

## RAYNE PARISH COUNCIL

### MINUTES OF THE ANNUAL MEETING HELD ON MONDAY, 9<sup>TH</sup> MAY 2005

**PRESENT:** Councillor Michael Bamford  
Jessica Dawson  
Joanne Fish  
Harold Giles  
Kate Kukiewicz  
Ian MacNee  
Martyn Phillips  
Diane Shepherd  
John Wootton

**Also in Attendance:** Mrs Melanie Whiteside (Clerk)  
County Cllr Roger Walters  
District Cllr Michael Banthorpe  
7 members of the public

#### **PUBLIC FORUM**

##### **County Councillor Report**

Cllr Walters was pleased to announce his recent re-election.

##### **District Councillor Report**

Cllr Banthorpe has received a complaint that the parish mower is too noisy.

##### **Planning Application - Land rear of 24 New Road**

Three residents of New Road wished to record their objections to this planning application on various grounds, including access.

The applicant was also in attendance and gave assurances to these residents.

##### **Motorbikes**

A resident reported the use of a mini-bike in the village, with the rider wearing no safety equipment. Clerk to inform PC Keaney.

##### **Fritchway**

It was reported that cars and motorbikes are gaining access to the Fritchway.

##### **Parish Plan**

The questionnaire has now been delivered to all residents, and will be collected by the end of May.

#### **05/12 ELECTION OF CHAIRMAN**

It was Proposed Cllr Kate Kukiewicz, Seconded Cllr Diane Shepherd and unanimously Resolved to re-elect Cllr Martyn Phillips as Chairman. He subsequently signed the Declaration of Acceptance of Office.

#### **12.1 Election of Vice-Chairman**

It was Proposed Cllr Diane Shepherd, Seconded Cllr John Wootton and unanimously Resolved to re-elect Cllr Roger Jiggins as Vice-Chairman.

#### **05/13 APOLOGIES FOR ABSENCE**

Apologies received from Cllr Roger Jiggins and Cllr Pat Roberts.

**05/14 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 4<sup>TH</sup> APRIL 2005**

It was Proposed Cllr John Wootton, Seconded Cllr Kate Kukiewicz and unanimously Resolved to accept the minutes as a true record. They were subsequently signed by the Chairman.

**05/15 DECLARATION OF INTERESTS**

Cllr Michael Bamford declared a Personal interest in Item 21.1 (Village Hall Drainage) as a member of PARK.

Cllr Harold Giles declared a Personal interest in Item 19.1 (05/00751/FUL) as he knew the applicant.

Cllr John Wootton declared a Personal interest in Item 19.1 (05/00751/FUL) as he knew the applicant.

**05/16 ELECTION OF COMMITTEE MEMBERS**

	<u>Committee</u>	<u>2005/2006 Representative</u>
16.1	Planning Committee	Cllrs Giles (Chair), Phillips, Wootton & Shepherd
16.2	Personnel Committee	Cllrs Phillips, Jiggins, Kukiewicz & Roberts

The above Committee members were unanimously agreed.

**05/17 ELECTION OF MEMBERS TO VARIOUS BODIES**

	<u>Committee</u>	<u>2005/2006 Representative</u>
17.1	Village Hall Committee	Cllr Dawson
17.2	EALC Voting Members	Cllrs MacNee, Kukiewicz & Phillips
17.3	BALC	Cllrs Bamford, Roberts and Phillips
17.4	Traffic Management	Cllr MacNee
17.5	Flitch Way Liaison	Cllrs Fish, Shepherd & Jiggins
17.6	ECC Footpaths	Cllrs Wootton, Giles, Roberts & Shepherd
17.7	Rayne Village Society	Cllr Kukiewicz
17.8	Web Steering Group	Cllr Phillips, Jiggins & Roberts
17.9	Rayne Primary School	Cllr Kukiewicz – until 2006
17.10	Road Steward Team	Cllr Roberts, Giles & MacNee
17.11	Village Tree Warden	Cllr Jiggins
17.12	Health Authority Rep	Cllr MacNee
17.13	Ramp Project	Completed
17.14	Groundsman Resp.	Cllr Jiggins
17.15	Cluster Co-ordinator	Cllr Roberts
17.16	Passenger Transport	Cllr Kukiewicz (until alternative can be found)

The above members were unanimously agreed.

It was agreed to see if a resident would be interested in becoming the Parish representative for Passenger Transport.

**05/18 INSPECTION OF DOCUMENTS**

It was Proposed Cllr Diane Shepherd, Seconded Cllr Kate Kukiewicz and unanimously Resolved that the current insurance cover is adequate.

**05/19 BDC MATTERS**

**19.1 Planning Applications**

It was Proposed Cllr Harold Giles, Seconded Cllr John Wootton and unanimously Resolved to Object to the following applications on the grounds that they are outside the village envelope.

05/00803/FUL – Land rear of 24 New Road – Erection of one bungalow.

05/00825/FUL – Rayne Riding School – Erection of disabled toilets and groom accommodation.

It was unanimously agreed to Support the following application:

05/00828/FUL – Mill House, School Road – Erection of first floor extension.

**To approve recommendations made by the Planning Committee and their meeting of 6<sup>th</sup> May for the following applications:**

- Ø 05/00596/FUL – 7&8 Gore Terrace – Erection of double garage and carport with study/games room. (Support)
- Ø 05/00701/FUL – Bakersfield, The Street – Demolition of existing single storey section and erection of larger single storey extension. (Support)
- Ø 05/00744/FUL – The Commons, School Road – Demolition of dilapidated house and out-buildings and erection of replacement dwelling. (Support)
- Ø 05/00751/FUL – Old Hall, Shalford Road – Erection of grainstore. (Support)

It was unanimously agreed to approve the above recommendations.

