidied up.
- ✍ AGM will take place on 9 April and will be advertised.

142.2 Rayne Hall Farm Barns

The planning application for the small barn was discussed as above and the Parish Council's representation will be submitted. Put on April agenda to consider contacting Planning Enforcement if nothing has progressed.

142.3 Churchyard Extension

No further progress.

142.4 Footpaths

It was agreed that the Footpath Committee would meet with local landowners to walk the paths and address any issues that arise.

142.5 Meeting with BDC Planning Policy Team – Held 19 February 2008

The attendees at this meeting gave feedback to the Council on the issues discussed. It was agreed to put the Uttlesford Core Strategy Consultation on the April agenda for discussion prior to sending in representations.

142.6 Village of the Year

The applications for 2008 are being finalised and will be completed and despatched by the Clerk.

142.7 Annual Parish Meeting and Annual Report

The Annual Report is being completed and printed by the Clerk. The Awards Committee are deciding this year's recipients and invitations will be sent out.

142.8 Planting Around the Village

King & Co are undertaking the planting under and around the village signs. Knight Developments have also been approached.

07/143

FINANCE

143.1	£23.59	Just Lamps – Lighting Maintenance (Feb)
143.2	£349.74	Mrs Potter – Clerk's Salary (Feb)
143.3	£19.39	Acumen – Wages Services (Feb)
143.4	£149.00	Rayne Village Hall – CIP Hire (Jan-Feb)
143.5	£776.58	E W (Mowers) Ltd – Mower Service
143.6	£538.14	E W (Mowers) Ltd – Mower Service
143.7	£56.05	Banner Stationery
143.8	£298.68	A T Taylor – Litter Picking (Feb07-Jan08)
143.9	£1276.98	Cllr Martyn Phillips – Repayment of Dell Invoice
143.10	£75.00	Village Hall & PF – CIP Hire and Toilet Opening
143.11	£75.08	Just Lamps – Call out, replacement lamp etc.
<u>Retrospective invoice payments, signed at February's meeting:</u>		
143.12	£11964.39	CGM Groundcare – Tractor and Trailer
143.13	£313.23	Ray Peake – Groundsman (Oct-Dec 07)

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143.14 £102.59 Allianz Insurance Plc (Tractor Insurance)
It was Proposed Cllr Ian MacNee, Seconded Cllr Diane Shepherd and unanimously Resolved to make the above payments.

143.15 Spine Ramp – Quotations

Cllr Dean West has obtained four quotations for the replacement ramp, which range in price. It was agreed to look at these and bring back a proposal to the next meeting.

143.16 Purchase of Computer Equipment

The equipment has all been purchased and is up and running and a webcam has been purchased also. Outstanding items include the Clerk's back up system, laptop case and mouse and the security loops for the CIP computer. A router for Clerk's home is being sourced. Cllr Pat Roberts handed over a cheque for £250 as funding from EALC towards the Clerk's laptop, for which the Council thanked her for arranging. The Council also thanked Cllr Keith Rawlings for his hard work on this project.

07/144 MEETINGS/SEMINARS/CONSULTATIONS

144.1 Circulation Folder

Cllr Martyn Phillips went through the items and highlighted relevant points.

144.2 Health Issues

Cllr Ian MacNee reported on LINKs, which is the successor to the patient's forum.

144.3 Meetings and Training

There were no relevant dates to report.

07/145 DATE OF NEXT MEETING

The next Parish Council meeting will be held on: **Monday 7 April 2008**, at 7.30pm in the Old Schoolroom, Shalford Road.

07/146 CLOSURE

The meeting closed at 9.50pm.

Signed – Chairman: -----

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