

RAYNE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY, 5 NOVEMBER 2007

PRESENT: Councillor Michael Bamford Keith Rawlings
Adam Bulkeley Pat Roberts
Chris Doré Diane Shepherd
Harold Giles Dean West
Roger Jiggins
Ian MacNee

Also in Attendance: PC Chris Brooksbank
Matt Wilson, ECC Flitch Way Ranger
Two members of the public
Mrs Philippa Potter – Clerk

PUBLIC FORUM

- Ø A member of the public raised the issue of the proposed access in to the potential development at the Foundry Site, which has recently been acquired by Knight Developments. He advocated that the access to the development be entirely from The Street and not from Brunwin Road. The Parish Council advised that no detailed plans had yet been submitted to BDC for this site but once this has taken place, members of the public are entitled to make their objections/representations at this time, as well as attending the Parish Council meeting when the plans are discussed.
- Ø Matt Wilson, Flitch Way Ranger had attended to advise the Parish Council that the site office will shortly be relocating to the Discovery Centre at Great Notley. He also advised that he will be moving on to a new job in the New Year. There will be a change in staffing but all services will remain unchanged. The Parish Council wished Matt luck in his new job and thanked him for all his good work at the Flitch Way.
- Ø PC Chris Brooksbank introduced himself as one of the two new Neighbourhood Specialist Officers, with responsibility for Rayne and Great Notley. The Officers intend to spend equal time in both parishes and maintain a visible police presence. The report of incidents from last month included two residential burglaries. There were 33 calls regarding Rayne, with 9 offences being committed. Out of those, 4 offences were detected and a total of 7 arrests have been made. This brings the detection rate for Rayne to approximately 40%. PC Brooksbank is aware of the anti-social behaviour issues experienced recently and is hoping to increase patrols at the appropriate times. He asked that every incident be reported to the police, in order for the problem to be accurately assessed and enable more targeted action to follow.

07/81 APOLOGIES FOR ABSENCE

Cllr Martyn Phillips sent his apologies for absence.

07/82 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 1 OCTOBER 2007

It was Proposed Cllr Ian MacNee, Seconded Cllr Dean West and Resolved 9 for and 1 against, to accept the minutes as a true record.

07/83 DECLARATION OF INTERESTS

- Ø Cllr Mike Bamford declared a Personal Interest in item, 86.1 as a member of the Village Hall Committee, and item 86.2 as a resident.
- Ø Cllr Adam Bulkeley declared a Personal Interest in item 86.2 as a resident.
- Ø Cllr Dean West declared a Personal Interest in item 86.1 as a member of the Village Hall Committee.
- Ø Cllr Roger Jiggins declared a Personal Interest in item 86.5 as owner of the land under discussion.
- Ø Cllr Keith Rawlings and Cllr Pat Roberts declared a Personal Interest in item 87.13 and 87.14 as members of the Web Steering Committee.

In accordance with the Code of Conduct, all Councillors remained in the meeting, unless stated otherwise, and took part in the discussion for all the above items and the vote thereon.

07/84 BDC MATTERS

84.1 Planning Applications

Ø 07/02097/FUL: High Noon, Fairy Hall Lane - Demolition of existing bungalow and erection of replacement dwelling. It was Proposed, Cllr Diane Shepherd, Seconded Cllr Ian MacNee and Resolved 5 for and 2 against, to support this application.

For Info: Applications Determined by Planning Sub-Committee

Ø 07/02025/FUL: 41 Shalford Road - Erection of single storey rear extension.

Ø 07/01968/FUL: Hazelmere Farm, Dunmow Road - Replacement building of existing building unit No. 4.

Ø 07/02061/FUL: 56 Shalford Road - Erection of conservatory

The Sub-Committee have agreed to support all of these applications.

84.2 Planning Results

The following applications have been GRANTED:

Ø 07/01714/FUL: 23 The Maltings - Erection of single storey rear extension and first floor side extension.

Ø 07/00872/FUL: Moors Farm, Moors Lane: Conversion of barn to provide a holiday cottage. The Clerk will investigate if the conditions advocated by the Parish Council were included in the permission.

07/85 ROADS AND PUBLIC SAFETY

85.1 Street Lighting

Ø Lights reported as out of action and now fixed: 3 Gore Road, 4 Hance Lane pathway and 2 Medley Road.

Ø Street light at the Primary School has now been fixed.

Ø Bollard Lighting, Phillips Close pathway - one light was out of action. A replacement bulb has been ordered.

85.2 Policing Issues

Ø The Village Hall gates were reversed into and damaged. Cllr Dean West will inform PC Brooksbank.

Ø Hedingham Coaches have been using an unsuitable road as a route for their buses. Clerk to write to ask them to divert.

85.3 ECC (Permitted Parking Area and Special Parking Area)(Consolidation) Order 2007

The above parking order relating to the area outside Rayne Primary School, Capel Road, was noted.

07/86 RAYNE'S ENVIRONMENT

86.1 Village Hall Matters

Ø Header Tank: A quote is being obtained for this work and will be taken to the Precept meeting.

Ø Roof: This issue is still being looked at with some quotes being obtained. The outcome of the Oak Meadow negotiations will determine the way forward but in the short term it needs to be patched up.

Ø Anti-Social Behaviour: The police are intending to patrol more often and more visibly to deter these incidents. The Clerk holds an ASB Log Book for any incidents to be recorded in, but these must also be reported to the police. An item will be put in the Focus to this end and will also be sent out on the email forum and put on the website.

