



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter
 20 Gore Lane, Rayne, Braintree, Essex CM77 6TU
 Tel/Fax: (01376) 552489
clerk@rayne-essex.gov.uk
www.rayne-essex.gov.uk

MINUTES OF THE MEETING HELD MONDAY 2 NOVEMBER 2009

Present:

Pat Roberts (Chair)	Keith Rawlings
Adam Bulkeley	Trevor Rippingale
Harold Giles	Diane Shepherd
Roger Jiggins	Dean West
Ian MacNee	

In Attendance: Philippa Potter (Clerk)
 Cllr Michael Banthorpe.
 One member of the public

09/96 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Chris Doré and Cllr Martyn Phillips.

09/97 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 5 OCTOBER 2009

It was Proposed Cllr Bulkeley, Seconded Cllr MacNee and unanimously Resolved to accept the minutes as a true record.

09/98 DECLARATION OF INTERESTS

? Cllr West declared a personal interest in item 90/110 as Chair of Rayne Youth Football Club who are leasing part of Oak Meadow.

09/99 POLICING ISSUES

There were no representatives from the police at this meeting. The issue of parking on pavements was raised and the question of what is and is not enforceable was asked. The Clerk will forward the police guidelines round to all Councillors for their information.

09/100 PUBLIC FORUM

A member of the public attended the meeting to discuss the issue of parking in Shalford Road, outside the Old Schoolrooms. There is a major problem with cars parking here as they then obstruct the road as vehicles on the opposite carriageway are stationary at the traffic lights. The Parish Council acknowledged that parking in this area is being looked in to and they would be liaising with the Old Schoolroom Committee, the Police and Essex County Council Highways to try to find a solution.

Signature:

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday 10.30 – 1pm & Thursday 9:30 am – 12:00 noon



Cllr Mike Banthorpe also spoke to the Council on the following issues:

- ? He advised that there is a Police Community Partnership meeting to be held on Wednesday 4 November at 7.30pm. Two Councillors will hopefully be able to attend and report back to the next meeting.
- ? The BT consultation regarding the fate of the public telephone and box on Shalford Road was discussed. Cllr Banthorpe will feed back to Braintree District Council (BDC) the Parish Council's wish to keep the phone in place, as it was used a total of 227 times in the last 12 months. If this is not possible, the Parish Council will discuss whether to adopt the phone box at the next meeting.
- ? Foundry Site: A new planting plan was passed to the Clerk for the file.
- ? Cllr Banthorpe will forward the recycling sack delivery schedule to the Clerk for the CIP.
- ? Cllr Banthorpe advised that the proposal by BDC to scrap the Parish Support Grant was being discussed by Cabinet. The Parish Council wish to put a representation in to strongly object to this spending cut as it will have an adverse effect on all Parish Councils. The Clerk will find all necessary information to take this forward and it was agreed that there would be a meeting prior to the Precept meeting on 23 November 2009, or an item on the Precept agenda, starting at 7pm, to discuss the Parish Council's response.

09/101 **ADMINISTRATION**

101.1 **Clerk's Report**

The Clerk's Report was received and Councillors were updated on action that had been taken since publication. The following issue was raised:

- ? Foundry Site: find out where the sewers connect to from the site.

101.2 **Action Plan**

It was Proposed Cllr Bulkeley, Seconded Cllr MacNee and unanimously Resolved to adopt the 2009/2010 Action Plan.

101.3 **Meeting Dates – 2010**

This item has been postponed to the December meeting.

09/102 **BDC MATTERS**

102.1 **Planning Applications**

- ? 09/01264/FUL: Cottage Acre, Fairy Hall Lane – erection of detached garage. It was Proposed Cllr Bulkeley, Seconded Cllr MacNee and unanimously agreed to make no comment on this application.
- ? 09/01299/FUL: 29 Shalford Road – Replacement of existing garage with new garage with space in roof to be used as storage/office area. It was Proposed Cllr MacNee, Seconded Cllr Bulkeley and unanimously agreed to make no comment on this application.

102.2 **Planning Committee**

- ? The minutes of the Planning Committee held on Monday 19 October will be noted at the December meeting.
- ? It was noted that the decision made by the Planning Committee on 19 October 2009, was to support the following applications:

Signature:

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday 10.30 – 1pm & Thursday 9:30 am – 12:00 noon



- o 09/01210/FUL: 7 Vaughan Close – Proposed roof alterations to front elevation.
 - o 09/01243/FUL and 09/01244/LBC: Thatched Cottage, 60 Shalford Road – Proposed single storey rear extension.
- ? The date of the next meeting will be Monday 21 December 2009, if needed.

102.3 Planning Results

The result below was noted:

The following application has been REFUSED:

- ? 09/01075/FUL: 16 Kidder Road – Erection of two storey front extension and two storey side extension.

09/103 ROADS AND PUBLIC SAFETY

103.1 Street Lighting

- ? Lights reported as being out of action were:
 3,14 and 16 The Street,
 11 New Road
 4 Gore Road
 9 Brunwin Road
 These have now been repaired.

The four bollard lights on the Bakers Field footpath were all out. These were repaired except that number 3 is still out as it is awaiting a part.

- ? The 'extra' light in Gore Lane has been disconnected by A&J Lighting. EDF have been requested to disconnect the electricity so that A&J can remove the light fitting altogether.

