

08/19

POLICING ISSUES

- ✍ There is much concern about the recent spate of residential burglaries and attempted break-ins within the last 6 weeks. Residents will be urged again to remember to deadlock their doors.
- ✍ Zigzags outside the Post Office: It was Proposed Cllr Jiggins, Seconded Cllr Bulkeley and unanimously Resolved to write a letter to the Police to seek clarification on the policy regarding the reporting of vehicles parking on the zebra crossing zigzags. The reply will be brought back to the next meeting. There was also a question about whether there are any parking restrictions on the speed bumps. This will also be queried with the Police and the reply brought to the next meeting.
- ✍ It was Proposed Cllr West, Seconded Cllr Bamford and unanimously Resolved to agreed to write to Trading Standards about the large number of lorries that appear to be over the 7.5 ton weight limit and using the village roads, despite restrictions. Trading Standards will be attending the Cluster Meeting so any results gathered can be discussed then.
- ✍ Youths are now congregating up Pods Lane, at Moors Farm. Clerk will pass this information on to the Community Warden
- ✍ A beige caravan appears every now and then in the layby adjacent to the playing field – Clerk will pass this information on to the Community Warden.
- ✍ Clerk will find out when the next Neighbourhood Action Panel meeting is and circulate the information with a view to sending a Parish Council representative.

08/20

ADMINISTRATION**20.1 Clerk's Report**

The Report for May was received and the progress of various issues was noted. The Clerk will check with Matt Reeve from ECC Highways about the ownership issue for the Barnards footpath.

20.2 Parish Council Policies

- ✍ The following drafts were received and will be considered, with a view to adopting them at a future meeting:
 - Complaints Policy
 - Freedom of Information Policy
 - Bullying and Harassment Policy
 - Equal Opportunities Policy

✍ It was agreed that Cllrs Doré and Bulkeley will draft a Health & Safety Policy, to incorporate Lone Working and Mobile Phone use in Vehicles. This will be circulated and brought back to a future meeting with details of any further arrangements that are required.

20.3 CIP Matters

✍ Fire safety and escape: It was agreed that the Village Hall Committee will be asked to look at how to create a fire escape route from the CIP office if the current route to the Village Hall was blocked. The Clerk will keep a mobile phone in the office when working there.

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08/21

BDC MATTERS**21.1 Planning Applications**

- ✂ 08/00797/FUL: 20 Medley Road – Erection of two storey rear extension
It was Proposed Cllr MacNee, Second Cllr Rawlings and unanimously Resolved to support this application.
- ✂ 08/00822/FUL: 14 New Road – Erection of two storey rear extension
It was Proposed Cllr MacNee, Seconded Cllr Shepherd and unanimously Resolved to support this application.
- ✂ 08/00826/FUL: The Commons, School Road – Erection of replacement dwelling and outbuildings for swimming pool and garages including demolition of existing house.
It was Proposed Cllr Shepherd, Seconded Cllr Bamford and unanimously Resolved to support this application.
- ✂ 08/00828/FUL: Manorville Cottage, School Road – Erection of two storey side extension.
It was Proposed Cllr Bamford, Seconded Cllr Shepherd and unanimously Resolved to support this application.

Planning Appeal – Postponement

06/00425/COU3; APP/Z1510/F/08/2061789

Hazelmere Farm, Dunmow Road: William Smith and Adam Smith

It was noted that the appeal hearing scheduled for 24 July 2008 has been postponed with the new date yet to be determined.

BDC Planning Committee

- ✂ 08/00665: Lynray, Gore Lane – Erection of one and a half storey side extension. Application to be determined at the Planning Committee meeting on 13 May at 7.15pm, Causeway House. Cllrs Phillips and Rawlings will attend this meeting, however, it is yet to be confirmed whether this case has been postponed to a later date. Clerk will confirm.

21.2 Planning Committee

- ✂ Note Minutes of Planning Meeting held on 21 April 2008: These will be circulated in the next week.
- ✂ Determine next meeting date: The next meeting would be due on 19 May, however there are no relevant planning applications this month and the meeting is not therefore required. It was agreed to provisionally book a Planning Committee meeting for the third Monday of each month with confirmation should the meeting be required.

Representations Determined by Planning Sub-Committee

- ✂ 08/00665/FUL: Lynray, Gore Lane. It was Proposed Cllr Jiggins, Seconded Cllr Giles and unanimously Resolved to OBJECT to this application.

