



## RAYNE PARISH COUNCIL

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### MINUTES OF THE MEETING HELD MONDAY 5 OCTOBER 2009

**Present:**

Martyn Phillips (Chair)	Keith Rawlings
Adam Bulkeley	Trevor Rippingale
Roger Jiggins	Pat Roberts
Ian MacNee	Dean West

**In Attendance:** Philippa Potter (Clerk)  
 Cllr Michael Banthorpe.  
 Four members of the public

**09/83 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Chris Doré, Cllr Harold Giles and Cllr Diane Shepherd.

**09/84 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 7 SEPTEMBER**

It was Proposed Cllr MacNee, Seconded Cllr Bulkeley and unanimously Resolved to accept the minutes as a true record.

**09/85 DECLARATION OF INTERESTS**

- ? Cllr Jiggins declared a personal interest in item 92.6 as a director of the company and also regarding an item raised in the public forum regarding a hedge that he owns.
- ? Cllr Phillips declared a personal interest in item 92.7 as recipient of the cheque.
- ? Cllr West declared a personal interest during the public forum discussion regarding Rayne Youth Football Club and Oak Meadow.

**09/86 POLICING ISSUES**

There were no representatives from the police at this meeting, however, the issue of motorbikes being ridden round the village in a dangerous manner and possibly without number plates, was reported. This has already been reported to the police but the Parish Council urged residents to call them each time it happens.

**09/87 PUBLIC FORUM**

- ? A representative from Rayne Youth FC attended the meeting to show their willingness to participate in the discussions regarding the purchase and use of Oak Meadow. Cllr West declared a personal interest at this point, which is recorded above.

The Parish Council advised that once the outcome of the purchase of Oak Meadow is known, there would be a meeting of all interested parties, to

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discuss each organisations needs and wants so that the land can be utilised for all. The football club agreed to put their wishes and expectations of the use of the land for the Youth FC in writing to the Council so that this can be taken into account and it was agreed that the Clerk would write to all associated clubs and organisations to ask for the same information.

Following the Village Hall Liaison meeting, there was a discussion regarding the Parish Council's request for the football club to reinstate the fence between the playing field and Oak Meadow. The club advised that this is being done with temporary plastic fencing for the time being. It was agreed that either green or black would be a more preferable colour to orange. The club will also attempt to close the gap onto the Flitch Way on the far side of the field, in the same way.

- ? A resident of Elm Walk attended to speak about concerns regarding the landscaping and planting at Foundry Quarter, which backs on to his property. A first concern is with the gap between the fences of both properties and the issue of who will maintain this area, however, the resident said that he will be speaking to the BDC about this shortly. Secondly, the issue of planting for screening is of great concern as currently there is no screening for privacy and both properties can see into each other's houses. It was acknowledged that there will be screening planted by the developers but this will take some years to grow and provide adequate cover. District Cllr Mike Banthorpe agreed to look into the issue of whether more mature trees and shrubs could be planted by the developer to help provide more robust cover from the start and come back to the resident with as much information as possible. The Clerk will also receive copies of the information.
- ? District Cllr Mike Banthorpe also spoke about the problem motorbikes roaring round the village and asked for any information to also be passed to him.

The issue of recycling bags was raised, as there has not been a delivery from BDC to households for a very long time. Cllr Banthorpe agreed that this was the case and that the service is behind due to the rolling out of wheelie bins and recycling schemes to villages in the north of Essex. The CIP still has a large supply for residents to have.

- ? A resident from Hance Lane attended the meeting and asked about the hedge that has been cut down along the field behind Capel Road, which now allows the apartment block at Foundry Quarter to be seen from a further distance. Cllr Jiggins declared a personal interest in this item as the field and the hedge belong to him and he had removed it following requests from adjacent properties.

The second issue raised was regarding the parking problems in Hance Lane following the reinstatement of the bollards marking the parking area. There have been several problems caused by residents parking inconsiderately and in fact blocking the road to the degree that the refuse lorry could not access properties at the end of the road, resulting in a wing mirror being damaged. There has also been damage caused to other vehicles which have been 'keyed', although there is no evidence who perpetrated this or why. The Council advised that all such incidents should be reported to the Police immediately.

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The Parish Council advised that obstruction of the highway and footway becomes a police matter and advised that this should be reported to the police as it happens. The Council advised that the bollards have been reinstated to protect the grass verge and to prevent vehicles being driven over the footpath and potentially causing damage to this and the pipe services running under the surface.

09/88

## **ADMINISTRATION**

### **88.1 Clerk's Report**

The Clerk went through the items on the report, which were updated and any actions arising will be undertaken as highlighted below:

- ? Anglian Water will be followed up by Cllr Phillips, following the sewerage leaks recently experienced.
- ? The Parish Council/Highways/Atkins meeting will be chased up.
- ? H&S policy - the revised wording has been sent to the Clerk to update.
- ? Overview meeting – this issue will be put this on the next Cluster meeting agenda.
- ? Bank accounts: this will be put on next Parish Council agenda for discussion about what is needed. Cllr Roberts will look into the current interest rates and accessibility of the Parish Council's present arrangements.
- ? P3 monies – the Clerk will look into the amount expected to be received from ECC for the footpath works and details of amounts spent on machinery and equipment this year, for the Precept meeting.