**19.2 Planning Results**

Proposed Development at 55-57 Shalford Road

Response received from BDC noted – no further action required.

05/20

**ROADS AND PUBLIC SAFETY**

**20.1 Street Lighting**

No lights currently out of action.

**20.2 Policing Issues**

- Ø To discuss any problems in the village – Use of mini-motorbikes within the village has been reported. There has also been a complaint from users of the village hall regarding youths kicking balls against the walls – Clerk to forward to PC Keaney.
- Ø Damage to Pump – Village Green – Clerk currently in the process of obtaining the insurance details so that a claim can be made.

**20.3 Foundry Site – Cllr Roger Jiggins**

It was agreed to defer this item to the next agenda in Cllr Jiggins' absence.

**20.4 Speeding in Dunmow Road**

Response received from ECC stating they have asked Essex Police to investigate our request for a lower speed limit.

**20.5 Removal of Redundant Road Sign**

Cllr Harold Giles reported the sign is near the entrance to Fargo – it was agreed to request the Clean Team remove it.

**20.6 Low Telephone Cables – Shalford Road**

Response received from ECC stating they have requested BT undertakes the necessary work to the cables.

05/21

**RAYNE'S ENVIRONMENT**

**21.1 Village Hall**

Drainage – Second estimate received for the whole connection (£13,000). It was Proposed Cllr John Wootton, Seconded Cllr Mike Bamford and unanimously agreed to draw up a specification for tenders to be received in time for further discussion at the 2005 Precept meeting.

**21.2 War Memorial (Maintenance)**

Following discussion on the need to re-gravel the area, it was Proposed Cllr Diane Shepherd, Seconded Cllr Joanne Fish and unanimously Resolved to purchase the shingle.

**21.3 Overhanging Vegetation**

It was reported that the majority of residents have responded quickly to request to clear foot-paths, however it was agreed to ask BDC for further advice concerning a property in Shalford Road.

#### **21.4 Street Scene Partnership 2005-2006**

It was Proposed Cllr John Wootton, Seconded Cllr Diane Shepherd and unanimously Resolved to sign the Partnership Agreement.

**05/22**

#### **FINANCE**

- 22.1 £20.33 McAlpine – Lighting Maintenance Apr)
- 22.2 £352.73 Mrs Whiteside – Clerks Salary (Apr)
- 22.3 £129.98 Mrs Whiteside – Expenses (Photocopying/Postage)
- 22.4 £46.99 E-On Energy – Quarterly Energy Charge
- 22.5 £340.91 EALC – Affiliation Fee
- 22.6 £276.88 Mr Peake – Groundsman (Dec-Mar)
- 22.7 £55.00 Mr Peake – Petrol
- 22.8 £25.00 Mr J. Metson – Repairs to Noticeboard
- 22.9 £294.88 Nitrex – Village Computer (Broadband)
- 22.10 £10.00 All Saints – Hall Hire (Parish Plan)
- 22.11 £1043.18 Allianz Cornhill – Insurance
- 22.12 £89.87 Banner – Stationery
- 22.13 £208.89 Allianz Cornhill – Insurance (Ride on Mower)

It was Proposed Cllr Harold Giles, Seconded Cllr Mike Bamford and unanimously Resolved to make the above payments.

#### **22.14 ECC Grant to Parish Councils**

£1000 grant received – Members agreed the grant should be used to install the Hearing Loop and to purchase the necessary safety equipment, including signage, required for the Handyman.

#### **22.15 Safety Equipment & Clothing**

Purchase of necessary equipment agreed under Item 22.14.

#### **22.16 Hearing Loop**

Purchase of Hearing Loop agreed under Item 22.14.

**05/23**

#### **MEETINGS / SEMINARS / CONSULTATIONS**

##### **23.1 Circulation Folder**

Cllr Martyn Phillips informed members of interesting/relevant items.

##### **23.2 Health Issues**

Verbal report by Cllr Ian MacNee.

##### **23.3 Braintree District Local Plan Review – Proposed Modifications**

It was agreed no response was required.

##### **23.4 Village Hall Liaison Meeting – 16<sup>th</sup> May**

Various agenda items were agreed.

##### **23.5 Consultation on the Proposal to Close Braintree Clinic**

It was agreed no response was required.

##### **23.6 EALC Courses**

- Ø Planning – 11<sup>th</sup> May 10am-3pm, £41/delegate – Cllr Phillips to attend.
- Ø Law & Procedures – 16<sup>th</sup> June – No interest expressed.

**23.7 Draft Joint Municipal Waste Management Strategy for Essex**

It was agreed no response was required.

**23.8 BALC Annual Meeting**

Thursday 12 May, 7:30pm at Causeway House – Cllr Phillips to attend.

**05/24 DATE OF NEXT MEETING**

The next meeting will be held on **Monday, 6<sup>th</sup> June 2005.**

**ANNUAL PARISH ASSEMBLY** – Monday, 23<sup>rd</sup> May @ 7:30pm.

**05/25 CLOSURE**

The meeting closed at 9:15 p.m.

Signed: \_\_\_\_\_

CHAIR OF THE COUNCIL

Date: \_\_\_\_\_