21.3 Planning Results

The following applications have been GRANTED:

- ✂ 08/00277/FUL: 17 Shalford Road – Proposed garage conversion, front dormers, porch and alterations.
- ✂ 08/00363/FUL: 34 Shalford Road – Erection of single storey rear extension
- ✂ 08/00389/COU: Manorcroft, School Road – Change of use of part of paddock area and provide outbuildings (garage and gym).

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✍ 08/00426/LBC: The Swan, 1 The Street – Removal of chimney stack to left flank wall and render to match existing. It was confirmed by the Clerk that the chimney will be rebuilt under this application.

21.4 Land at Braintree Green, Queenborough Lane

It was Proposed Cllr Jiggins, Seconded Cllr Shepherd and unanimously Resolved to send a letter to BDC in support of this application.

21.5 Braintree Green Spaces Strategy

Cllr Phillips will respond to BDC on this consultation.

08/22 ROADS AND PUBLIC SAFETY

22.1 Street Lighting

The light outside Waveney, in School Road is still not working. This has been reported but the Clerk will contact A & J Lighting again.

22.2 Community Warden Parish Report

The report from March 2008 was noted. The fly tipping at the Perkins roundabout will be reported to BDC again as it has not been cleared up. Cllr Doré will analyse the trend patterns from the last six months' reports. Clerk to pass these on.

08/23 RAYNE'S ENVIRONMENT

23.1 Village Hall Matters

- ✍ A new light has been put on the front of the building to improve the lighting across the car park.
- ✍ The Village Hall Committee accounts have been audited and will be posted on the Charity Commission website. A copy was passed to each Councillor.
- ✍ Quotes are being received to replace broken and missing tiles on the roof.
- ✍ Golf balls are being hit on the playing field. This raised the issue of bye-laws. Clerk will find out what bye-laws, if any, the Parish Council have.
- ✍ Cllr West has taken on the cutting of the patch of grass outside the CIP.

23.2 Rayne Hall Farm Barns

No further progress has been made on the Barn developments. This will be brought back to the June agenda. Clerk to contact BDC for up to date situation.

23.3 Churchyard Extension

A date has been agreed between the Councillors for a meeting with the PCC. Clerk will arrange this with Rev Philip Meader.

23.4 Memorial Benches

There is room for additional benches along the Gore Road side of the playground and around the outside of the playing field. These would need to be reasonably indestructible and easy to mow round. It was agreed to put this on the next agenda to agree the location of the benches and put the details together. There will be only one specification of bench available.

23.5 All Saints Church Festival – Yesteryear Rayne

Cllr Jiggins will provide some archive information to Cllrs Rawlings and Giles, who will help the Clerk to put the exhibition together.

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23.6 Footpaths

- ✍ Concern was raised about the footpath from the 'Saling Oak' to Rayne, as the vegetation has grown over the metalled footpath. The Clerk will report this to ECC Highways with a copy to Cllr Roger Walters.
- ✍ A pothole on the Braintree bound carriageway near the bridge going to Felsted will be reported.
- ✍ School Road: Gulley kerb has been blocked for some time and the footpath has now collapsed. The Clerk will report this to ECC.
- ✍ Footpath Committee: The meeting with landowners has not yet happened, but two have already agreed to the cutting along the footpaths and this will be commenced shortly. Some bridges need to be upgraded and the Friends Of The Flitch Way have volunteered to do this work.
- ✍ Pods Lane: – gas company hedges overgrown, gate into the paddock is broken. Needs cleaning up.
- ✍ The river has become quite a problem and needs cleaning out. It was agreed to write to the Environment Agency.
- ✍ Hard core has reportedly been tipped into the brook up stream of the pumping station.
- ✍ The handset in the Shalford Road phone box has been smashed. Clerk to report this to BT.

23.7 Encroachment onto Public Land

- ✍ Parking: Inconsiderate parking on junctions and grass verges etc is still an issue. It was agreed that Cllr Phillips will put an article in the Focus magazine to highlight the issue.
- ✍ The sight line at the Dunmow Road end of the Lane has been encroached by a hedge which has not been cut back far enough. The Clerk will write to ECC with this concern.
- ✍ Shalford Road (filling of ditch): Planning consent for 17 Shalford Road was granted but the Parish Council had written to express their concern about the ditch being filled in. This has now happened and the Clerk will write to BDC to try and obtain a remedy for this. The rear fence has been extended approximately a metre onto the church land, which will also be reported by the allotments association.
- ✍ Brunwin Road: The road sign at the Capel Road end been removed and fixed to the fence, as gravel has been put down on the sight line to enable a car to be parked there. The Clerk will write to ECC Highways about this issue.
- ✍ The junction boundaries of various roads may benefit from white lining, to assist the Police with parking enforcement. It was agreed to request lining to Shalford Road and Capel Road, Capel Road and Capel Close; Capel Road and Leyside, Capel Road and Brunwin Road, Brunwin Road and Shalford Road This issue is to be further discussed at the June meeting.