09/104 RAYNE'S ENVIRONMENT

104.1 Village Hall Matters

There were no issues to discuss at this meeting.

104.2 Nature Reserve Marker Posts

It was agreed to write to ECC to chase up the marker posts and a letter is to be sent to Cllr Roger Walters, copied to the Chief Executive and Cabinet Member, giving the history of problems with this issue and asking them to expedite the posts being put in. The Clerk will find out where we are in the procurement system and then write as above.

104.3 Bosted Wood – Update

The Uttlesford Environment Committee will be deciding on its preferred options shortly and then go to public consultation in January 2010. The Clerk of the working group will represent the Parish Councils at this meeting and representations must then be made once the consultation begins.

104.4 MDD: Site Allocations Issues and Options Consultation (Minerals)

It was agreed to send a copy of the Parish Council's original response to the site in Rayne that is being put forward, together with a covering letter outlining the Council's continued objections. The Clerk will arrange this.

Signature:

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday 10.30 – 1pm & Thursday 9:30 am – 12:00 noon



104.5 EERA – East of England Plan Consultation

It was agreed that a response is to be made following the attendance of Cllrs Rippingale and Rawlings at the public meeting on 3 November. The Councillors will provide information to the Clerk to enable a response to be put together.

09/105**FINANCE**

It was Proposed Cllr West, Seconded Cllr Bulkeley and unanimously Resolved to make the following payments:

105.1	£ 355.18	Clerk Salary (Oct)
105.2	£ 354.04	Groundsman 1 Salary (Oct)
105.3	£ 320.24	Groundsman 2 Salary (Oct)
105.4	£ 20.13	Acumen Wages Service (Oct)
105.5	£ 37.09	A&J Lighting Solutions – Maintenance
105.6	£327.75	Audit Commission – External Audit Fee
105.7	£ 60.00	Old Schoolroom Hire (May-Aug 09)
105.8	£ 91.15	Anglia Sign Casting Memorial Plaques x 2 (Phillips)
105.9	£315.00	Rayne Village Hall (holiday toilets, summer 09)
105.10	£ 65.00	Rayne Village Hall – CIP ad-hoc hirings
105.11	£ 85.38	E-on – street light electricity
105.12	£ 90.85	RBS Software – accounts package annual maintenance

09/106**Precept Meeting – 23 November 2009**

The meeting was discussed and it is clear that due to the possible purchase of Oak Meadow and awaiting the outcome of funding applications, it is going to be particularly difficult to set the budget at this time. The Clerk will draw up the budget with details of how different funding scenarios will affect it. The possible withdrawal of the Parish Support Grant by BDC was also discussed and it was decided to have an agenda item (or separate meeting) to discuss this. This issue will also have to be taken into account with the budget proposals.

Other issues that were raised are:

- ? Subscriptions – these need to be looked at in detail
- ? Litter bin for the bus stop opposite the Welsh Princess

These will be taken into account for the agenda and budget.

09/107**Parish Council Bank Accounts**

It was agreed to put this on the agenda for January 2010 to give the Clerk time to look into the options available at our current bank.

It was Proposed, Cllr West, Seconded Cllr Bulkeley and unanimously Resolved to exclude the public and press for the consideration of the following three items for the reasons set out in Part 1, Schedule 12(A) of the Local Government Act 1972.

09/108**Groundsmen Annual Salary Award – Agricultural Wages Order 2009**

It was Proposed Cllr Bulkeley, Seconded Cllr MacNee and unanimously Resolved to agree the increase to the salary points for the Groundsmen in line with the above order, with effect from 1 October 2009.

Signature:

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday 10.30 – 1pm & Thursday 9:30 am – 12:00 noon



- 09/109 Clerk Annual Salary Award and Increment**
It was Proposed Cllr Bulkeley, Seconded Cllr MacNee and unanimously Resolved to agree the increase to the salary points for the Clerk in accordance with the NALC National Salary Award 2009-10 and the incremental increase awarded by the Personnel Committee in line with obtaining the CiLCA qualification.
- 09/110 Oak Meadow – Update**
The vendor has agreed to sell Oak Meadow to the Parish Council for the amount offered. The application for funding from the ECC Community Initiatives Fund will be completed and returned by Friday 6 November. It will depend on the outcome of this application as to how much further funding the Parish Council will need to obtain. An update will be put on the December agenda.
- 09/111 MEETINGS / SEMINARS**
- 111.1 Circulation Folder**
The Chairman went through the items received this month.
- 111.2 Meetings and Training**
The following meeting dates were noted:
? Planning Training – Mon 16 November, 7pm, BDC – Clerk attending
? Cluster Meeting – Weds 18 November, 7.30pm, Old Schoolroom.
- 09/112 DATE OF NEXT MEETING**
? The next **Parish Council** meeting will be held on: **Monday 7 December 2009**.
- Please send items for the agenda to the Clerk by Thursday 19 November 2009 **at the latest**.
- ? The **Precept** meeting will be held on **Monday 23 November 2009** at 7.00pm, in the Old Schoolroom.
- 09/113 CLOSURE**
The meeting closed at 8.55pm.

Signed:
Chairman

Date:

Calor Essex Village of the Year 2006
Calor Village of the Year National ICT Winner 2007

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne
Open: Monday 10.30 – 1pm & Thursday 9:30 am – 12:00 noon