86.2 Elms Estate

The first draft letter was discussed and some alterations made. The Clerk will redraft and liaise with Cllr Adam Bulkeley before bringing this back to the next meeting. It is intended to launch this initiative in the New Year.

86.3 Rayne Hall Farm Barns

Due to a change in personnel at ECC, it was agreed to write to the new person responsible for Historic Buildings, to update him on the history of this case and reiterate the Parish Council's concerns. A letter will also be sent to BDC Enforcement.

86.4 Groundsman/Assistant Groundsman Issues

It was agreed to arrange interviews for the Assistant Groundsman with the Personnel Committee. Clerk to acknowledge applications and arrange the interviews.

86.5 Footpaths

Ø Cllr Roger Jiggins responded to the correspondence received by advising that he had ensured the footpath in question had been redefined using tractor wheels, as per the current guidelines. The second footpath will also be redefined in the same way. Clerk to reply to the parishioner's letter.

Ø The issue of fencing being erected on the open plan estates was raised. This will be put on the next agenda.

86.6 Village Patrols with the Community Warden and PCSOs

Parish Councillors were keen to take part in these monthly patrols. Clerk to obtain details of the dates and times so a rota can be drawn up.

07/87 FINANCE

87.1	£23.59	Just Lamps - Lighting Maintenance (Oct)
87.2	£348.18	Mrs Potter - Clerks Salary (Oct)
87.3	£19.39	Acumen - Wages Services (Oct)
87.4	£68.00	Village Hall - Labour and cleaning materials - Toilets (Oct)
87.5	£39.50	All Saints - Hire of OSR (Jul, Aug, Sept)
87.6	£223.25	BDC - Hire of refuse vehicle
87.7	£82.97	Banner Stationery
87.8	£34.60	Banner Stationery
87.9	£91.95	Banner Stationery
87.10	£85.38	E-On Energy - Street Lighting (Jul-Sept)
87.11	£33.25	Mrs Potter - Expenses/postage (Aug-Nov)
87.12	£40.00	Rayne Primary and Nursery School - Hall Hire

It was Proposed Cllr Harold Giles, Seconded Cllr Michael Bamford and unanimously Resolved to make the above payments.

87.13 Precept Issues

- Ø Church Lane Repairs
- Ø Bins for the Playground
- Ø Planters for The Street
- Ø Replace the Skate Park Spine Ramp
- Ø Web Steering Group - Hosting expenses
- Ø Memberships - RCCE
- Ø Costings for CIP toilet opening during school holidays
- Ø Replacement dog bin for the playing field
- Ø Requests for Donations: Citizens Advice Bureau and Stop Stansted Expansion

It was agreed to take all of the above items to the Precept Meeting on 19 November 2007, along with the following issues:

- Ø Purchase and Replacement of Equipment: Groundsman's Strimmer - approximate cost: £340.

- Ø Tree Surgery - request for budget to be £600
- Ø Churchyard repair of tombs - Cllr Roger Jiggins to pass details to the Clerk
- Ø Increase of Chair's allowance to £100

87.14 Village of the Year Competition

- Ø Calor ITC Monies: It was suggested that the £1500 fund be split as follows:
 - £300 towards a new CIP computer
 - £100 towards webmaster software
 - £250 for advertising
 - £850 towards a new Clerk's computer
- Ø Village Signs: It was Proposed Cllr Adam Bulkeley, Seconded Cllr Dean West and unanimously Resolved to approach ECC to ask if a sign can be added to the existing sign relating to the Calor wins. Clerk to write to BDC.
- Ø Calor have offered to install a 1200 litre bulk gas tank and pipe work to the house to anyone in the Parish for a price of £100. This offer will be advertised in the Focus.

87.15 Village of the Year Bench

The Parish Council would like to investigate whether the bench can be obtained for a lower price than the quote currently received. Cllr Harold Giles will look into this and report back to the next meeting.

87.16 Accountancy Support - Clerk

The Council was advised that Mrs Whiteside had provided some training for Mrs Potter (as the new Clerk) with regard to the budget and precept procedures. It was Proposed Cllr Roger Jiggins, Seconded Cllr Diane Shepherd and unanimously Resolved to endorse this training and reimburse Mrs Whiteside for her time.

87.17 Remembrance Wreath

Cllr Ian MacNee has taken delivery of the Parish Council's Wreath. The cost was £18 but it was suggested that the Parish Council add to this with a donation to make a total of £25. The Clerk will check the funds in the Chair's allowance and will bring this back to the next meeting.

07/88 MEETINGS / SEMINARS / CONSULTATIONS

88.1 Circulation Folder

Cllr Pat Roberts informed members of interesting and relevant items.

88.2 Health Issues

Cllr Ian MacNee has not attended any meetings recently but will be attending a hospital meeting next week.

88.3 Meetings and Training

- Ø Councillor Training Day: The feedback from this training was extremely positive and the Parish Council thanked Cllr Pat Roberts for facilitating this.
- Ø The Council noted dates and times of other relevant meetings.

07/69 DATE OF NEXT MEETING

The next Parish Council meeting will be held on **Monday, 3 December 2007**. Items for the agenda to the Clerk by 22 November 2007.

07/70 CLOSURE

The meeting closed at 9:15 p.m.

Signed: _____
CHAIR OF THE COUNCIL

Date: _____