

Cllr Giles asked if Cllr Banthorpe could contact BDC with regard to arranging a meeting with the relevant person to come out to meet them with regard to prevention of parking by travellers on unauthorised sites. Cllr Jiggins is to be involved with this meeting also.

08/112

POLICING ISSUES

PCSO James Graham attended to give an update on police activity in Rayne over the last month. There have been 20 incidents, which is 7 less than September, and of these only four resulted in a crime report. These were summarised as follows:

- ✍ 1 Oct - BT cable theft – this is happening across the county.
- ✍ 2 Oct - theft of garden equipment and solar lights.
- ✍ 4-6 Oct - theft of tax disc from an insecure vehicle.
- ✍ 16 Oct - property theft.

Complaints of inconsiderate parking and blocking of pavements have been dealt with by PCSOs and seem to have been successful.

PCSO Graham was made aware of the complaint made on 2 November by Cllr West, of the criminal damage and destruction of the picnic bench in the playground. According to the CCTV footage, this was timed at approximately 1.00am on Saturday 1 November and was perpetrated by a group of about 12 youths. Police will be viewing CCTV this week.

There have also been some theft problems concerning items of cutting equipment and vehicles being broken into on Halloween, on commercial premises.

The damaged vehicle parked on Shalford Road has been looked at by the PCSO who has asked the owner to remove it within one month. Concerns were expressed from Parish Councillors as to the dangerous nature of the situation. The Clerk will write to the Police to follow this up.

08/113

ADMINISTRATION

113.1 Clerk's Report

- ✍ Councillors requested that a copy of the report be put in the agenda packs rather than being emailed out.
- ✍ Cllr Doré confirmed that he had sent the final Memorial Bench policy to the Clerk by email.
- ✍ The Quality Parish Council work is to be included on the report along with the Clerk's CiLCA work.
- ✍ The proposed footpath on The Street outside Barnards to go on.
- ✍ Re: Footpath along Shalford Road from the Swan junction - It was requested that the Clerk contact Olive Cowell of ECC to arrange for the Parish Council to see the final plans.

113.2 Parish Council Action Plan

Cllr Phillips went through the revisions to the Action Plan and showed that the Parish Plan Action Plan has been incorporated to create one document. It was agreed to take this to the next agenda - to review the action plan and decide how take this forward to involve villagers. It was also agreed to invite the Chairman of the Parish Plan Action Group to look at the revisions and be involved in the process.

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Some amendments were put forward as summarised:

- ✍ Annual report printing – cost to be put in at £150.
- ✍ Improved communication with Council – the website needs to be incorporated into this section (pg 15).
- ✍ War Memorial, page 4 - add David McGregor's name on the action plan as he undertakes the grass cutting.

It was Proposed Cllr Shepherd, Seconded Cllr Jiggins and unanimously agreed to adopt the new Action Plan, subject to the above amendments.

113.3 Health and Safety Policy

It was Proposed Cllr Shepherd, Seconded Cllr MacNee and unanimously agreed to adopt the Health and Safety Policy. The completed policy was then signed by Chairman A copy of the policy will be provided to the Groundsmen.

The next stage is to collate copies of driving licences and a central list of all relevant training courses. First Aid course requirements will follow along with other risk assessments.

08/114

BDC MATTERS

114.1 Planning Applications

None

114.2 Rayne Parish Council Planning Committee

- ✍ Date of next meeting: 10 November 2008 (prior to Village Hall Liaison Meeting), if needed.

114.3 Planning Results

The results were noted:

The following application has been GRANTED:

- ✍ 08/01509/FUL: 20 Medley Road – erection of two storey rear extension.

114.4 BDC Enforcement Case Details

The following enforcement cases were noted:

- ✍ 08/00326/NCC3: Rayne Foundry, The Street – breach of condition 26, submission of dust and mud control scheme.
- ✍ 08/00350/COU3: Broadfields Farm, Dunmow Road – change of use from B1/B8 to A1.
- ✍ 08/00289/COU3: Mill House, School Road – Car repair business being operated at premises.

08/115

ROADS AND PUBLIC SAFETY

115.1 Street Lighting

Bollard lights: The vandalised light has been replaced and is working, however the light next to it is still out. This has been reported again.

115.2 Footway Repairs

- ✍ Cllr Phillips has written an article for the December Focus.
- ✍ Clerk is awaiting confirmation of a new meeting date for an ECC site visit with Matthew Reeve.

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115.3 Parking Restriction – Junction Station Road/The Street

The Clerk will write to BDC/ECC to ascertain the current status of this restriction. Parking outside the Foundry site on The Street was reported. Clerk will inform the relevant authorities.

08/116 RAYNE'S ENVIRONMENT**116.1 Village Hall Matters**

Following the destruction of the picnic bench in the playground, the Village Hall Committee asked if the Groundsmen could assist in removing the broken wooden posts that are protruding from the playing surface. Cllr Jiggins and Cllr Phillips will look at this in the morning and arrange for the necessary assistance.

116.2 Foundry Site – Sewerage Works

Update on current situation was discussed in the Public Forum.

116.3 Rayne Hall Farm Barns

Update on current situation was received from Cllr Jiggins.

116.4 Churchyard Extension

Nothing further to report at this meeting. A further meeting with the PCC will be arranged in the New Year to continue discussions.

116.5 Remembrance Wreath

Cllr MacNee agreed to lay the Parish wreath at the service on 9 November.

08/117 FINANCE

It was Proposed Cllr Bulkeley, Seconded Cllr Doré and unanimously resolved to make the following payments:

117.1	£348.44	Mrs Potter – Clerks Salary
117.2	£306.80	Andrew Vodden – Assistant Groundsman Salary
117.3	£306.80	Philip Monk – Assistant Groundsman Salary
117.4	£ 19.39	Acumen – Wages Services (Oct)
117.5	£ 37.89	A&J Lighting Solutions - Lighting (Oct)
117.6	£ 55.00	CIP/Office Hire (Oct)
117.7	£ 49.00	CIP Toilet Opening (Oct)
117.8	£ 85.38	E-on Electricity Bill
117.9	£ 69.27	A&J Lighting Solutions Repair Work
117.10	£250.00	E J Welding – Repair of Railings – Church Yard
117.11	£977.60	Accounts Package, Training, Annual Support

117.12 Items to be Considered at the Precept Meeting

This was discussed and all relevant items will be included in the precept meeting agenda and papers.

08/118 MEETINGS / SEMINARS / CONSULTATIONS**118.1 Circulation Folder**

Cllr Phillips highlighted the most relevant and interesting items.

118.2 Health Issues

Nothing to report.

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118.3 Meetings and Training

The following event was noted:

- ✍ Greenfields Community Information Event: Weds 19 November 3.30-5pm at Braintree Town Hall Centre.

08/119**DATE OF NEXT MEETING**

The Precept and Budget meeting will be held on: **Monday 24 November 2008** at 7.30pm in the Old Schoolroom, Shalford Road.

The next Parish Council meeting will be held on: **Monday, 1 December 2008**, at 7.30pm in the Old Schoolroom, Shalford Road.

Items for the agenda to the Clerk by Monday 17 November 2008 at the latest.

08/120**CLOSURE**

There being no other business, the meeting closed at 8.50pm.

Signed Chairman

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