08/24

FINANCE

It was Proposed Cllr MacNee, Seconded Cllr Bulkeley and unanimously Resolved to make the following payments:

24.1	£348.44	Mrs Potter – Clerks Salary
24.2	£306.80	Andrew Vodden – Assistant Groundsman Salary
24.3	£245.60	Philip Monk – Assistant Groundsman Salary
24.4	£42.89	Acumen – Wages Services (Apr)
24.5	£269.89	Ray Peake – Groundsman Pay

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24.6	£23.59	Lighting Maintenance (Apr)
24.7	£168.00	Village Hall – CIP Hire and Holiday Toilets
24.8	£48.00	ECC – Hire of Rayne School Hall 21.4.08
24.9	£287.88	MSS Alarms – Annual Maintenance Agreement Renewal
24.10	£375.51	EALC Affiliation Fee (£81.89 payable to NALC)
24.11	£52.00	EALC – Employment Issues Course – Clerk
24.12	£47.36	Anglia Sign Casting Company Plaque (Wane)
24.13	£25.95	Signs & Designs of Perth (Village of Year Plaque)
24.14	£64.57	Lighting – Call Out and Repair Charge
24.15	£239.88	Nitrex Ltd – Broadband Annual Fee
24.16	£18.46	Ernest Doe Ltd
24.17	£85.38	E-On Electricity Bill
24.18	£54.39	Cllr Roger Jiggins – Repayment for Petrol
24.19	£11.96	Cllr Martyn Phillips – Repayment for Picture Frames
24.20	£729.68	CGM Groundcare – Hedgetrimmer, Brushcutter
24.21	£2226.62	CGM Groundcare – Flail Mower
24.22	£10.86	Ernest Doe – Balance owed from invoice under minute 08/10.17 from April Agenda.

24.23 Renewal of Insurance

It was Proposed Cllr Doré, Seconded Cllr Shepherd and unanimously Resolved to accept the renewal of all the Parish Council insurances with Allianz Cornhill, unless cheaper like for like cover can be found before expiry. The Clerk will use contacts to be provided by Cllrs Bamford and Jiggins to get comparative quotes.

24.24 Councillor Photographs

It was Proposed Cllr West, Scodned Cllr MacNee and unanimously Resolved to accept the quotation from Jessica Dawson to take the Councillor photographs for the website. Cllr Phillips will arrange this.

24.25 RCCE Membership

It was Proposed Cllr West, Seconded Cllr Bamford and unanimously Resolved to join the RCCE. The Clerk will arrange this.

24.26 A & J Lighting Solutions

It was agreed to defer the inclusion of recently installed bollard lights until the quotation for renewal of the contract in August, is received.

24.27 Purchase of Graffiti Removal Products

It was Proposed Cllr Rawlings, Seconded Cllr Bamford and unanimously Resolved to purchase products to remove grafitti in the village. Cllr Jiggins will arrange this.

To agree the exclusion of the public and press for the consideration of the following item for the reasons set out in Part 1, Schedule 12(A) of the Local Government Act 1972.

Proposed: Cllr Rawlings, Seconded Cllr Bulkeley and unanimously Resolved.

Whilst the following items of business were discussed in private session, they do not contain any confidential information and are therefore admissible in the public domain.

24.28 Oak Meadow

The land is currently on the open market and the for sale boards will go up shortly. No further progress on this at present.

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08/25 MEETINGS / SEMINARS / CONSULTATIONS**25.1 Circulation Folder**

Cllr Martyn Phillips highlighted relevant and interesting items.

25.2 Health Issues

Report by Cllr Ian MacNee.

The PCT Board Meeting reported that the budget came in at £8M under last year.

25.3 Meetings and Training

✍ BALC Annual Meeting – 14 May at 7.30pm, Causeway House. This meeting was noted and will be attended by representatives.

08/26 DATE OF NEXT MEETING

The next Parish Council meeting will be held on: **Monday, 2 June.**

Items for the agenda to the Clerk by Monday 19 May 2008 at the latest.

08/27 CLOSURE

The meeting closed at 9.50pm

Signed Chairman of the Council

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