

RAYNE PARISH COUNCIL

**MINUTES OF THE MEETING
HELD ON MONDAY, 2nd OCTOBER 2006**

PRESENT: Councillor Michael Bamford
Adam Bulkeley
Joanne Fish
Harold Giles
Roger Jiggins
Kate Kukiewicz
Ian MacNee
Martyn Phillips
Pat Roberts
Diane Shepherd
Dean West (following Item 06/69)

Also in Attendance: Mrs Whiteside – Clerk

PUBLIC FORUM

There were no members of the public present.

06/66 APOLOGIES FOR ABSENCE
Apologies were received from District Councillor Banthorpe.

06/67 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 4th SEPTEMBER 2006
It was Proposed Cllr Ian MacNee, Seconded Cllr Michael Bamford and unanimously Resolved to accept the minutes as a true record.

06/68 DECLARATION OF INTERESTS
Cllr Joanne Fish declared a Personal interest in planning application 06/01839/FUL as the owner of a neighbouring property.

06/69 COUNCILLOR VACANCY – CO-OPTION
It was Proposed Cllr Pat Roberts, Seconded Cllr Michael Bamford and unanimously Resolved to Co-opt Mr Dean West onto the Parish Council.

Mr West signed the Declaration of Acceptance of Office and joined the table as a Councillor.

06/70 BDC MATTERS
70.1 Planning Applications
06/01839/FUL – Former Granary, Station Road – Demolition of existing Mill building and erection of 14 houses and attendant garages.
The Parish Council support this application with the caveat that swift boxes are incorporated into the design of the houses due to the location of the development.
Proposed: Cllr Diane Shepherd. Seconded: Cllr Ian MacNee
Resolved: 10 For with 1 Abstention (Cllr Joanne Fish).
06/01846/FUL – 1 Valentines Cottages, Dunmow Road – Erection of single storey rear and side extension.
The Parish Council unanimously Resolved to support this application.
Proposed: Cllr Diane Shepherd. Seconded: Cllr Roger Jiggins.

For Info: Applications Determined by Planning Sub-Committee
06/01689/FUL – 20 Elm Walk – Erection of front and rear ground floor extensions.

06/01745/FUL – Rayne Hatchery – Renewal of approved application: Erection of hatcher hall, trolley corridor and toilet facilities.

70.2 Planning Results

The following applications have been GRANTED:

05/00262/ELD – Pudneys Farm, Shalford Road – Use and occupation of Pudneys Farm as operating site for earth moving/ground works contracts business, plant hire business and heavy goods road haulage, including office and workshop.

06/01101/FUL – Hazelmere Farm, Dunmow Road – Alterations to existing storage building No.3.

06/01216/FUL – 2 The Ruskins – Demolition of existing flat roof extension and erection of single storey rear extension and enlargement of garage with new pitched roof.

The following application has been REFUSED:

06/01463/COU – Whelley Cottage – Change of use from agricultural to garden and installation of wind turbine.

The Clerk informed members that a representative from BDC Planning Department has agreed to attend the next meeting to discuss when planning permission is required for conservatories.

06/71 ROADS AND PUBLIC SAFETY

71.1 Street Lighting

The following lamps were reported: entrance to Gore Lane – lamp on continuously and New Road – cover broken.

71.2 Policing Issues

Information received from the Parish Ranger that patrols are normally undertaken in the evening on a Thursday, Friday or Saturday – he has had occasion to speak to youngsters in the play area.

Members noted that groups of youngsters are also congregating in other areas of the village and on occasions using intimidating behaviour to residents.

Members were reminded of the need to report all incidents to the Police, requesting an incident number so that it is logged on the Police system.

71.3 ECC 2006/2007 LDB Programme

Information received on Highways schemes for 2006/07 – the introduction of a 50mph speed limit along Dunmow Road is included.

71.4 Village Hall CCTV

Cllr Dean West reported the Village Hall had been experiencing problems with the CCTV system but that it was now working properly again.

Following discussion, it was agreed to:

- Ø Write to EALC requesting legal position on publishing images.
- Ø Investigate a byelaw to close the park overnight.
- Ø Investigate cost of solar lighting for the youth shelter.

71.5 Play Area – Ranger Patrols

Following increasing incidents of disruptive behaviour, vandalism and drug and alcohol usage, the following was agreed:

- Ø Contact BDC Licensing Officer regarding possible underage drinking and evidence of where the drinks are being purchased.
- Ø Request the Parish Ranger inform the Chairman when he will be patrolling the village so that a Councillor can accompany him.
- Ø Contact the Essex Young People's Drug & Alcohol Service regarding the outreach programme.

06/72 RAYNE'S ENVIRONMENT

72.1 Parish Plan Action Plan

It was noted that the document still requires input – ideally this needs to be a village initiative with the Parish Council dealing with the strategic issues. It was therefore agreed to hold another village workshop – Cllr Adam Bulkeley to contact Jan Cole, RCCE, for further advice.

Village Design Statement – Clerk to contact RCCE requesting details of other Parish Councils that have successfully undertaken a VDS.

72.2 Oak Meadow

Proposal for possible development of part of the land.