### **88.2 Action Plan**

The revised Action Plan was received by all Councillors and it was agreed that they would read the document and propose any changes or additions by email to Cllr Phillips. This will then be taken to the next Parish Council meeting for adoption.

### **88.3 Standing Orders**

It was Proposed Cllr Roberts, Seconded Cllr MacNee and Resolved by seven votes for and one against (Cllr Jiggins) to amend the Standing Orders as follows:

#### 1. MEETINGS

- a) Meetings of the Council shall be held on the first Monday of each month, with the exception of the month of August, at 7:30pm in the Old School Room, Shalford Road, unless otherwise decided at a previous meeting.

This facilitates the removal of the August Parish Council meeting for 2010, after which time the decision will be reviewed. If there are urgent items that need to be discussed at a Parish Council meeting between the July and September meetings, then an Extraordinary Parish Council meeting can be convened. A copy of the amended page will be provided to each Councillor.

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09/89

**BDC MATTERS****89.1 Planning Applications**

- ? 09/01210/FUL: 7 Vaughan Close – Proposed roof alterations to front elevation.  
Discussion regarding this application was postponed until the Planning Committee meeting on Monday 19 October, as the plans were not available at the meeting due to Cllr Giles' absence.

**89.2 Planning Committee**

**89.2.1** The minutes of the Planning Committee held on 21 September 2009 were noted.

**89.2.2** The representation determined by the Planning Committee on 21 September 2009 for the following application was noted:

- ? 09/01094/FUL: 2 Medley Road - Demolition of existing pond structure and replacement with summerhouse including repositioning of boundary fence to encompass part of front garden into rear garden. It was Proposed, Cllr Bulkeley, Seconded Cllr Phillips and unanimously Resolved to object to the repositioning of the fence.

**89.2.3** The date of the next meeting will be Monday 19 October 2009 at 7.30pm in the CIP.

**89.3 Planning Results**

The following application has been GRANTED:

- ? 09/00584/FUL: Allviews, School Road – Change of use from office to dog grooming parlour.

This result was noted by the Council.

09/90

**ROADS AND PUBLIC SAFETY****90.1 Street Lighting**

The following street light faults have been reported and repaired:

- ? 4 The Gore
- ? 3 The Street
- ? 18 Shalford Road
- ? 8 Shalford Road
- ? Bakers Field footpath – bollard light

With regard to the two lights outside Tudor Cottage, Gore Lane, the Clerk will look into whether the Parish Council light can be disconnected.

09/91

**RAYNE'S ENVIRONMENT****91.1 Village Hall Matters**

A brief outline of the recent Liaison meeting was reported back to the Council. No further issues at this time.

**91.2 Essex Act**

It was agreed to put the following locations forward to ECC with a view to them being covered by the Essex Act, to prevent vehicles from parking on them:

1. The verges either side of the Medley Road entrance.
2. Shalford Road verges from the Swan to the Capel Road junction, on both sides.
3. The village green
4. The grass verge outside the village hall

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5. Grass verges along both sides of New Road
6. The grass verge opposite the primary school.

### 91.3 Community Warden's Report

The latest report available was July 2009 and was noted.

### 91.4 Registering Parish Council Land

It was agreed that this needs to be progressed. The Clerk will collate all the deeds and relevant information required by the solicitor and will put on the next available agenda to agree to proceed and pay fees.

09/92

### FINANCE

It was Proposed, Cllr Bulkeley, Seconded Cllr West and Resolved to make the following payments. Cllrs Phillips and Jiggins abstained due to their declarations of interest.

92.1	£ 355.18	Clerk Salary (Sept)
92.2	£ 354.04	Groundsman 1 Salary (Sept)
92.3	£ 320.24	Groundsman 2 Salary (Sept)
92.4	£ 20.13	Acumen Wages Service (Sept)
92.5	£ 37.09	A&J Lighting Solutions – Maintenance
92.6	£ 344.16	F A Jiggins & Son – Consumables*
92.7	£ 39.98	Expenses: Cllr Phillips – Ink cartridges Parish Office
92.8	£ 67.73	BT Phone Bill – paid by d/d

\*Consumables consists of: Gas oil, Petrol, resin, ballast, cement, treated timber, tyre sealant, tyre repair

### 09/93 MEETINGS / SEMINARS

#### 93.1 Circulation Folder

Cllr Phillips went through interesting and relevant items.

#### 93.2 Meetings and Training

- ? Cllr MacNee gave a brief report on the Mid Essex PCT AGM attended recently.
- ? Cllrs Rawlings and Rippingale gave a brief report on the Boxted Wood Consortium meeting held recently.
- ? Cllrs Phillips and MacNee attended the recent Emergency Planning meeting at BDC and gave a brief report.
- ? Cllr Phillips and District Cllr Banthorpe recently attended the Chelmer Housing Partnership opening event for Foundry Quarter.
- ? Cllr Phillips and the Clerk, Philippa Potter attended BDC to receive the Quality Parish Council certificate recently.

09/94

### DATE OF NEXT MEETING

The next Parish Council meeting will be held on: **Monday 2 November 2009.**

Please send items for the agenda to the Clerk by Thursday 22 October 2009 at the latest.

09/95

### CLOSURE

The meeting closed at 9.30pm.

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