It was Proposed Cllr Roger Jiggins, Seconded Cllr Adam Bulkeley and Carried 8 For, 3 Against to discuss this item following the exclusion of the public and press, at the end of the meeting

72.3 Gore Triangle

Members noted that a Land Registry Search is required on the land to determine ownership – Cllr Pat Roberts agreed to carry this out and report back at the next meeting.

72.4 Village of the Year Competition

Application for national competition received – to be completed and returned by 30 November.

Members noted that the village has also been awarded “Parish of the Year” by the Essex Association of Local Councils.

06/73 FINANCE

73.1 £23.59 Just Lamps – Lighting Maintenance (Sept)

73.2 £363.44 Mrs Whiteside – Clerks Salary (Sept)

73.3 £19.39 Acumen – Wages Services (Sept)

73.4 £323.51 Mr Peake – Groundsman (Jul/Aug)

73.5 £89.62 Banner - Stationery

73.6 £223.25 BDC – Hire of Refuse Vehicle

73.7 £212.57 Grasshopper – Machinery service/repair

73.8 £65.06 Just Lamps – Call Out/Repair

73.9 £75.15 JLA – Village Computer Upgrade

73.10 £61.67 BT – Line Rental/Call Charges

It was Proposed Cllr Harold Giles, Seconded Cllr Ian MacNee and unanimously Resolved to make the above payments.

73.11 Village of the Year Competition

Expenditure of Award: Bench – It was agreed to locate the bench near the Village Crest. Style of bench and wording of plaque to be agreed.

73.12 Web Site

Members noted that basic financial information is now contained within the Finance pages of the parish web site.

73.13 Remembrance Sunday and Parish Wreath

Cllr Pat Roberts agreed to investigate the purchase of a wreath.

Cllr Ian MacNee kindly agreed to lay the wreath at the remembrance service.

06/74 MEETINGS / SEMINARS / CONSULTATIONS

74.1 Circulation Folder

Cllr Phillips informed members of interesting/relevant items.

74.2 Health Issues

Cllr Ian MacNee presented a written report on meetings attended.

74.3 EALC Annual General Meeting – 20th September

Cllr Diane Shepherd and Cllr Pat Roberts had attended the meeting and reported the EALC have agreed to increase their fees by 2½%.

74.4 EALC – Planning Day – 7th October, 10-3 – Dunmow

No member expressed an interest in attending.

To agree the exclusion of the public and press for the consideration of the following item for the reasons set out in Part 1, Schedule 12(A) of the Local Government Act 1972.

Proposed: Cllr Ian MacNee. Seconded: Cllr Dean West. Resolved unanimously.

06/75

PERSONNEL COMMITTEE – RECOMMENDATIONS

To approve the recommendations of the Personnel Committee, following their meeting on 26th September in relation to the following:

Ø Pay Award – Groundsman

It was agreed to increase the groundsman's salary to Grade 5, £7.18, plus a 5% enhancement for use of personal equipment. However, confirmation of employment status and insurance issues requires clarification. Therefore it was agreed to discuss further at the next meeting, prior to any formal decision being made.

Ø Pay Award – Assistant Groundsman

As the Assistant Groundsman only uses Parish Council equipment, he is classed as a "Labour Only Sub-Contractor" and is therefore covered by the Parish Council's Public Liability Insurance.

It was agreed to increase his hourly rate to £6.77, as per Grade 4 of the Agricultural Wages Rates, with effect from 1st October 2006.

Proposed: Cllr Diane Shepherd. Seconded: Cllr Ian MacNee.

Resolved unanimously.

Ø Deputy Groundsman Vacancy

It was agreed to offer the position of Deputy Groundsman to Mr Justin Walton for 10 hours per week at Grade 4, £6.77 subject to clarification of Public Liability insurance. To be confirmed at the next meeting.

Ø Pay Award – Clerk

It was agreed to increase the Clerk's salary as per the national rates, yet to be determined by NALC. It was further agreed that the pay be increased by one incremental point subject to a successful performance review.

Proposed: Cllr Diane Shepherd. Seconded: Cllr Kate Kukiewicz.

Resolved unanimously.

72.2 Oak Meadow

Members discussed the proposal put forward by the Trustee's agent for a small development opposite Gore Lane and the offer of the remainder of Oak Meadow to be gifted to the Parish Council.

A lengthy discussion took place, during which it was Resolved to extend the meeting [Proposed: Cllr Dean West. Seconded: Cllr Adam Bulkeley].

The following Proposals were put to members:

- Ø Continue discussion with the agents along the proposal as set out in the letter. [Proposed: Cllr Ian MacNee. No Secunder found, therefore not put to the vote].
- Ø Object to the development as laid out in the letter, as it is outside the village envelope. [Proposed: Cllr Diane Shepherd. Seconded: Cllr Pat Roberts. On being put to the vote, motion Lost 5 For, 6 Against].
- Ø Further dialogue and discussions required to clarify proposals in further detail. [Proposed: Cllr Martyn Phillips. Seconded: Cllr Ian MacNee. On being put to the vote, motion Carried 6 For, 5 Against].

It was agreed to inform residents of the proposal via the parish magazine and Parish Council web site.

06/76

DATE OF NEXT MEETING

The next meeting will be held on **Monday, 6th November 2006.**

Precept Meeting: Monday, 20th November.

06/77

CLOSURE

The meeting closed at 10:15 p.m.

Signed: _____

CHAIR OF THE COUNCIL

Date: _____